

## **Chariton Valley Planning and Development Council of Governments**

Meeting Minutes of June 24, 2021 @ 8:30 am

Chariton Valley Planning & Development, 308 N. 12<sup>th</sup>, Centerville, Iowa

Present: Larry Davis, David Dotts, Denny Amoss, Mark McGill, Nichole Moore, Julie Pribyl

Absent: None

Guest: None

### ***Approval of Agenda:***

McGill made motion to approve agenda, Dotts 2<sup>nd</sup>. All in favor

The agenda was approved unanimously as presented.

### ***Approval of Minutes:***

Minutes from April 29, 2021 were presented. McGill made motion to approve. Dotts 2<sup>nd</sup>. All in favor.

### ***Review of Financial Reporting:***

Bills/Payroll for April 2021 was presented with a total of \$ 18,919.49 and a deposit of \$ 168.93. May 2021 Bills/Payroll with a balance of \$ 14,421.10 and Deposit of \$ 10,000.00 were presented for review and acceptance. McGill made a motion to approve and accept all reports as presented. Dotts 2<sup>nd</sup>. All in favor.

Bank statement for April was presented with the balance of \$ 6,826.78, and May with a balance of \$ 320.80. Amoss made a motion to approve and accept balance as presented. McGill 2<sup>nd</sup>. All in favor. Line of Credit was presented with a balance of \$ 34,460.33.

Bank Reconciliation reports were tabled. Financial reports were presented for Balance Sheets & Profit & Loss reports. Amoss made motion to approve and accept those reports. McGill 2<sup>nd</sup>. All in favor.

Moore presented a Final FY22 Budget. Board reviewed and discussed both expenses/payroll and income. Dotts made motion to approve the proposed budget Amoss 2<sup>nd</sup>. All in favor.

### ***Summary of Meeting:***

Moore gave brief summaries of projects that are being worked on. CVTPA, Appanoose County, comp plan nothing currently. Monroe County – projects completed, Lucas County – projects completed, Wayne County – working on Hazard Mitigation plan update with Bill Byrns to get funding identified. City of Albia – zoning update & Codes Update, City of Centerville – CDBG application submitted & not awarded. City of Centerville – contract for Davis Bacon review for sidewalk project. City of Chariton still working on Employee Handbook update, Working on Hazard Mitigation Plan updates for Appanoose, Lucas, and Monroe counties with ADLM. The draft will be submitted sometime end of June or July to Homeland Security.

Other business included: CVPD newsletter, Centerville Historic Trolley update, Moore stated that she spoke with Joe Crall from Monroe County about sitting on the board for the private sector, replacing Hamilton. She stated that he was checking on a few things and would let her know. CVPD will held the Housing Summit and received numbers of comments about how helpful everything was and thanked CVPD for doing that. Moore also stated that CVPD will be attending 2 conferences in September, Iowa Housing Conference on September 7-8 in Cedar Rapids, and NADO 4 state Economic Conference on September 13-16 in Kansas City, MO.

No closed session was needed.

The next meeting was set for August 26, 2021 @ 8:30 am in person & CVPD office. Date and time could be changed. Moore will contact board if rescheduling is needed.

Adjourn: Amoss made motion to adjourn. McGill 2<sup>nd</sup>.

Respectfully submitted,

Nichole L. Moore, Executive Director