

Chariton Valley Planning and Development Council of Governments

Meeting Minutes of June 30, 2020 @ 2:00 pm

Chariton Valley Planning & Development, 308 N. 12th, Centerville, Iowa – VIA ZOOM

Present: Larry Davis, David Dotts, John Hamilton, Neal Smith, Denny Amoss, Nichole Moore, Julie Pribyl

Absent: None

Guest: None

Approval of Agenda:

Dotts made motion to approve agenda, Smith 2nd. All in favor

The agenda was approved unanimously as presented.

Approval of Minutes:

Minutes from May 21, 2020 were presented. Smith made motion to approve. Dotts 2nd. All in favor.

Review of Financial Reporting:

Bills/Payroll for February were presented with a total of \$ 18,030.28 and a deposit of \$ 10,061.44.

March bills/payroll were presented with a total of \$ 26,079.87 and a deposit of \$ 24,406.41. April bills/payroll were presented with a total of \$ 16,214.90 and a deposit of \$ 7,351.44. May bill/payroll were presented with a total of \$ 12,688.03 and a deposit of \$ 42,361. Smith made a motion to approve and accept all reports as presented. Dotts 2nd. All in favor.

Bank statements were presented with the following balances. February with a balance of \$ 12,419.53, March balance of \$ 14,355.92, April balance of \$ -121.69 and May balance of \$ 30,050.93. Smith made a motion to approve and accept balances as presented. Amoss 2nd. All in favor.

Bank Reconciliation reports were reviewed by Hamilton. Hamilton made motion to approve and accept reports as presented. Smith 2nd. All in favor.

Financial reports were presented for Balance Sheets & Profit & Loss reports. Dotts made motion to approve and accept those reports. Smith 2nd. All in favor.

Final FY21 Budget was presented and discussed. Board compared COLA with each county increases. Smith made a motion to set the salary for this budget at a 3% increase. Setting the over all budget with a \$293,866.00 expenses and revenue at an estimated \$ 412,243.00. Dotts 2nd. All in favor. FY21 Budget approved and accepted.

Moore requested board review of annual leave for payment. Board discussion was completed on the number of hours banked. Smith made motion to pay 3 paychecks (240hours). Hamilton 2nd. All in favor.

Summary of Meeting:

Moore presented an update on CVTPA planning, county projects, multi-jurisdictional plans, and local updates from the counties. Lucas County handbook update, new contract with Lovilia for CDBG grant preparation. Centerville current CDBG project and Monroe County UDC, and comp planning. Albia Comp Plan update.

Other business included: CVPD newsletter, Centerville Historic Trolley update, possible EDA grant, invoicing for this fiscal year. Monroe Co zoning – tabled. No other news or updates.

No closed session was needed.

The next meeting was set for August @ 8:30 am via Zoom if possible. Date and time could be changed if needed. Moore will contact board if rescheduling is needed.

Adjourn: Smith made motion to adjourn. Amoss 2nd.

Respectfully submitted,

Nichole L. Moore, Executive Director