

## **Chariton Valley Planning and Development Council of Governments**

Meeting Minutes of September 2, 2021 @ 10:30 am

Chariton Valley Planning & Development, 308 N. 12<sup>th</sup>, Centerville, Iowa

Present: Larry Davis, David Dotts, Denny Amoss, Mark McGill, Joe Crall, Nichole Moore, Julie Pribyl

Absent: None

Guest: None

### ***Approval of Agenda:***

Dotts made motion to approve agenda as presented with new board member Joe Crall listed as replacement for John Hamilton. Amoss 2<sup>nd</sup>. All in favor

The agenda and approval of Crall to board was approved unanimously as presented.

### ***Approval of Minutes:***

Minutes from June 24, 2021, were presented. Amoss made motion to approve. Davis 2<sup>nd</sup>. All in favor.

### ***Review of Financial Reporting:***

Bills/Payroll for June 2021 was presented with a total of \$ 18,361.41 and a deposit of \$ 55,822.00. July 2021 Bills/Payroll with a balance of \$ 22,521.27 and Deposit of \$ 0.00 were presented for review and acceptance. Amoss made a motion to approve and accept all reports as presented. McGill 2<sup>nd</sup>. All in favor.

Bank statement for June was presented with the balance of \$ 38,150.98, and July with a balance of \$ 14,995.32. McGill made a motion to approve and accept balance as presented. Amoss 2<sup>nd</sup>. All in favor. Line of Credit was presented with a balance of \$ 24,800.57 as of date of meeting.

Bank Reconciliation reports were tabled. Financial reports were presented for Balance Sheets & Profit & Loss reports. Dotts made motion to approve and accept those reports. Crall 2<sup>nd</sup>. All in favor.

Moore presented a Final FY22 Budget for all board members. No action taken. FY21 accounts receivable were presented for nonpayment. Question on Monroe County payment so report was tabled until clarification could be made by BOS. Amoss made motion to table at this time. McGill 2<sup>nd</sup>. All in favor. Moore also gave a brief update on FY22 receivables at this time. COG Dues and COG Rates were discussed and reviewed by board. Dues were tabled at this time. Rates were discussed as well.

Moore requested payment of annual hours that have been banked. They currently are over 300. Amoss made motion to approve 160 hours paid. Board discussed this information. McGill 2<sup>nd</sup>. All in favor.

**Summary of Meeting:**

Moore gave brief summaries of projects that are being worked on. CVTPA general planning requirements, and ADLM regional plan for Appanoose, Davis, Lucas and Monroe, still in review at Homeland Security. Other projects in Appanoose County, nothing at this time. Monroe County – nothing at this time. Lucas County – nothing at this time, and Wayne County – working on Hazard Mitigation plan update. City of Albia – zoning update & Codes Update, City of Centerville – 5-2-1-0 Project and Housing Assessment. City of Chariton still working on Employee Handbook update. City of Corydon, housing development project.

Other business included: CVPD newsletter, Centerville Historic Trolley update, Moore also stated that CVPD will be attending 2 conferences in September, Iowa Housing Conference on September 7-8 in Cedar Rapids, and NADO 4 state Economic Conference on September 13-16 in Kansas City, MO. Marion County had reached out to CVPD about assistance with zoning. Moore asked if this work would be okay since they are not a member. Board discussed costs and time. Moore will reply to Marion County. Other discussions were Resiliency Tool kit that CVPD has available to communities working through the pandemic concerns. Re-Districting of region, Legislative meetings this fall before session. Moore also stated that she will need to update the Employee Handbook and any policies to reflect the pandemic concerns and issues. Those will be brought back at a later date.

No closed session was needed.

The next meeting was set for October 28, 2021 @ 1:30 pm in person & CVPD office. Date and time could be changed. Moore will contact board if rescheduling is needed.

Adjourn: McGill made motion to adjourn. Amoss 2<sup>nd</sup>.

Respectfully submitted,

Nichole L. Moore, Executive Director