

Chariton Valley Planning and Development Council of Governments

Meeting Minutes of September 24, 2020 @ 10:00 am

Chariton Valley Planning & Development, 308 N. 12th, Centerville, Iowa – VIA ZOOM

Present: Larry Davis, David Dotts, John Hamilton, Neal Smith, Nichole Moore, Julie Pribyl

Absent: Denny Amoss

Guest: None

Approval of Agenda:

Hamilton made motion to approve agenda, Dotts 2nd. All in favor

The agenda was approved unanimously as presented.

Approval of Minutes:

Minutes from June 30, 2020 were presented. Hamilton made motion to approve. Dotts 2nd. All in favor.

Review of Financial Reporting:

Bills/Payroll for June were presented with a total of \$ 25,607.19 and a deposit of \$ 0.00.

July bills/payroll were presented with a total of \$ 15,404.26 and a deposit of \$ 8,880.00.

August bills/payroll were presented with a total of \$ 21,957.47 and a deposit of \$ 46,262.11. Dotts made a motion a approve and accept all reports for Bills/Payroll as presented. Hamilton 2nd. All in favor.

Bank statements were presented with the following balances. June with a balance of \$ 4,629.59, July balance of \$ -145.27, August showed a balance of \$ 25,662.48. Hamilton made a motion to approve and accept balances as presented. Dotts 2nd. All in favor.

Bank Reconciliation reports were reviewed by Hamilton. Hamilton made motion to approve and accept reports as presented. Dotts 2nd. All in favor.

Financial reports were presented for Balance Sheets & Profit & Loss reports. Hamilton made motion to approve and accept those reports. Dotts 2nd. All in favor.

FY20 Audit is scheduled to start on October 19th via electronic submission of documentation to TD&T.

Moore requested board review Account Receivables for write-off. Moore presented a summary of communities that have not paid COG dues. This total was \$ 5,216. Hamilton made a motion to show this write off and correct in accounting. Dotts 2nd. All in favor.

Summary of Meeting:

Moore presented an update on CVTPA planning, county projects, multi-jurisdictional plans, and local updates from the counties. Lucas County handbook update, new contract with Lovilia for CDBG grant preparation. Centerville current CDBG project and new CDBG application for submission, Monroe County UDC, and comp planning. Albia Comp Plan update as well as COG invoices and CVTPA will be mailed out.

Other business included: Moore provided information on a possible EDA grant for funding that could lead to an additional hire. If this funding is awarded, Moore will provide more information on needs. CVPD submitted a proposal for IWD fiscal agent, they hire a consultant from another region. Moore stated that she was having problems with her work email, she is trying to get this corrected. Other general information is that Appanoose County is storing some clerk of court boxes in our basement while the courthouse basement is being fixed. No other news or updates.

No closed session was needed.

The next meeting was set for November 12th @ 10 am via Zoom if possible. Date and time could be changed if needed. Moore will contact board if rescheduling is needed.

Adjourn: Davis made motion to adjourn. Smith 2nd.

Respectfully submitted,

Nichole L. Moore, Executive Director