



Solution Selection Matrix

Compare potential solutions to confirmed root causes using weighted selection criteria.

PROJECT NAME

PROJECT MANAGER / TEAM

DATE

POTENTIAL SOLUTIONS			SELECTION CRITERIA								DECISION	
Begin with a confirmed root cause. List one proposed solution per row. Rate each solution against the criteria to the right.			Low Effort	High Impact	Acceptable Cost	Acceptable Time	Acceptable Risk	Resources Available	Cultural Acceptance	Addresses Root Cause	Weighted score + judgment	
CRITERIA WEIGHT (1 = low priority, 5 = highest priority)												
OUTPUT (Y) / CTC	ROOT CAUSE (X)	POTENTIAL SOLUTION	RATE: 1 = No / Poor 5 = Somewhat 9 = Yes / Strong								TOTAL SCORE	USE? Y / N

SCORING: Rate each criterion 1, 5, or 9. Give important criteria a higher weight (1-5).

TOTAL SCORE = sum of (criterion rating x criterion weight) across all 8 criteria. Enter the total manually.

CTC = Critical to Customer. Choose solutions that address confirmed root causes; scores inform, not replace, judgment.