By-Laws
Greater Dayton Emmaus Community
(Revised Sept 2019)

ARTICLE I. NAME

The name of the community shall be the Greater Dayton Emmaus, Inc. (GDE) Community, hereinafter referred to as the Community.

ARTICLE II. PURPOSE

Section 1. The purpose of the Community shall be to inspire, challenge, and equip church members for Christian action, in their homes, churches, places of work, in the world community, and throughout the Community itself through the Emmaus Experience.

Section 2. The Community is affiliated with and has a financial covenant with the International Emmaus Program of the Upper Room, Nashville, Tennessee.

Section 3. The Community is incorporated in the state of Ohio under the name, "Greater Dayton Emmaus, Inc." The community is also exempt from Federal Income tax under section 501 © (3) of the Internal Revenue Code.

ARTICLE III. MEMBERSHIP

Section 1. All persons who have completed a weekend experience of the Greater Dayton Walk to Emmaus shall be members of the Community.

Section 2. Persons who have completed a Walk to Emmaus sponsored by an Upper Room Emmaus Community, Chrysalis, Cursillo, Tres Dias, Kairos, Epiphany or other Fourth Day weekends are considered members of the Community. These members are encouraged to participate in the activities of the Community as well as submit a Willing Servant form. The Willing Servant Form will add them to the community database and enable the member to sign up for volunteer opportunities including participation on an Emmaus Community Live-in Team.

ARTICLE IV. BOARD OF DIRECTORS

Section 1. Purpose
Direction of the Community shall be vested in the Board of Directors.

Section 2. Composition

The Board will consist of eighteen (18) lay members and four (4) GDE Community Spiritual Directors.
The eighteen lay members fill the following positions:

Community Lay Director (CLD)
Vice Chairperson/Leadership
Past Chairperson/Nominations Chair
Secretary
Treasurer
Agape Chair
Home Church Representative/Book Chair
Host Church Representative/Transportation Chair
Documentation Chair
Good Shepherd Chair/Outreach
Housing Chair
Kitchen Chair
Communications Chair
Men's Registrar
Women's Registrar
Supply Chair
Men's Worship Chair
Women's Worship Chair

Section 3. Terms of Office

(a) Lay persons on the Board shall be elected by the Community members in three (3) year terms in three groups except for the Community Lay Director (CLD), Vice Chairperson/Leadership and Past Community Lay Director/Nominations. The Community Lay Director shall be elected annually from within the Board. After serving for a year as Community Lay Director, this person assumes the Past Community Lay Director/Nominations Chair. The Vice Chairperson shall be elected annually. The Vice Chairperson may be a current Board member or a former Board member with at least one year Board experience within the last 5 years. The Board shall inform the community to submit their name if interested in serving as Vice Chairperson.
(b) Board Members cannot succeed themselves in consecutive elected terms.
(c) Terms of office shall begin April 1 and shall terminate March 31.
(d) It is customary for the Vice Chairperson to run for the Chair, however any current Board member with at least two (2) years' experience may run for Community Lay Director.
(e) Three (3) Groups for the fifteen (15) lay positions elected by the Community are as follows:

a. Group 1: Agape Chair, Home Church Representative/Book Chair, Documentation Chair, Secretary and Men's Worship Chair.
b. Group 2: Host Church Representative/Transportation Chair, Good Shepherd Chair, Housing Chair, Kitchen Chair, and Men's Registrar.
c. Group 3: Communications Chair, Women's Registrar, Supply Chair, Treasurer and Women's Worship Chair

Section 4. Officers
Officers shall be the Community Lay Director, Vice Chairperson/Leadership, Past Community Lay Director, Secretary, and Treasurer and in case of absences will chair meetings in this order.

Section 5. Meetings
The Board shall meet monthly in regular meetings unless called by the Community Lay Director or ordered by a 60% (11 members) vote of the Board in a regular meeting.

Section 6. Quorum
Sixty Percent (11) of the lay members of the Board of Directors and a Spiritual Directory present at a duly called meeting shall constitute a quorum.

Section 7. Spiritual Directors
The Spiritual Directors of the Community are approved by the Board of Directors annually. Term of Office shall begin April 1. Any Spiritual Director may be replaced during the term by eleven (11) affirmative votes of the Board.

Section 8. Past Community Lay Director
The immediate past Community Lay Director of the Board shall serve on the Board one (1) additional year and serve as nominating Committee chairperson.

Section 9. Special Meetings
Special Board meetings may be called by the Community Lay Director upon their own initiative or when requested in writing by eleven (11) members of the Board.

Section 10. Vacancies on the Board
The Board may appoint individuals, upon the nomination by the Community Lay Director to fill vacancies until the end of the elected term. These individuals are eligible for election by the Community at the next regular election for that position.

Section 11. Termination of Board members
Any Board member may be removed by eleven (11) affirmative votes of the Board.

ARTICLE V. COMMITTEES

Section 1.
The members of the Board chair their respective committees as defined by their positions as stated under Composition (Article IV, Section 2). The Chairperson of each committee is responsible for establishing committee members as needed.

Section 2.
The Community Lay Director will be an ex officio member of all standing committees.

Section 3. An Executive Committee shall consist of the Community Lay Director, the Vice Chair/Leadership, Past Community Lay Director, the Secretary, the Treasurer and one (1) Spiritual Director. The Executive Committee shall consider Community issues too sensitive for general Board discussion and bring the results of their discussion to the Board for decision making when needed.

Section 4. The Community Lay Director may appoint, with the approval of the Board, person(s) to serve on a committee to address specific or one time needs of the Emmaus Community, as defined by the Community Lay Director or the Board. The term of the appointment shall be at the discretion of the Board. In the case of a specific, ongoing need, a volunteer may be invited to serve, if that volunteer is willing and is effective.

a) Computer Administrator Emmaus Board—Beginning in March 2019, the Computer Board position changes to a Computer Admin volunteer position and will serve as a functional support position reporting directly to Board Leadership. The person in this position will be appointed by the Community Lay Director.

ARTICLE VI. WALK TO EMMAUS

Section 1. The Community shall follow the guidelines of the Upper Room Walk to Emmaus program in the full three phases which includes the three-day (72-hour) experience "Walk to Emmaus" (event), events leading up to it (pre-event) and events following it (post-event). The guidelines are issued to each Board Member in the form of the Upper Room Handbook on Emmaus as currently issued or as updated.

Section 2. The Board shall have general oversight in all matters relating to the local Walk to Emmaus Community.

Section 3. The Executive Committee shall nominate no more than five (5) eligible candidates for the position of Walk Lay Directors. This list will be submitted to the Board for approval before the Vice Chairperson/Leadership contacts the individuals.

Section 4. The Spiritual Director for each Community Walk to Emmaus shall be nominated by the Community Spiritual Director and approved by the Board.

Section 5. The Board shall establish a Team Selection Committee. The Team Selection Committee shall consist of the Board Vice Chairperson/Leadership, who will serve as chair, and Community Spiritual Director, members of the Emmaus Community selected by the nominating committee and submitted to the Board for approval. The numbers and gender of the Team Selection Committee members shall be determined by the number and type of Walks given. The committee will consist of two groups with each group serving two years. These members should have a broad awareness of the Community membership and a thorough understanding of team needs.

ARTICLE VII. AMENDMENTS

Proposed amendments may be presented to the Board by any member of the Board one (1) month in advance for consideration by the Board. If the amendments are voted in the affirmative by three-fourths (3/4) vote, they will be circulated to the membership by the Community Newsletter. If no petitions are signed by at least twenty-five (25) community members objecting to them, the amendments will be considered adopted. Any objections must be received within thirty (30) days of the mailing/posting of the notification. If an objection petition is received, the amendment will be considered voided. If the Board then wishes to submit the amendment to the entire Community for a vote, it may do so. A majority of votes cast by the membership will decide the matter.

ARTICLE VIII. BY-LAWS REVIEW

These By-Laws shall be reviewed every three years and revised as needed.