

**TRI-CITY FIRE DEPARTMENT
CLAYPOOL, ARIZONA
August 21, 2018
Regular Meeting**

1. CALL TO ORDER

Board Chairman, Mitch Malkovich called the meeting to order at 11:01 am

2. Welcome /Pledge of Allegiance

Board Chairman Malkovich welcomed everyone to the meeting and asked Pat Nock to lead the Pledge of Allegiance

3. ROLL CALL OF FIRE BOARD MEMBERS/ AFFIRMATION OF QUORUM

Board members present: Michael Benjamin, John Chism and Mitch Malkovich. Dan Guthrey and Franceen Benton were excused.

4. Call to the Public:

NA

5. Board Discussion and/or Action Items:

A. Discussion and Possible Action on Remodel of Fire Station:

Chief Renon stated he did some research regarding work on the current septic system or boring under highway. Boring under is probably not the option for us, as this is an expensive project. Chief Renon stated he has spoken to a contractor that said to scope the current system and look for a bio mass and expanding the current leach field would be an option to consider. The Board suggested that Chief Renon contact Jake Garrett and reach out to some other contractors for their opinions prior to the Board making a decision.

B. Discussion and Update on Section 218:

Chief Renon gave the board a letter that our attorney, Lesli Sorensen, had sent to Michelle Briggs at the Social Security Administration. The letter outlines the districts compliance with mandatory retirement benefits to accounts other than SS. We are waiting for a response once Michelle Briggs presents this to the Regional Department Manager in California. Pat Nock will email the board as soon as we have any news.

C. Discussion and Update on Wildland Revenue:

Chief Renon and Pat Nock, Finance Manager, informed the board that the state has paid all but approximately \$49,000 of what was owed. The state has said we should have the remaining balance within 2 weeks. Chief Renon stated that at this time we are not planning on sending any crews out on assignment as we are running short staffed and just do not have the man power to cover them.

D. Discussion and Possible Action on Changing the name of Tri-City Fire District:

Chief Renon stated that he has spoken with our ambulance billing company and they would need about 30 days to get all medicare payments and AHCCCS payments transferred over to a new EIN #. It should be a relatively easy process. Once we know what is going to happen with the Section 218 we can move forward on this.

6. Approval of Minutes

- A. Approvals of the minutes from July 17, 2018 were approved on a motion by John Chism, seconded by Mike Benjamin, pending corrections to Item 4 from Close call to the public to Call to the Public and Item 11 for next meeting date. Approved by all members present 3-0

7. New Business

a. Fire Chief Report:

Attached

8. Consent Agenda:

A. Gila County Treasurer:

A summary was provided along with all financial documents:

B. Check Register, Warrants and Deposits for the month of July 2018.

The check registers, warrants, deposits and bank reconciliations were given to the Board.

C. Financial Reports for July 2018:

The Board reviewed all financial reports provided to them by Administrative-Finance Manager Pat Nock. Reports include current Ambulance Revenue Report, Profit and Loss statement, Cash Flow Report and Profit & Loss Budget Overview Report, Cash Flow Projection report and charts prepared comparing last year to this year income & expense and Budget vs. Actual graphs, as well as end of Fiscal year reports.

On a motion by John Chism, seconded by Mike Benjamin and approved by all members present the July 2018 check registers, warrants, deposits, bank reconciliations and financial reports was approved.3-0

Finance Manager Pat Nock reported to the Board that the Annual Audit is rescheduled for Sept. 6th & 7th

9. Future Agenda items: Fire station remodel update, Section 218 update and Wild land recovery

10. Scheduling of Meetings

The next regular business meeting to be held September 18, 2018 at 4280 E. Broadway, Claypool, AZ 85532

11. Adjournment

The Board Chairman declared the regular session adjourned at 11:51 am

ATTEST:

AFFIRM:

Mitch Malkovich, Board Chairman

Franceen Benton, Clerk