

**TRI-CITY FIRE DEPARTMENT  
CLAYPOOL, ARIZONA  
February 20, 2018  
Regular Meeting**

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**1. CALL TO ORDER**

Board Chairman, Mitch Malkovich called the meeting to order at 11:00 am

**2. Welcome /Pledge of Allegiance**

Board Chairman Malkovich welcomed everyone to the meeting and asked Dan Guthrey to lead the Pledge of Allegiance

**3. ROLL CALL OF FIRE BOARD MEMBERS/ AFFIRMATION OF QUORUM**

Board members present: Dan Guthrey, John Chism, Franceen Benton, Michael Benjamin and Mitch Malkovich.

**4. Call to the Public:**

N/A

**5. Board Discussion and/or Action Items:**

**A. Discussion and Possible Action on location of future Fire Station:**

Chief Renon stated that there is nothing new to update the board. Spoke with Brent Musselwhite at a community luncheon last week and he will see what he can do from his side. Cannot get the County or Army Corps of Engineer to agree on the flood plain, however BHP shows that it is a 100 year area, which makes funding still possible. AZ Water Co. has an abandoned well on site and El Paso Gas has a line going through the area so front of building will have to face Cherokee instead of Hospital Drive. Chief Renon stated he is still trying to obtain the foot print for the Heber-Overgaard station which will suit our needs at minimal cost.

**B. Discussion and Possible Action on New Board Policy Handbook:**

Chairman Malkovich stated he had a couple of items on pages 7 and 12 that he would like changed. Board Member Mike Benjamin asked for some revisions and corrections to pages 4,6,8,9 and 14. This item has been tabled to the March 2018 meeting pending revisions.

**C. Discussion and Possible Action on MOU with City of Globe for SCBA Grant:**

Chief Renon stated that TCFD and Globe Fire are collaborating on the AFG Grant in hopes of purchasing new SCBA's. Request grant amount is \$561,000 with a 5% matching. TCFD's portion of this would be \$17,000. If the grant is obtained old SCBA's would be donated to the College for use in the Fire Science Program.

A motion to approve the MOU with the City of Globe was made by John Chism, seconded by Dan Guthrey. Approved by all members present. 5-0

**D. Discussion and Possible Action on Resolution #18-002 to AZ Dept. of Health Services**

Chief Renon stated that the district has requested a rate increase for ambulance transports from DHS. We are asking for the increase due to higher cost to operate and maintain the ambulances. Chief Renon stated that he has found no documentation that TCFD has submitted for a rate increase in the past, we have only received the annual Cost of Living Increase from DHS. This increase would give us approximately \$300,000 additional revenue. Franceen Benton made the motion to approve Resolution #18-002 to the AZ Dept of Health Services asking for a rate increase, seconded by Dan Guthrey. Approved by all members present. 5-0

**E. Discussion and Possible Action on Section 218:**

Pat Nock stated that all paperwork has been submitted to the new Attorney, Lesli Sorensen. Lesli has been reviewing the documents and stated that there are (2) two other Fire Districts ahead of us presenting documents to Michelle Briggs, head of the Social Security Administration for AZ. Leslie will contact us with further updates next week.

**6. Approval of Minutes**

- a. Approval of the minutes from January 19, 2018: Motion made by John Chism seconded by Mike Benjamin. Approved by all member present. 5-0

**7. New Business**

- a. **Fire Chief Report:**  
*Attached*

**8. Consent Agenda:**

**A. Gila County Treasurer:**

A summary was provided along with all financial documents:

**B. Check Register, Warrants and Deposits for the month of January 2018.**

The check registers, warrants, deposits and bank reconciliations were given to the Board.

**C. Financial Reports for January 2018:**

The Board reviewed all financial reports provided to them by Administrative Manager Pat Nock. Reports include current Ambulance Revenue Report, Profit and Loss statement, Cash Flow Report and Profit & Loss Budget Overview Report, Cash Flow Projection report and charts prepared comparing last year to this year income & expense and Budget vs. Actual graphs, as well as end of Fiscal year reports.

On a motion by Franceen Benton, seconded by Dan Guthrey and approved by all members present the January 2018 check registers, warrants, deposits, bank reconciliations and financial reports was approved.5-0

**9. Vote to go into Executive Session;**

Motion to move into Executive Session concerning the Purchase, Sale or Lease of Real Property was made by Dan Guthrey at 12:32 pm seconded by Franceen Benton, approved by all members present 5-0.

Board reconvened to Regular Session at 12:44pm. Motion was made to pursue appraisal for Station 22 located on Hicks Drive in Wheatfields by Dan Guthrey, seconded by John Chism. Approved by all members present 5-0

**10. Future Agenda items:** Fire station land update, Section 218 update, Board Policy Handbook and Station 22

**11. Scheduling of Meetings**

The next regular business meeting to be held March 20, 2018 at 4280 E. Broadway, Claypool, AZ 85532

**12. Adjournment**

The Board Chairman declared the regular session adjourned at 12:45pm

ATTEST:

AFFIRM:

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Mitch Malkovich, Board Chairman

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Franceen Benton, Clerk