

**TRI-CITY FIRE DEPARTMENT
CLAYPOOL, ARIZONA
March 20, 2018
Regular Meeting**

1. CALL TO ORDER

Board Chairman, Mitch Malkovich called the meeting to order at 11:00 am

2. Welcome /Pledge of Allegiance

Board Chairman Malkovich welcomed everyone to the meeting and asked Dan Guthrey to lead the Pledge of Allegiance

3. ROLL CALL OF FIRE BOARD MEMBERS/ AFFIRMATION OF QUORUM

Board members present: Dan Guthrey, Franceen Benton, Michael Benjamin and Mitch Malkovich. John Chism was excused.

4. Call to the Public:

N/A

5. Board Discussion and/or Action Items:

A. Discussion and Possible Action on location of future Fire Station:

Chief Renon stated that there is nothing new to update the board. Chief Renon showed the board members present the foot print he received from Heber/Overgaard Fire District of their building. This is a metal building and can be redesigned as we need. This building is the perfect size for TCFD and fits our needs. Cost would be between \$1million to as high as \$2.5 million. Chief Renon stated that he had sent the foot prints to BHP electronically.

B Discussion and Possible Action on Section 218:

Pat Nock stated that all paperwork has been submitted to the new Attorney, Lesli Sorensen. Chief Renon and I had a phone conference with Lesli. She stated that TCFD was in an Article 3 qualified retirement plan in 1994 then most members moved to an Article 4 non-qualifying plan but with the Article 3 plan it may still be possible to remove our full time fire personnel from the Section 218. She will be presenting documents to Michelle Briggs, head of the Social Security Administration for AZ on April 3, 2018 and asking her to remove TCFD full time fire fighters from the Section 218. Pat Nock stated that as soon as she hears anything she will notify the board by email.

C. Discussion and Possible Action on Station 22:

Chief Renon stated that he spoke with Oak Realty about an appraisal for Station 22 on Hicks Road. They have a program that compares this building to others in the area for a sale comparison. Station 22 appraises at around \$50,000. This appraisal compared the building to one at 1780 N Broad and 1580 N. Broad. However the station has a shared well with (2) two residents. So that would have to be looked into. Chairman Malkovich stated that a couple of people have shown some interest in the building and Chief Renon may want to speak with them. Item was tabled for future agenda and discussion.

D. Discussion and Possible Action on New Board Policy Handbook:

Board members stated they had received the revisions and that this handbook has all forms and information for board member.

Franceen G. Benton made the motion to adopt the Board Policy Handbook, seconded by Dan Guthrey. Approved by all members present. 4-0

6. Approval of Minutes

- a. Approvals of the minutes from February 20, 2018 were approved at a special meeting on March 13, 2018 so they could be sent to AZ Dept. of Health Services for the rate increase application.

7. New Business

a. Fire Chief Report:

Attached

8. Consent Agenda:

A. Gila County Treasurer:

A summary was provided along with all financial documents:

B. Check Register, Warrants and Deposits for the month of February 2018.

The check registers, warrants, deposits and bank reconciliations were given to the Board.

C. Financial Reports for February 2018:

The Board reviewed all financial reports provided to them by Administrative Manager Pat Nock. Reports include current Ambulance Revenue Report, Profit and Loss statement, Cash Flow Report and Profit & Loss Budget Overview Report, Cash Flow Projection report and charts prepared comparing last year to this year income & expense and Budget vs. Actual graphs, as well as end of Fiscal year reports.

On a motion by Mike Benjamin, seconded by Dan Guthrey and approved by all members present the February 2018 check registers, warrants, deposits, bank reconciliations and financial reports was approved.4-0

9. Future Agenda items: Fire station land update, Section 218 update and Station 22

10. Scheduling of Meetings

The next regular business meeting to be held April 17, 2018 at 4280 E. Broadway, Claypool, AZ 85532

11. Adjournment

The Board Chairman declared the regular session adjourned at 12:10 pm

ATTEST:

AFFIRM:

Mitch Malkovich, Board Chairman

Franceen Benton, Clerk