

lecusoft™

### **Iecusoft™ Transition Plan**

Ensuring Seamless Startup, Minimal Disruption, and Mission Continuity

Federal-Grade Precision | SDVOSB & Tribal Aligned | PMBOK Structured

### **Overview**

At lecusoft™, transitions are not treated as administrative tasks—they are strategic operations. Every contract startup is handled with disciplined execution to ensure zero disruption, full compliance, and immediate mission readiness. Our Transition Plan is structured around the PMBOK Initiating and Planning phases, refined through experience with VA, DoD, NASA, and DHS onboarding cycles.

As a **Service-Disabled Veteran-Owned Small Business (SDVOSB)** and **Tribal Economic Development Partner**, we bring a dual-layer of accountability: **mission-first execution** and **transparency for every federal dollar spent**.

#### Who We Are

lecusoft™ was founded by a disabled combat veteran with a singular mission: to protect federal facilities while helping fellow veterans heal. Every contract we perform is more than a job—it's a reinvestment into lives that once stood watch over this country. Our workforce includes veterans who understand trauma, resilience, and service. Our profits help train service dogs. Our systems create transparency for the VA. And our operations ensure that no veteran is left behind in a system they once fought to defend. We are not just a vendor—we are a federal partner rooted in lived experience, committed to helping the VA serve better, heal deeper, and restore hope.





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#### **Transition Phases & Timeline**

Phase	Timeline	Key Activities
Pre-Award	Day 0-Award	Assign dedicated Project Manager (PM), initiate readiness checklists, begin pre-clearance for personnel and materials.
Startup	Award–Day 7	Host Kickoff Meeting with CO, confirm roles, finalize staffing matrix, initiate onboarding through monday.com with read- only CO access.
Mobilization	Day 7–30	Train staff on SOPs, CALM/SAVE/ASIST protocols (trauma-informed), deploy all equipment, ensure access credentials and passwords are verified.
Stabilization	Day 30–60	Conduct QA reviews, audit operations in live time, submit a Transition Closeout Memo to CO with lessons learned and compliance snapshot.

# **Key Features of Iecusoft™ Transition Management**

# Zero Service Disruption Guarantee

We maintain full continuity with legacy operations by parallel-planning every milestone in advance. Redundant personnel and equipment are available for immediate gap coverage.

## **⊘** Compliance-First Approach

All security clearances, background checks, and access credentials are verified predeployment. Our mobilization phase integrates **FIPS/NIST** compliance, and every staff member is certified in trauma-informed protocols.



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## **⊘** Contracting Officer Transparency

Our COs are granted **read-only access** into our Monday.com-powered ERP system. This includes shift scheduling, onboarding logs, incident reporting, payroll status, and SOPs. You're not guessing—it's visible.

# **Executive Transition Liaison**

We assign a 24/7 escalation contact directly to the CO, ensuring real-time support and decision-making from lecusoft™ leadership throughout the entire process.

## Live Dashboards and Progress Milestones

We build shared dashboards that display real-time transition metrics, updated daily, including training status, equipment delivery, and issue resolution logs.

# PMBOK-Structured Documentation

All transition activities are tracked under a formal **Work Breakdown Structure (WBS)** with a clear **Responsibility Assignment Matrix (RAM)**, ensuring accountability across every deliverable.

#### **Performance-Backed Confidence**

Our Transition Plans have been successfully deployed in:

- VA National Security Deployments (zero disruption, 100% compliance)
- DoD Entry Access Installations (zero downtime, FIPS verified)
- NASA Langley Security Enhancements (PMBOK-driven onboarding within 21 days)
- CBP Technology Integrations (live tracking during mobilization, CO dashboard visible at all times)





#### **Transition Closeout & Lessons Learned**

By **Day 60**, we submit a **formal Transition Closeout Memo** summarizing:

- All milestones completed
- Gaps addressed and resolved
- Quality assurance metrics achieved
- Compliance documentation attached
- Recommended optimizations for future phases

All findings are archived in the CO-accessible dashboard and remain permanently available for auditing and post-performance reviews.

### **Closing Statement**

At Iecusoft™, every transition is a federal-grade commitment. We don't just plan—we execute with honor, visibility, and precision. When we say "Day One Ready," we mean it.

"Built by Veterans. Audited by AI. Trusted by America."