

BIG BEAR ASSOCIATION OF REALTORS®

("BBAOR")

INSTRUCTIONS: Complete, date, sign, attach Notice of Violation and Fine and any supporting documentation, and deliver to MLS Administrator within 15 calendar days of the Receipt Date on the Notice of Violation and Fine.

REQUEST FOR ADMINISTRATIVE REVIEW

CASE #: _____

NOTICE OF VIOLATION

RECEIPT DATE _____

See upper right on first page of Notice of Violation

To be completed by MLS Administrator

RECEIPT DATE: _____
2 business days after mailing or 1 business day after fax or e-mail

REVIEW DATE: _____

AGENT (VIOLATOR):

Name _____
Office _____
Address _____
City, State, Zip _____

BROKER and/or MANAGER:

Broker Name _____
Manager Name _____
Office Name _____
Address _____
City, State, Zip _____

I, the above agent (or broker), request Administrative Review of the attached Notice of Violation, issued pursuant to the Policies and Procedures Manual of BBOAR's Multiple Listing Service ("MLS"), for alleged violation of BBAOR's MLS Rules and Regulations.

I hereby declare under penalty of perjury that the following statements are true and correct:

1. The Responsible Participant is: Name _____ who is a
G MLS Broker/Participant
G Subscriber

2. The violation(s) alleged in the Notice has/have been corrected, as follows:

Date _____

Date _____

Date _____

3. This Request for Administrative Review is based on: *[select applicable grounds]*
NOTE: Failure to receive notice of violation or fine is not grounds for an Administrative Review.
G Factual dispute regarding the alleged violation(s) such as misapplication of MLS Rule(s) cited
G Contention that there has been a violation of procedural due process
G Dispute regarding calculation of fine

4. All grounds, facts, and/or reasons for this Request for Administrative Review are set forth below:
[Attach copies of all supporting documentation]

Date: _____

Signature of Agent