

Spectrum Career Connections

EMPLOYER BOOTH REGISTRATION FORM

Page 1 of 3

Prospective employers: please complete this form to request a booth and tell us about your hiring needs.

1. EMPLOYER / ORGANIZATION INFORMATION

Company / Organization Name

Industry / Business Type

Company Website

Street Address

City

Province

Postal Code

2. PRIMARY BOOTH CONTACT

Contact Name

Job Title

Email

Phone

Additional Representative(s) Attending

Spectrum Career Connections

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Page 2 of 3

3. EMPLOYMENT OPPORTUNITIES

What opportunities are you recruiting for? (check all that apply)

☐ Full-Time ☐ Part-Time ☐ Seasonal ☐ Work Experience / Placement

☐ Internship / Co-op ☐ Volunteer ☐ Other

Job Titles / Positions Available

Approximate Number of Openings

Skills, qualifications or experience you are seeking

Typical work location(s)

Are you prepared to interview prospective employees at the Job Fair?

☐ Yes ☐ No ☐ Possibly / Please contact us

Will you accept resumes at your booth?

☐ Yes ☐ No ☐ Online applications only

Spectrum Career Connections

EMPLOYER BOOTH REGISTRATION FORM

Page 3 of 3

4. BOOTH & ACCESSIBILITY REQUIREMENTS

Booth requirements (check any that apply)

☐ Table ☐ Chairs ☐ Electrical outlet ☐ Wi-Fi access

☐ Accessibility accommodation

☐ Other

Please describe any special setup, accessibility or technology requirements

5. EMPLOYER PROFILE

Brief company description for event promotion (optional)

What would you like prospective employees to know about your workplace?

6. CONFIRMATION & CONSENT

By submitting this form, I confirm that the information provided is accurate and authorize Spectrum Career Connections to contact our organization regarding Job Fair participation, booth arrangements and employment opportunities.

☐ I agree and would like to request an employer booth.

Thank you for supporting Spectrum Career Connections.

Authorized Contact Name

Date