

**New Avenue Mutual Water Company  
Agenda Board of Director's Meeting  
Held at residence of Jae Schwartz  
August 25, 2016**  
[newavemutualwater.com](http://newavemutualwater.com)

Board Member	In Attendance?	Office #	Best #	Home/email #
Jim Armstrong	Yes		408-202-3509	<a href="mailto:jarmstrong9508@gmail.com">jarmstrong9508@gmail.com</a>
Dave Biasotti	Yes		408-309-1726	408-848-5717 <a href="mailto:dbiasotti@verizon.net">dbiasotti@verizon.net</a>
Joe Cardinalli	Yes		408-832-8902	408-847-6394 <a href="mailto:jcardinalli@csmb.edu">jcardinalli@csmb.edu</a>
Mike DiPietro	Yes		408-391-5094	<a href="mailto:mikedipietro@aol.com">mikedipietro@aol.com</a>
Alan Heinzen	Yes		404-422-1548	408-848-2116 <a href="mailto:alan@heinzen.com">alan@heinzen.com</a>
Jae Schwartz	Yes		408-892-2887	408-847-4919 <a href="mailto:jae1@aol.com">jae1@aol.com</a>

The meeting was called to order at \_\_\_\_\_ by the president, Mike DiPietro.

**1. Attendance**

**2. Review of the Minutes:** July 7, 2016.

**3. Financial Summary Updates: Jim Armstrong**

Checking: \$ 103,836.90  
Chase \$ 133,747.81

Discussion:

**4. Presidents Report and update:**

**a. Shareholders Annual Meeting, September 15; Agenda Review, Ballots,**  
Notice of Annual Shareholders Meeting: September 15, 2016: Who mails

**b. Sanitary Survey Findings Report August 10, 2016**

**c. Other:**

**5. Business Reports: All**

**a. Election Update: Joe**

**b. Online AB54 Board Training** for Mutual Systems:.

**c. Bacteriological Report:** Chlorine residual .6mg/l. Residual getting high no customer complaints.

**d. Department of Public Health, Water Services Division.**

Request from CDPH to test for new chemical. 1,2,3-Trichloropropane. Who pays?

**e. Other:**

## 6. Maintenance: Alan Heinzen:

### a. Steve Keen's Report: (Mar. 2016): ?

- Chlorine residual 0.6 mg/l.
- Well3 Pumping: 298 to 320 gallons per minute. Well 1 and Well 2 are off.
- **Usage: Sold 72.5% Gallons lost April = 556,017.**

### b. Well Statistics and updates: Alan

Overall:

Well #1

Well #2

Well #3

### c. Maintenance projects and improvements: Alan

- **Upper Butch Leak:** Robinson and Moretti are scheduled to install valves. Valve stem at Upper Butch tank leaking.
- **Well1: Upgrade of plumbing. Installation of shut-off valve. Found drainage valve to street.**
- **Digital meters:** to be installed at Carnes and Gamboa residences for testing. Discussion on how to pay
- **Well 3 Digital controls proposal:** Master control to balance water pressure throughout the system; information accessible by phone w/warning system through phone, or computer. Hardware and software change with plans/labor (MGR) would cost \$10K (estimate).
- Upper Butch Drive Leaning pole.
- Other

Pending Maintenance Projects 3/24/2016						
	SITE	PROJECT	PURPOSE	CONTACTOR	COST	STATUS & Comments
✓	Well 1	• Gate @ Well 1. • Replumb Well 1	Ability to drain and flush Bridle Path water line and well. There is no valve between double tanks and Well1.	Robinson & Moretti Carrerra	\$10K	Work started 4/12/16
✓	Valve break @ Bridle Path/Howell		Emergency repair 2/19/2016. Barriers?	Keen, Carerra, Heinzen	\$5K	Repair finished who pays?
	Well 2	• Gate@ W2 road • Landscape PGE poles • Baserock Rd	Company and shareholder easement agreement	Dufur/ landscaping trees	\$5K	
	Well 3	Rework controls for all wells	Balance system: water pressure balanced and controlled automatically. Move to digital metering system.		\$10K	
	Booster Pump to Howell Ln.	Base plate for pump.	Attach to concrete slab to reduce vibration. Spare in stock. Backup pump?	Heinzen	\$1.5K	
	Butch Tanks	Upper Butch Pole leaning	Possible damage to livestock, fencing,	Contacted Verizon	\$1K	
	Upper Butch Leak	Leak Detector: recommends additional street valve installed, then schedule time to locate, isolate, and repair suspected leak.		Robinson & Moretti install valve Leak Detectors to locate leak	\$10K	In progress
	Lower Butch Booster Pump	Ground movement: need retaining wall and fencing. Where is backup pump? Repair water damage to road.		Heinzen	\$8.5K	designed
	Digital Meter Test	Check for meter slippage. Test meters in-line: Carnes/Gamboa. Two digital meters available to test. Hardware cost to shareholders: Assessment or additional cost on water bill over 10-years.		Steve to move meters. Carnes says O.K. Property owner on Howell?	Budget \$5K	Slippage 4% average
	Hatch covers for tanks	Dept Public Health recommendation.		Heinzen		Planing stage
				Budget Estimate \$41.5K		

## 7. Long-term action Items

Date	Who	Action	Status
6/08/09 to 2/18/16	Dave	New and approved By-laws to be recorded	<a href="#">Approved. Investigate the process.</a>
11/20/14 4/19/16	Maint	Hydrant replacement/upgrade. Hydrant and valve barriers. Extra meters and/or gate valves needed. Also, backup booster pump.	<a href="#">Annual maintenance. Goal: 2 hydrants /year.</a>
On going	ALL	<b>AB54</b> on-line training session.	
3/24/2016 4/21/2016	ALL	Create presentation to SCVWD to move wells from extraction zones. Compare water isotopes with district wells. Request higher quality map of zones.	<a href="#">Alan data; Dave Graph</a>
3/24/2016	Maint	Install in-line digital meter @ two residences. Digital meters to be Installed at all connections.	Purchased 2. Steve to install.

On-going 11/20/2014	Maint	Rent emergency generators to power the well pumps and/or booster pumps. Rewire panels to allow for quick connect. Discussed 10/30/14. Simulate power failure. Written emergency plan.	<a href="#">New well will have appropriate generator connection. (Verify)</a>
On-going 12/11/08 10/30/2014	Alan	Cost estimate for the installation of 100K tank. See 11/15/07 minutes. Next major project.	<a href="#">Feasibility, cost, engineering, permits.</a>
On-going 4/30/10		Investigate the Great Oaks vs. SCVWD lawsuit.	Great Oaks appeal overturned
4/21/16	Maint	Replace hatches on all tanks	<a href="#">Sept. 2014. Review.</a>

## 8. Old Business

## 9. New Business

## 10. Future Agenda Items

## 11. Next Meeting

The Annual Shareholders Meeting scheduled for September 15, 2016.  
Location: Alan Heinzen, 2482 Howell @ 7pm

## 12. Adjournment: President Mike DiPietro, adjourned the meeting at \_\_\_\_\_.