

**New Avenue Mutual Water Company
Minutes of the Board of Director's Meeting
Held at the residence of Jae Schwartz
December 10, 2015
newavemutualwater.com**

Board Member	In Attendance?	Office #	Best #	Home/email #
Jim Armstrong	Yes		408-202-3509	jarmstrong9508@gmail.com
Dave Biasotti	Yes		408-309-1726	408-848-5717 dbiasotti@verizon.net
Tim Burke	Yes	408-924-7555	408-848-2022	408-310-9703 timoteo10900@gmail.com
Joe Cardinalli	Yes	408-847-6394	408-832-8902	408-847-6394 jmcardinalli@gmail.com
Mike DiPietro	Yes	408-391-5094	408-391-5094	408-842-4499 mikedipietro@aol.com
Alan Heinzen	NO		404-422-1548	408-848-2116 alan@heinzen.com
Jae Schwartz	Yes		408-892-2887	408-847-4919 jae1@aol.com

The meeting was called to order at 7:28 p.m. by the president, Mike DiPietro.

1. **Review of the Minutes:** The minutes of the October 29, 2015 meeting were reviewed and approved with following changes: - remove Joe Carrera's name and meeting date should read December 10.
2. **Review of Alan's email:**
 - a. Pumped 2 million gallons less last month.
Well 3 static water level has come up from 208' to 179'.
 - b. **Discussion of Neunzig (10433 Duke Drive) request for hydrant water line installation:**
Shareholder is building a metal structure. County requires a hydrant and backflow device on the property. Board approved request, but wanted more information about the location of the hydrant and the backflow device.
Issues: is there a meter connected to the backflow device?
Will the shareholder be responsible for the annual inspections, hydrant installation costs, and shutdown costs?
Need for blueprints and/or easement?
3. **Financial Summary: Jim Armstrong**

Checking: \$ 83,000
Chase \$133,712
Increase in revenue due to reduction in SCVWD Extraction Fee.
Jim suggested moving 100K to a CD.
4. **Maintenance: Review of Steve Keen's Report**
 - a. **Upper Butch Leak:** Still in progress.
 - b. Chlorine residual= .5mg/l. High reading, No customer complaints. Chlorine not evaporating because of low temps.
 - c. Leaning pole Upper Butch. Still the same.
5. **Kamstrup AMR reading and metering system digital water meters: Dave Biasotti**
 - a. Dave presented information received from Ulysses Figueroa of iFLOW Energy Solutions. 888.651.1130.
 - b. Cost of digital meters similar to standard mechanical meters. Requires App and reading software.
 - c. Board agreed to purchase two meters to test in series for comparison. No price for 1.25-inch meters.
 - d. Digital Meters have a 20-year life (battery needs replacement).

<u>Pending Maintenance Projects and Status</u>					<u>Cost Estimate</u>	<u>Status of Project</u>
Well 1 and Well 2	Replace or repair Well 1 drain valve. Flush Wells	Customer asks for gate @ W2 to deter traffic.	Landscape PGE poles. Verify w/Hurby & Dufur.	Base rock road to Well 2 on hold. Gate @ Well 1.	Budget \$15K	Planning
Well 3	Well 3 will run from W1 and W2 hardware	Still working on controls, Pump saver error message.			Budget \$5K	working
Booster Pump to Howell Ln.	Spare in stock. Where's backup pump located?	Concrete slab.			Budget \$4K	Done
Butch Tanks	Road to upper Butch cleaned.	Leaning pole.	Contacted Verizon		Budget \$1K	
Upper Butch Leak	Leak Detector. Recommends new street valve. See October 29 minutes. Contractor availability; weather			Homeowner's gate valves replaced	Budget \$9K	In progress
L. Butch Booster Pump	Replaced Pump @\$750. Need retaining wall and fencing			Need backup pump.		Done
Meter Tests	Check for meter slippage. Test meters in-line with digital meters. Move test to Carnes/Sedigh/Gamboa.Digital meters.			Steve to move meters. Carnes says O.K.		Slippage 4% average
Total Estimated Budget					\$33K	

6. Water levels and water sources: Dave Biasotti

- Sierra snowpack 0%
- Local reservoirs 12/1/15: Coyote: 36% capacity; Anderson: 35% capacity.

7. Secretary's Report: Tim Burke

- Online AB54 Board Training for Mutual Systems scheduled for Jan. 26 2016 6-8p.m
- Corporate Insurance total cost is \$4,825.
Limits of Liability 5M per Occurrence; General Aggregate= 5M. Cost of Excess Liability= \$2,500
- Bacteriological Report CM Analytical: Clean. Sample has.5 mg/l chlorine residual. Nov.15
- Death of former board member Lou Testaguzza. Died September 18, 2015. Lived on Bridle Path Drive.
Responsible for establishing the corporate and legal framework for the water system.

8. Action Items

Date	Who	Action	Status
6/08/09 to 6/20/13	Dave	New and approved By-laws to be recorded	Approved. Investigate the process.
11/20/14	Maint	Hydrant replacement/upgrade. Hydrant barriers. Up Extra meters and/or gate valves needed. Also, backup booster pump.	Annual maintenance. Goal: 2 hydrants /year.

08/27/2015	Maint	Leak upper Butch. Leak Detectors. Add new street valve to isolate leak. Well upgrades. See Alan's Email 10/30 minutes .	I In progress. MM In progress.
08/27/2015	ALL	AB54 on-line training session.	1/26/16 6-8 p.m..

9. Long-term projects review

Date	Who	Action	Status
12/10/2015	Dave/ Maint	Acquire and install digital meters. Place in-line with mechanical meters to test software, accuracy and reliability.	In process
On-going 11/20/2014	Maint	Rent emergency generators to power the well pumps and/or booster pumps. Rewire panels to allow for quick connect. Discussed 10/30/14. Simulate power failure. Written emergency plan.	New well will have appropriate generator connection. (Verify)
On-going 12/11/08 10/30/2014	Alan	Cost estimate for the installation of 100K tank. See 11/15/07 minutes. Next major project.	Feasibility, cost, engineering, permits.
On-going 4/30/10		Investigate the Great Oaks vs. SCVWD lawsuit.	Great Oaks appeal overturned
11/20/14	Maint	Replace hatches on all tanks	Sept. 2014. Review.

10. Next Meeting

The next meeting is scheduled for Thursday, January 21, 2016
To be held at the residence of Jim Armstrong.

11. Adjournment:

The President, Mike DiPietro, adjourned the meeting at 8:56 pm.

Minutes respectfully submitted by:
Timothy Burke
Secretary, Board of Directors
New Avenue Mutual Water Company

Cc: Joe for web site
H. Penn, Bookkeeping