

New Avenue Mutual Water Company

MINUTES

Board of Director's Meeting

January 18,
2018

Held at home of Mike DiPietro

newavemutualwater.com

Board Member	In Attendance	Office #	Best #	Home/email #
Jim Armstrong	yes		408-202-3509	namwco2000@gmail.com
Dave Biasotti	yes		408-309-1726	408-848-5717 dbiasotti@verizon.net
Joe Cardinalli	yes		408-832-8902	408-847-6394 jmcardinalli@gmail.com
Mike DiPietro	yes		408-391-5094	mikedi Pietro@aol.com
Alan Heinzen	yes		404-422-1548	408-848-2116 alan@heinzen.com
Jae Schwartz	yes		408-892-2887	408-847-4919 jae1@aol.com

The meeting was called to order at 7:15PM by the President, Mike DiPietro.

- 1. Attendance**, All Board Members in attendance (see chart above).

Guests: No guests

- Adjustments/Additions to Agenda: None
- 3. Review and Approval of the Minutes:** Motion made by Alan, Second Dave, All Approved
- 4. Financial Summary Updates: Jim Armstrong**

Checking: \$136,744
Chase: \$132,313

General Review and Accounts:

- Eagleberry Tax Service, Jim reported out that Jackie has completed and filed taxes, Jim has copies and will bring for Board at next meeting. She is very pro-active on accounts and is doing a great job.
- Investments – Approved by Board to take \$36,744 from Checking and move to Chase savings, this will keep a general balance in checking of \$100,000. Joe made motion and Board approved to use up to \$100,000 from Chase account in invest in a secure CD. Jim will research, get details and bring back a recommendation on how to invest.

Delinquent Accounts:

- None at this time.

General Discussion:

- Web Site Reimbursement, Joe still needs to submit directly to Eagleberry for reimbursement.

5. Presidents Report and Updates: Mike DiPietro

- Moved directly to Maintenance section for discussion.

6. General Business Reports: All

1. Board Training: Jae

Mike was unable to take December 5th. training. Alan and Joe both contacted trainers to attend on December 5, however class was full, Alan and Joe were put on a waiting list, they will be contacted when new class is scheduled. Mike would like us to notify him of new training date.

2. Water Quality Updates: Jae

1) Report and updates: Good
2) CM ANALYTICAL reports: Good readings. Jae has not been getting reports, he contacted CM, he was some-how left off contact list, he will be added back to receive reports. Jae will also check link below to be sure it is correct.

https://sdwis.waterboards.ca.gov/PDWW/JSPWaterSystemDetail.jsp?tinwsys_is_number=4261&tinwsys_st_code=CA

3. Water level Updates: Dave

Current levels are normal for this time and dates.

1) Levels:

Shasta Dam - up

Lake Oroville- down

San Luis Reservoir – up to 83%

Coyote Lake – 21% full

Anderson Dam – down 25%, Anderson to start construction in 2020, estimated 2 years to rebuild Dam. Coyote lake will control water for valley while Anderson is under construction.

Ground Water Recharge

Church Street holding ponds -full

Other

7. Maintenance Report - Maintenance Projects and Improvements: Alan

1. WATER USAGE REPORT REVIEW:

General Discussion: Board reviewed spread sheets, current water usage is similar to last months, no major concerns.

2. GENERAL MAINTENANCE DISCUSSION AND UPDATES: Alan

1. **Lot #18, Ryan Bavetta:** Request from property owner Ryan Bavetta to install new water meter at Lot 18. Alan has been in contact with Ryan. To install new meter is not a simple task, it requires an involved process. Alan told Ryan for the interim to use water off the ¾" valve, Ryan needs water to water his trees and as he installs his perimeter property fence. Alan will continue to work with Ryan for his future full water connection.
2. **Crossover line at Bannister and Butch – 10 Acres:** Steve Keene has repaired leak. Steve still needs to complete pressure test. Alan will follow up with Steve.
3. **Wells One and Two:** Alan stated that Wells One and Two are programmed to run 15 minutes per day. This is very important to keep wells operating efficiently, safe and clean.

4. **Discussion Dr. Neil's concerns:**

Board continued discussions from last month's meeting between Dr. Neil and Mike regarding Neil's neighbor's septic drainage that may be effecting Well # 2. Mike explained to Dr. Neil that our wells are tested regularly for chemicals, contamination and e-coil and that the Board reviews this information at each meeting. After water quality reviews and discussions, we determined that the water is safe and clean for use. We reviewed that our wells are deep, and the drainage does not affect our wells. The issue may be between Dr. Neil and his neighbor. Mike will set up a meeting with Dr. Neil to look at the sight and discuss his concerns. Board members are invited to attend.

5. **New Meter Installation:** All Board members provided input on digital meter replacement to improve infrastructure. New meters would be more accurate, efficient and should capture minimal water use. We lose (unable to bill) approximately 20% of our water, the new meters should be able to help determine information on this water loss. Estimated cost is \$1,000 to \$1,200 to purchase and install a meter, to replace all meters estimated cost of \$100,000 over ten years.

Action Plan: FOR NEXT MEETING

- a. Jae will analyze water usage loss.
- b. Alan will ask Steve to provide spread sheet with age/replacement of existing meters
- c. Action Plan to replace 10 meters per year.
- d. Hire outside contractor to purchase equipment and install
- e. Review meter replacement areas to determine if additional work is needed
- f. Determine criteria for meters' replacement: age, specific geographic area, constant problem areas, and quick fix area (low hanging fruit),
- g. Develop Action Plan (to do list) and time line

3. **PROJECT LIST - PENDING MAINTENANCE PROJECTS & ACTION ITEMS:** Jae

See: **PROJECT LIST**

8. **Old Business and Discussion:**

General Business

1. **Quarterly Meter Reading:** Discussion on quarterly meter reading to replace current monthly reading. After lively discussion it was agreed that the small financial savings and the lack of the most current information was not acceptable to change the existing process. The monthly information is extremely helpful for Board to manage, review, and to operate the water system safe, clean and professionally. It was agreed this topic is closed.

9. **New Business:**

1. Joe brought up the need for a professional service to manage web site. He will bring options to future meeting on web site management.
2. Annual Shareholders meeting scheduled for May 17, 2018

10. **Future Agenda Items:**

1. **NOTE: March meeting agenda will focus on New Meter Installation Action Plan**

11. **Next Meeting:** March 1, 2018, Alan's House

12. **Adjournment:** 8:40 PM

_____ Minutes and Agenda prepared and submitted by Joe Cardinalli, Board Secretary

