

New Avenue Mutual Water Company
Minutes of the Board of Director's Meeting
Held at the residence of Jim Armstrong
January 21, 2016
newavemutualwater.com

Board Member	In Attendance?	Office #	Best #	Home/email #
Jim Armstrong	Yes		408-202-3509	jarmstrong9508@gmail.com
Dave Biasotti	Yes		408-309-1726	408-848-5717 dbiasotti@verizon.net
Tim Burke	Yes	408-924-7555	408-848-2022	408-310-9703 timoteo10900@gmail.com
Joe Cardinalli	Yes	408-847-6394	408-832-8902	408-847-6394 jmcardinalli@gmail.com
Mike DiPietro	Yes	408-391-5094	408-391-5094	408-842-4499 mikedipietro@aol.com
Alan Heinzen	Yes		404-422-1548	408-848-2116 alan@heinzen.com
Jae Schwartz	Yes		408-892-2887	408-847-4919 jae1@aol.com

The meeting was called to order at 7:25 p.m. by the president, Mike DiPietro.

1. Review of the Minutes: The minutes of the December 10, 2015 meeting were reviewed and approved.

2. Financial Summary: Jim Armstrong

Checking: \$ 92,000

Chase \$133,730 • Increase in revenue due to reduction in SVWD Extraction Fee.
 • Move 100K to a CD still in progress.

Update: Email from Jim: "Helen Penn uses a program from a company "AME" for accounting software. . . (discussed) should she have an event that would prevent her from doing the books...would like her to provide us with...what we would need.. to feel confident that we would have an easy transfer, should one be needed."

3. Maintenance: Alan Heinzen:

a. Upper Butch Leak: Still looking for a contractor for valve installation. Trincherro Construction busy.

b. Steve Keen's Report: (Dec. 8 to Dec. 31, 2015):

- Chlorine residual 0.5mg/l.
- Well 1 and Well 2 are off. Well 3 pumps from 295 to 308 gallons per minute.
- **Usage: Sold: 81.5%**

Gallons lost March 2015 to January 2016 = **7,977,928.**

Static Levels Well 3: March 2015= 176 January 2016= 156.

c. Discussion: Do NAMWCo wells draw water from the Santa Clara Valley Water District's aquifers?

Alan said that based on rainfall and well-pump data, our wells do not receive water from imported water. The board agreed that data collected can be used as an argument to maintain the company's non- inclusion in the recharge (well-tax) zone.

Dave said that he will create a graph when he receives complete well data that correlates the measured data with the recharge records of the LLAGas Aquifer.

d. Well 2 Landscaping: Planting of oak trees along road to Well 2. K. Dufur to provide the trees. Est. cost \$5K.

e. Well 1: Plans to upgrade plumbing and drain valve. Requires street shut-down from Double Tanks to New Ave.

f. Upper Butch Drive Leaning pole: Verizon has been nonresponsive.

4. Digital Meter Project: Dave Biasotti:

a. Dave to order digital meters for tests in series. **Update:** Email from Dave: (02.03.16) "The new electronic Kamstrup meters arrived at my house this weekend. They have a straight pipe thread on each end that couplings (or whatever fitting) can be threaded onto. . . .will hold or deliver . . ."

Invoice :Cost \$966



Flow Energy Solutions Inc.
2312 Park Avenue
#147
Tustin, CA 92782

PAID
01/23/2016

Invoice

Date	Invoice #
1/21/2016	100138

Bill To: New Avenue Water Co.
David M Blumert
2471 Bridle Path Drive
Orlando, CA 91020

Ship To: New Avenue Water Co.
David M Blumert
2471 Bridle Path Drive
Orlando, CA 91020

S.O. No.	P.O. No.	Terms	Project
1009		Cash/Credit	

Item	Description	Ordered	Prev. Inv.	Backlog	Invoice	Rate	Amount
011-364-020	1" Model 3101 Kamstrup Water Meter	2	0	0	2	427.60	855.20
Freight	Freight					10.41	10.41
						8.75%	75.48
						Total	\$965.71
						Payments/Credits	-\$965.71
						Balance Due	\$0.00

Phone #	Fax #	E-mail	Web Site
888-631-1130	888-220-4282	accounting@flowinc.com	www.flowinc.com

5. Pending Maintenance and Project Review 12/21/2015

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Well 1 and Well 2		Customer asks for gate @ W2 to deter traffic.	Landscape PGE poles. Oaks from Dufur.	Base rock road to Well 2 on hold. Gate @ Well 1.	Budget \$15K	Planning
Well 3	Well 3 will run from W1 and W2 hardware	Still working on controls, Pump saver error messg.			Budget \$5K	working
Booster Pump to Howell Ln.	Spare in stock. Where's backup pump located?	Concrete slab.			Budget \$4K	Done
Butch Tanks	Road to upper Butch cleaned.	Leaning pole.	Contacted Verizon	Talk to Ishmali	Budget \$1K	
Upper Butch Leak	Leak Detector: recommends new street valve. Need a contractor. See above.			Homeowner's gate valves replaced	Budget \$9K	In progress
L. Butch Booster Pump	Replaced Pump @\$750. Need retaining wall and fencing			Need backup pump.		Done
Meter Test	Check for meter slippage. Test meters in-line. Add more meters. Move test to Carnes/Sedigh/Gamboa. Purchase of Digital meters to test. See 4a. above.			Steve to move meters. Carnes says O.K.	Budget \$3K	Slippage 4% average
	Total Estimated Budget				\$36K	

6. Secretary's Report: Tim Burke

a. Online AB54 Board Training for Mutual Systems scheduled for 1/26/2016.

b. Bacteriological Report: clear.

c. Formation of the CalMutuals-Joint Powers Insurance Authority (JPIA):

Email: "The CalMutuals JPIA is the first of its kind in the nation to provide **insurance and technical assistance** to help small community water systems throughout California fix aging pipes and comply with water quality regulations. **Assembly Bill 656 was signed into law in September 2015.** The CalMutuals JPIA, expects to provide **business liability insurance** to small community water systems by February 2016, and **workers' compensation insurance** in March 2016. Revenues from membership-based insurance will yield funds to develop

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technical assistance programs for mutual water companies. . .”

d. Job Applicant:

Greg Ange: 10960 New Avenue:(Tim's neighbor) is interested in working with a water company. Has a degree from SJSU in Communications; has taken all classes in water quality (required by Gavilan College) for water treatment certification. Board requests a resumé.

7. Webmaster: Joe Cardinali Is working on updating the website.

8. Action Items

Date	Who	Action	Status
6/08/09 to 6/20/13	Dave	New and approved By-laws to be recorded	Approved. Investigate the process.
11/20/14	Maint	Hydrant replacement/upgrade. Hydrant barriers. Up Extra meters and/or gate valves needed. Also, backup booster pump.	Annual maintenance. Goal: 2 hydrants /year.
12/21/2015	Maint	Leak upper Butch. Leak Detectors. Add new street valve to isolate leak. Well upgrades. Alan's Email 10/30 minutes .	I In progress. Need contractor/weather. MM In progress.
12/21/2016	ALL	AB54 on-line training session.	1/26/16 10a.m.
12/21/2016	Joe	Update website	working

9. Long-term projects review

Date	Who	Action	Status
On-going 11/20/2014	Maint	Rent emergency generators to power the well pumps and/or booster pumps. Rewire panels to allow for quick connect. Discussed 10/30/14. Simulate power failure. Written emergency plan.	New well will have appropriate generator connection. (Verify)
On-going 12/11/08 10/30/2014	Alan	Cost estimate for the installation of 100K tank. See 11/15/07 minutes. Next major project.	Feasibility, cost, engineering, permits.
On-going 4/30/10		Investigate the Great Oaks vs. SCVWD lawsuit.	Great Oaks appeal overturned
11/20/14	Maint	Replace hatches on all tanks	Sept. 2014. Review.
12/21/2015	ALL	Created presentation to SCVWD to move wells from extraction zones.	Alan data; Dave Graph
12/21/2015	Maint	Install in-line digital meter @ two residences	Digital meters purchased

10. Next Meeting

The next meeting scheduled for Thurs., February 18, 2016 at the residence of Dave Biasotti.

11. Adjournment: President Mike DiPietro, adjourned the meeting at 9:07 pm.

Minutes respectfully submitted by Timothy Burke
Secretary, Board of Directors

Cc: Joe for web, H. Penn, Bookkeeping