

**New Avenue Mutual Water Company
Minutes of the Board of Director's Meeting
Held at the residence of Mike DiPietro
January 23, 2014**

Board Member	In Attendance?	Office #	Best #	Home/email #
Jim Armstrong	Yes		408-202-3509	armstron@repteam.com
Dave Biasotti	Yes		408-309-1726	408-848-5717 dbiasotti@verizon.net
Tim Burke	Yes	408-924-7555	408-848-2022	408-310-9703 timandrose@earthlink.net
Joe Cardinali	Yes	408-847-6394	408-832-8902	408-847-6394 jmcardinali@gmail.com
Mike DiPietro	Yes	408-391-5094	408-391-5094	408-842-4499 mikedi Pietro@aol.com
Alan Heinzen	Yes		404-422-1548	408-848-2116 alan@heinzen.com
Jae Schwartz	Yes		408-892-2887	408-847-4919 jae1@aol.com

The meeting was called to order at 7:01 p.m. by the president, Mike DiPietro.

1. Well 3 updates:

- a. R. Hurby has agreed to, and has signed, the easement contract.
- b. Peter Forest has said that water samples from Well 3 are clean.
- c. Board discussion on well completion costs:
 - Clear easement area for PG&E
 - Get timetable from PGE for pole installation and power line to the well. Begin March 10.
 - Chappell to install pump, electrical panel with controls.
 - Excavation for plumbing from the well to the main @ Duke Drive. Pave street.
 - Connect plumbing with gate valve to Duke Drive water main.
 - Landscaping. Fence and gate installation.

Action Item: Board estimate of final costs.

Contractor or Project	Cost	Adjustments
PGE Begin March 10	\$37,000	
Chappell Pump: 60hp submersible (Jan. 2014 estimate).	32,000	
Control panel (Feb. 2014 estimate).	5,160	
Piping, trenching to street, street valve installation, patching	4,500	
Fencing/Landscaping trees to Hruby (install)	7,500	
Chlorinator & installation	2,000	
Permits/fees/Forest	1,500	
Overrun	21,000	
Other		
Estimate	\$110,660	

2. Financial Report: Jim Armstrong

- a. Chase Checking \$ 49,260
Chase MM 208,398
Capital One 392
- b. **Cross-connection Surveys are still coming in.** Board members have not submitted
- c. **Discussion of maintenance items:**
 - Chlorine smell on Bridle Path Drive. Steve cannot find culprit.
 - Has water level dropped at wells? Well 1 @ 138-140gpm. Discussion to test Well 1 water depth.
 - Backflow device on Duke (Sedigh). Steve recommends homeowner replace.
 - Sedigh meter (10440 Duke). Water cost to be estimated based on present usage. Jim to prepare a letter.
 - Akter backflow device is leaking.

3. Maintenance: Alan Heinzen/Jim Armstrong

- a. **Review of S. Keen's report dated 12/31/2013:**
Well 1: 138 gal-140gal/minute. Possible lower water table or clogged pump.
Action item: pull and clean/inspect submersible pump at Well 1. Chappell can do.
Well 2: 188-195 gal/min.
74.8% of the water sold.
- b. **Water meters:** Alan asked Joe Carrera for a list of meters and extra stainless steel ball valves @1.25".
- c. **Drought:** No water reduction requirements required by water district. Chappell can test water levels at wells.
- d. **Discussion of outside contractors for plumbing, gate, fencing and road at Well 3.**
- e. **Backflow device on Duke Drive:** Alan to check. **2c. Discussion w/S. Keen-have homeowner replace.**
- f. Jae mentioned there is a water leak @ the Rosendahl residence.
- g. What's in the shed?

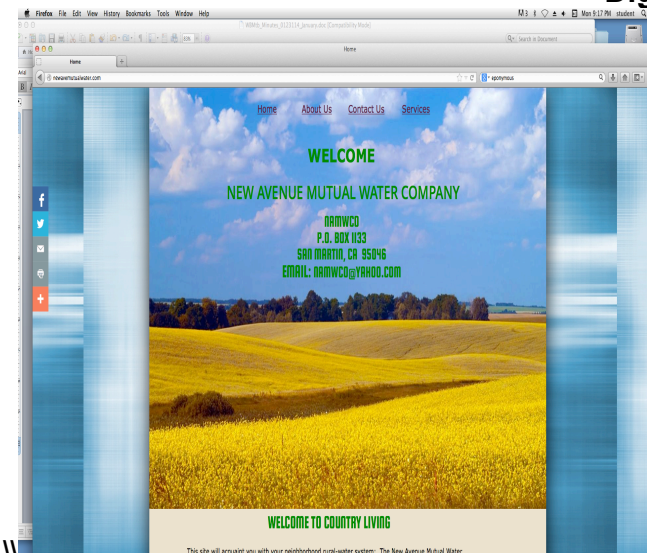
4. Secretary Report/Water Quality: Tim Burke

- a. **New contract with CM Analytical:** new sample sites (Verble, Heinzen, Kraemer) within three zones.
- b. Samples for asbestos and General Mineral Physical taken from wells in January by Steve Keen.
- c. Need an action-item checklist for the Department of Public Health.
- d. **Annual Shareholders' Meeting. To be scheduled June 5, 2014 at the Heinzen residence.**
- e. **Action:** Send the Webmaster the latest Consumer Confidence Report for upload.

5. Presentation of the web site: Joe Cardinalli

- a. <http://newavemutualwater.com>
- b. \$57/year for the site. Plan is to upload pertinent documents and information to site for customers.

Digital age is here.



6. Action Items

Date	Who	Action	Status
6/08/09 to 6/20/13	Dave	New and approved By-laws to be recorded	Approved. Investigate the process.
On-going	Jim/ Alan	Hydrant replacement/upgrade. Hydrant barriers. Upgrade non-shutoff valves on hydrants. Extra meters and/or gate valves needed.	Annual maintenance. Goal: 2 /year.
1/23/14	ALL	California Department of Public Health compliance letter. Cross connection survey to be sent to Shareholders. Done. Need results tabulated.	Finances Done. Mike to draft letter. Letter to shareholders. Mike to request extension. CPA analysis in 2008 Done. Three zones. Discuss with Keen Done /screens, sample bibs/hatches asbestos. Paint tanks. Cross Connection Survey w/ November bills. Increase water tests/add asbestos.
1/23/14	Board	Third Well Progress Contracts signed. PGEs schedule? Board to estimate final costs	25K expenditure to Dufur. Done Need easement agreements finalized_ R. Hurby Done Need new costs from PGE. Water tests and application to CDPH Done Board to estimate costs
10/17/13	All	Review S. Keen's contract. Have maintenance check for leaks during inspections.	In progress. Andy retires.
1/23/14	Maint	Sedigh meter (10440 Duke). Carrera repaired, then replaced. Zero usage	Jim to estimate water cost/meter cost and send letter to homeowner.
12/13	ALL	AB54 Training: Request for web site address and dates of the two-hour training session.	Jae has taken class
11/21/13	Chappell	Test water level, clean/inspect submersible pump at Well 1.	When Well 3 completed

7. Parking Lot Items

Date	Who	Action	Status
On-going	Maint	Rent emergency generators to power the well pumps and/or booster pumps. Rewire panels to allow for quick connect.	New well will have appropriate generator connection.
On-going 12/11/08 11/05/09	Alan	Preliminary cost estimate for the installation of 100K tank. See 11/15/07 minutes	Discuss with Peter F. Feasibility, cost, engineering, and permits. Board discussed smaller tanks in increments.
On-going 3/04/10		Investigate the Great Oaks vs. SCVWD lawsuit.	Ongoing
1/23/10	maint	Pipe corrosion from chlorine injectors. Excess Cl2 in system? Bridle Path Dr. complaints	Discuss with S. Keen.

8. Next Meeting

The next meeting is scheduled for February 20, 2014.

To be held at the residence of Dave Biasotti

9. Adjournment:

The President, Mike DiPietro, adjourned the meeting at 8:46 pm.

Minutes respectfully submitted by:

Timothy Burke
Secretary, Board of Directors
New Avenue Mutual Water Company