



# 2026 Photography

## Guidelines and Garden Etiquette

*We are delighted to share with you and your clients the beauty of the gardens. These guidelines apply to photographers scheduling sessions with clients at Surreybrooke. To ensure a positive experience for everyone, while maintaining a pleasant experience for our visitors and customers, please be aware of the Surreybrooke's Photography Guidelines & Garden Etiquette.*

### SCHEDULING

All Sessions must be scheduled with Photography Coordinator, Nancy by completing the Photography Session Request Form per session at least 5 days prior to requested date and texting a copy to Nancy at 301-676-8263. You must be approved and receive confirmation for the requested date and time. Availability is contingent on Surreybrooke's schedule of events.

Photo Sessions are limited to 2 hours in length. This includes any prep time, set-up and clean-up time. No more than 10 participants are allowed at a single time during a session. Participants include everyone involved in the photo session (clients, parents, relatives, friends, photographer, assistants, etc.). You must also have prior permission to bring dogs. For more information regarding larger group size or longer sessions please text Nancy, 301-676-8263 for additional fees.

### FEES

Photography Session Fee for 2 Hours.....During Normal Business Hours.....\$35.00  
.....After Normal Business Hours.....\$60.00

### HOURS

Hours are subject to change. Please see updated and current hours on website: Surreybrooke.com.

Spring Hours.....March 20<sup>th</sup>- June 21<sup>nd</sup> Monday-Saturday 9-5; Sunday 10-5

Summer Hours.....June 22<sup>rd</sup>-July 31<sup>st</sup> Mon.-Thurs. Closed; Closed July 4<sup>th</sup> Friday & Saturday 10-5; Sunday 12-4

August and Fall Hours: TBD (posted later at [www.surreybrooke.com](http://www.surreybrooke.com))

Photographers and Clients must leave promptly at closing. Absolutely no entering the premises if chain is across the parking lot. If you have scheduled after hours- please text Nancy at 301-676-8263 when you arrive.

### CHECK IN

Photographers must check-in at Amaryllis Building/Garden Center or text Nancy, 301-676-8263, upon arrival to let the staff know that you have arrived and make payment.

**\*Payment is due prior to the beginning of the session.\***

### PARKING

Photographer and Clients must park in the grass area to the left of the gravel parking lot. Anybody associated with the photo session not parked in the grass area will be asked to move. Directions to Surreybrooke may be printed from website. Photographer is responsible for ensuring Clients have proper driving directions. Clients may not park on Hollow Rd. We highly recommend you download directions from [www.surreybrooke.com](http://www.surreybrooke.com).

# ***GARDEN ETIQUETTE***

- \*Children must be supervised at all times.
- \*Do not enter if chain is up across the driveway.
- \*Please leave flowers and plants for everyone to enjoy. Do not collect or remove seeds or flowers.
- \*Please do not throw stones in creek or pond.
- \*Please do not enter flowerbeds or plant displays.
- \*Please remain on the pathways and grassy area at all times.
- \*Please do not disturb or remove plants, plant labels or containers.
- \*Please do not move any statuary or garden accessories.
- \*Please do not feed or touch miniature horses without permission.
- \*Please be courteous and do not block pathways, parking lot, greenhouse and buildings.
- \*Please respect all staff members at all times.
- \*Please be respectful of opening and closing times. Plan ahead so all guests/clients are in their car leaving promptly at closing time. Please do not be in the garden areas at closing time.
- \*Please don't interfere with maintenance in progress. Continuous maintenance is needed to keep the grounds beautiful.
- \*Any props or special request must be pre-approved.
- \*No pets without prior permission.
- \*All dogs must be leashed and may not enter any greenhouse or building.
- \*All waste must be removed and taken with you, do not place in trashcan.

***For additional information & questions please text***

***Nancy at 301-676-8263***