



## 2022 Photography Membership Policy

### Photography Guidelines and Garden Etiquette

*We are delighted to share with you and your clients the beauty of the gardens. This membership applies to photographers scheduling sessions with clients at Surreybrooke. To ensure a positive experience for everyone, while maintaining a pleasant experience for our visitors and customers, please be aware of the Surreybrooke's Photography Guidelines & Garden Etiquette.*

*All Members and Non-members are required to follow Photography Guidelines and Garden Etiquette.*

**Photography Membership Fee** **\$150.00**

Membership Effective Dates- 1 year from purchase of membership

#### **Non-Membership Photography Fees per Session**

2 hour Session (up to 2 hours in length) - limited to 10 participants \$50.00  
1 hour Session (up to 1 hour in length) - limited to 20 participants \$50.00

#### ***Photography Membership Benefits***

\* Ten 2 hour Sessions (up to 2 hours in length) During Regular Business Hours

\* Additional Dates/Times for Photography sessions 2022 for Members Only

*Dates /After Hours Available 2022: TBD*

Any other times requested after normal business hours or extended hours listed above are subject to an additional charge of \$50.00 for memberships and subject to availability.

#### ***Membership Requirements***

\*Read Surreybrooke's Photography Membership Policy, Photography Guidelines & Garden Etiquette.

\*Complete the Photography Membership Form, Sign & Return with Payment

Mail To: Surreybrooke

Attn: Photography Membership

8537 Hollow Rd.

Middletown, MD 21769

# *2022 Photography Guidelines*

All Sessions must be scheduled with Photography Coordinator, Nancy by completing Photography Session Request Form per session. You must be pre-approved and receive confirmation 5 days prior to specified date and time. Availability is contingent on Surreybrooke's schedule of events.

All sessions must be scheduled during Surreybrooke's regular business hours. Hours are subject to change. Photographers and Clients must leave promptly at closing except for the extended hour evenings exclusive to members only. Absolutely no entering the premises if chain is across the parking lot.

March 13-June 30 Spring Hours Everyday 9-5

Extended Hours 2022 for Members Only TBD

For July, August and Fall Hours TBA (posted later at [www.surreybrooke.com](http://www.surreybrooke.com))

Photographers must check-in at Amaryllis/Garden Center upon arrival.

Photo Sessions are limited to 2 hours in length. This includes any prep time, set-up and clean-up time. No more than 10 participants are allowed at a single time during a session. The session may be divided into multiple clients but groups may not exceed 20 participants at a given time. Participants include everyone involved in the photo session (clients, parents, relatives, friends, photographer, assistants, etc.). For more information regarding larger group size or longer sessions please email [nancy@surreybrooke.com](mailto:nancy@surreybrooke.com) for additional rental fees.

Photographer and Clients must park in the grass area to the left of the gravel parking lot. Anybody associated with the photo session not parked in the grass area will be asked to move. Directions to Surreybrooke may be printed from website. Photographer is responsible for ensuring Clients have proper driving directions. Clients may not park on Hollow Rd. We highly recommend you download directions from [www.surreybrooke.com](http://www.surreybrooke.com).

Photo Session must not interfere with other visitors' enjoyment of the gardens. Certain areas may be closed to photographers due to special events or maintenance work.

Prior approval is needed to include family pets during photo session. Any props or special request must be pre-approved.

Children must be supervised at all times.

Photographers and Clients must follow Surreybrooke's Garden Etiquette.



# ***Garden Etiquette***

Children must be supervised at all times.

Please leave flowers and plants for everyone to enjoy. Do not collect or remove seeds or flowers.

Please do not throw stones in creek or pond.

Please do not enter flowerbeds, plant displays. Please remain on the pathways and grassy area at all times.

Please do not disturb or remove plants, plant labels or containers.

Please do not move any statuary or garden accessories.

Please do not feed or touch miniature horses without permission.

Please be courteous and do not block pathways, parking lot, greenhouse and buildings.

Please respect all staff members at all times.

Please be respectful of opening and closing times. Plan ahead so all guests/clients are in their car leaving promptly at closing time. Please do not be in the garden areas at closing time.

Please don't interfere with maintenance in progress. Continuous maintenance is needed to keep the grounds beautiful.

No pets without prior permission. All dogs must be leashed and may not enter any greenhouse or building. All waste must be removed and taken with you, do not place in trashcan.

***For additional information, questions or to schedule a photography session please contact***

***nancywalz@surreybrooke.com***

***301-676-8263 (preferably text)***



## 2022 Photographer Membership Form

Please sign & return to Surreybrooke with payment.  
Mailing Address Only: Attn: Photography Membership  
8537 Hollow Rd. Middletown, Md 21769

### ***Photographer's Contact Information:***

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

I have read and agreed to abide by the above Surreybrooke's Photography Policy including the Photography Guidelines and Garden Etiquette. I understand I am responsible for the behavior of my clients and anyone associated with the photography session. I hereby waive and release and agree to indemnify and hold harmless anyone, including but not limited to Surreybrooke, LLC; Walz Family, employees and volunteers, any of their family, agents, friends or representatives from any and all liabilities for any injuries, illnesses, claims for any loss damage, theft, court costs, attorneys fees and/or any kind of liability whatsoever as a result of any activity on Surreybrooke LLC or Walz's property.

Photographer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## 2022 Photography Session Request Form

Request must be made and approved 5 days prior to specified date. By requesting a session, you have read and agreed to abide by the Surreybrooke's Photography Policy, Guidelines, and Garden Etiquette. Please complete Photography Session Request Form and email to [nancywalz@surreybrooke.com](mailto:nancywalz@surreybrooke.com) or text 301-676-8263.

Photographer's Name: \_\_\_\_\_

Types of Photos: \_\_\_\_\_

Client's Names: \_\_\_\_\_

Total Number In Group: \_\_\_\_\_

Date Requested: \_\_\_\_\_

Time Requested: \_\_\_\_\_

Special Request:

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