

So you want to be an Executive Committee Member?

The Executive Committee of the Macedonian Community of Adelaide & South Australia Inc. (MCASA) is undergoing significant change in order to meet the challenges for the era ahead.



What is the Executive Committee's role?

The Executive Committee acts on behalf of the members to ensure that the Community's objects and purposes are carried out, and that the organization remains viable and continues to promote the interests of its members as a body corporate, being effective both in the present and for the future.

Members of the Executive Committee have a legal responsibility to act in accordance with the Associations Corporations Act 1985.

The Executive Committee has the ultimate authority, subject to member resolutions in general meetings, for financial operations and it also has the responsibility of ensuring that the various activities of the organisation are in compliance with the law and the expectations of its stakeholders, and that risks are properly managed.

What are the skills, attributes and experience for **effective** Executive Committee members to exhibit?

Highly desirable skills, attributes and experience include:

- Commitment to the Community's objectives and constitutional obligations;
- Leadership skills (for office holder positions);
- An understanding of basic finance (particularly for office holder positions);
- Administration skills and the ability to be highly organized and efficient;
- Effective facilitation skills (for office holder positions);
- Commitment to attend meetings and to participate in events;
- Sound computer literacy and **IT/Internet** skills;
- Understanding of stakeholders/members and their rights, obligations and needs;
- Ability to respect each other and operate as part of a team;
- Effective oral and written communication skills;
- Ability to speak, read and write in both the English and the Macedonian languages;
- A developed understanding generally of historical, political and cultural issues affecting Macedonia and Macedonians, relevant current events in both Australia and Macedonia, and an understanding, appreciation and commitment to universal human values such as cultural diversity, social justice, human rights, self-determination, peaceful co-existence and racial, ethnic and gender equality;
- Ethical and moral standards and behaviour expected of Committee members;
- A strong interest in the activities and progress of the Macedonian Community;
- Regular availability to assist with and volunteer at functions.



If you believe that you possess some or all of these skills, attributes and experience, meet elective criteria, and are keen to make a contribution and a positive influence to our Community, then please consider joining the Executive Committee!

Compulsory governance training will be provided to all Executive and other Committee members.



YOUR MACEDONIAN COMMUNITY !!!

MACEDONIAN COMMUNITY OF ADELAIDE & SA INC. (est. 1947)

146-148 Crittenden Road, FINDON SA 5023

PO Box 291 FINDON SA 5023

Tel/Fax : 8347 1401

mcasasecretary@outlook.com

www.mcasa.com.au