

MANAGING PRIVACY



PROBLEM

Clear communication boundaries are key to trust and teamwork. When crossed, they can lead to misunderstandings, tension, and lowered morale, harming collaboration and engagement.

How It Happens:

- Personal info is shared without consent, causing mistrust.
- Leaders unintentionally overstep by sharing or requesting details.
- Lack of clear rules creates confusion about appropriate sharing.
- Permission is not granted for co-authoring of sensitive information.

SOLUTION



Set clear communication guidelines, train teams on respectful practices, and regularly reinforce them to build trust and collaboration.

Key Strategies:

- Set Clear Boundaries: Define what's private and model respect for those limits.
- Coordinate Within the Team: Align on how information is shared and who has access.
- Address Violations Quickly: Resolve boundary issues calmly and reinforce expectations.
- Foster Respect and Trust: Encourage open sharing of preferences to build a supportive culture.