

Miss Aimee's
1856 Middle St.
Sullivan's Island, SC 29482

Rules and Regulations

Please initial each rule and sign the bottom. Return ASAP

_____ Miss Aimee's hours of operation are 6:30-6:00. For each minute past 6:00 a dollar will be charged. You will receive an invoice the following day, payment is due by the end of the week.

_____ Each child must be signed in and out on a daily basis. This is DSS policy.

_____ Payments are due on Wednesday by noon. Any payment received after noon on Wednesday is subjected to a \$30.00 late fee.

_____ Monday-Thursday each child must bring a lunch from home. Aimee provides a lunch on Friday.

_____ Children need to stay home from daycare if ill including fever, pink eye, vomiting, and diarrhea. Must be symptom free for 24 hour before returning.

_____ I am willing to allow my child to attend field trips either on for or in authorized vehicles supervised by the teaching personnel. Proper car seat must be provided if using a vehicle. Written permission slip will be sent home prior to field trips. A transportation plan will available at the center regarding each field trips.

_____ If a person other than a parent or guardian is picking a child up they must be listed as an authorized person and provide identification at time of pick up.

_____ We will use time out and re-direction as discipline. No corporal punishment will be used on any child at any time.

_____ In case of an unexpected staff vacancy we may “provisionally employ” an employee. The center director will contact DSS, fill out the appropriate paper work for a provisional and comply with all SC laws and regulations concerning a provisional hire. A provisional employee will be supervised by a non-provisional employee at all times.

_____ In any child care event or field trip that involves water/wading or swimming we will strictly follow the South Carolina DSS water ratios.’

_____ Miss Aimee’s will keep all records that may identify the children and their families confidential

_____ Miss Aimee’s uses procedures daily to account for the presence of each child as they enter tor exit the premises, enter or exit a vehicle or move to a new location in and around the center.

_____ Any medication that is administered at Miss Aimee’s must have a completed medical authorization form. Be labeled and come in the original container. Only recommended doses can be given unless a doctor has given written permission otherwise.

_____ Miss Aimee’s allows free and full access to parents enrolled unless a court order stipulates otherwise. We do ask that parents do not drop off or pick up during nap time (typical 12:00-2:00) unless for illness or an appointment.

I have read and fully understand the operating regulations at Miss Aimee’s Sullivan’s Island Child Care.

Parent/Guardian Signature _____

Date _____