Accessing your Clifton Strengths Report

Purpose: This document describes how to access your report after completing the assessment.
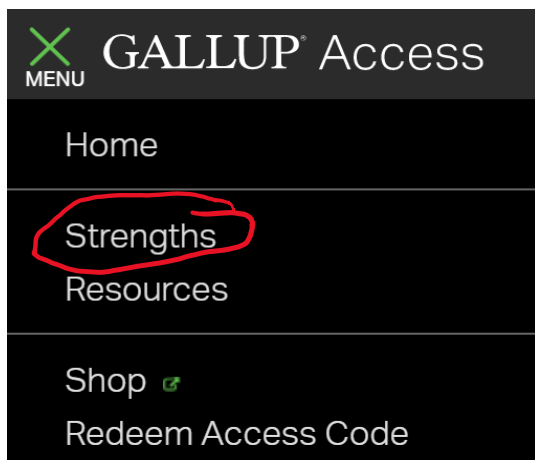
These steps should be used prior to the group session to ensure you can access everything.

Step 1: In Edge navigate to https://my.gallup.com

Step 2: Login using the credentials you used when you first took the assessment

If you do not remember the credentials you can request a reset or contact Gallup support directly from the site

Step 3: From the menu selection in the top left corner select "Strengths"

Step 4: Click "Download Report on the Strengths Insight Guide tile. *Note: If you have unlocked your Full 34 you will see a slight difference.*

Step 5: The report will open in the Edge Browser so you can leverage the editing tools during our discussion. You can also download the PDF locally and use Adobe Acrobat for Step 7.

Step 6: During our conversation you will be asked to highlight/underline things in your report. You can do that directly in the browser or in Adobe Acrobat.