

REAL ESTATE PROFESSIONAL EDUCATION GROUP, LLC

884 Allen Dr., Northville, MI 48167-1131

Phone: (248) 348-9191 Email: Website: claudiacauley.com

SALESPERSON ENROLLMENT CONTRACT

NAME: (please print) _____ ID# _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME/CELL PHONE: _____ WORK PHONE: _____

Birth Date: _____ e-mail: _____

SOCIAL SECURITY NUMBER: _____ Last 4 digits only, (Required by LARA for verification)

Please enroll me in the Real Estate class: (circle one)

Broker, Salesperson, Continuing Education, Test Taking Skills, Marketing, Policies & Procedures,

This class is scheduled to begin on: _____

It begins promptly at: _____ (AM/PM), Located at: _____

The signatory has a three day right of rescission from the date of signing. Unless other arrangements have been made, enrollment must be completed at least three business days prior to the beginning of class. On successful completion of all course requirements, a completion certificate will be issued.

REFUND POLICY: No refunds will be made once class begins. If enrollment is canceled after the rescission period, but prior to the starting date of class, a refund will be issued, less a \$15.00 handling fee. A student who drops the class once it has begun, will not be entitled to a tuition refund, but may transfer to another class for a period of up to six months from the date of this contract. For salesperson and broker basic licensing classes, a student who fails the class or who passes the class and fails the state licensing exam, can attend a future class with no additional charge for up to six months from the date of this contract. Once the six-month period has elapsed, a full enrollment fee will be charged.

If a student believes that a violation occurs, please contact the **school**, and try to resolve the problem. If there is not a good solution, a complaint can be filed with the State of Michigan, Department of Licensing and Regulatory Affairs, Corporations, Securities and Commercial Licensing Bureau, P.O. Box 30018, Lansing, MI. 48909., **Phone:** (517) 241-7000. The pass rate for Principles of Basic Real Estate has been: Of the people who started class 68% passed. Of the total students who completed class, 92.8% passed the State exam. The owner will continue to work with students **for 6 months without charge** to prepare them for the exam.

PAYMENT: I understand that the fee for the class is \$_____ and must be paid in full prior to the start of class unless other arrangements have been made in writing, prior to signing. I have made payment in the form of:

CASH _____ MONEY ORDER _____ PERSONAL CHECK, CK # _____ Other _____

ATTENDANCE POLICY: Students must attend classes on scheduled class days. If student misses a class, the student must attend a class in the future to make-up for the missed class. A certificate will be issued for successful completion of the class so student can take the State Exam. All parties agree that e-signatures will be acceptable as proof of certification.

FEE SCHEDULE: Fee schedule is determined by the type and length of class(es).

Salesperson: \$200; Broker Basic: \$200; Broker Specialty Courses: \$115 Fair Housing: \$35

Continuing Education \$60; Salesperson & Broker Basic Book \$25.

I understand the terms and conditions of this agreement and have received a true and executed copy of it.

Signature of Applicant: _____ Date: _____

Accepted by: _____ Date: _____