Winning Touch Tennis Waitlist

How to use the feature:

CourtReserve displays the **Join Waitlist** button for each half hour interval if one or more courts are booked.

To use the feature, you need to enable the feature; then click the button to add your name to the list.

12:00 PM	Join Waitlist 1 waiting	Descrived	Decenved	Decement	Pasaryad
12:30 PM	Join Waitlist 1 waiting	Reserved	Neserveu	Neserveu	Reserveu

Fill in the following fields:

- 1. Select one or more court types (if available).
- 2. Enter your name in the **Reserve For** field.
- 3. Click the **Reservation Type** field and select an option.
- 4. Set the **Duration Type**: specific time or flexible. (see below)
- 5. Confirm the time and duration.
- 6. Click Save.

Join Waitlist				CLOSE	SAVE
Court Type	Clay ×				
Reserve For *					
Gerry Park		•			
Reservation Type *					
Singles		•			
Duration Type Specific Time 	Flexible				
Start Time	Duration *		End Time		
12:00 PM 🕒	1 hour	•	1:00 PM	C	
				CLOSE	SAVE

After you save the form, CourtReserve adds your name to the list. Edit Waitlist 12:00 PM 2 waiting Reserved Edit Waitlist 12:30 PM **Options...Duration type:** You can choose a **Specific time** on the waitlist for an exact time period. Or, to increase your chance of getting court time, especially during busy periods, you can choose Flexible and enter a range of start and end times. **Duration Type** Specific Time • Flexible Duration * Between Start Time - End Time 1 hour 11:30 AM 1:30 PM Ŀ **Reviewing and Withdrawing:** To review waitlist information, click on the waitlist button. The popup window confirms your waitlist time and court. To remove your name from the waitlist, click the WITHDRAW button.

Waitlist	CLOSE
Singles	
#2	\sim
😫 Gerry Park	WITHDRAW
🛱 Sun, Jul 23rd	
(L) 12p - 1p	
📓 1 hour	

You can also view court waitlist information in the **My Reservations** section of the member portal (Reservations > My Reservations > Waitlist tab).

My Reservations					
UPCOMING Waitlisted From 7/15/2023	PAST CANCELED Waitlisted To 8/14/2023	WAITLIST		Search	٩
Reserved For	Туре	Date	Time	Item	
Gerry Park	Singles	Sun, Jul 23rd	12p - 1p	Any Court(s) of (Hard, Clay, Indoor)	WITHDRAW

Receiving a Notification That a Court has Become Available:

When a court time becomes available because of a cancellation, CourtReserve sends out an email notification to people on the waitlist. The message contains a link to book the open slot. If a waitlisted player books that slot, the other names on the waitlist remain unchanged.

How CourtReserve sends out notifications is a feature that you can customize once new developments have been tested and implemented. Currently, CourtReserve sends an email to everyone on the waitlist at the same time.

Waitlist Notification - Reservation Slot Available! Inbox ×	¢	ß			
ABC Global <notifications@courtreserve.com> 4:52 PM (0 minutes ago) ☆ to me ▼</notifications@courtreserve.com>	Ł	:			
1					
Reservation slot now available for Sun, Jul 23rd 12p.					
RESERVE NOW					
NOTE : Receiving this email does not guarantee this reservation slot. You must still go through the normal booking process to secure this time slot.					