

Faxes are sent out by attaching the document to an email and sending it to the recipient's fax number in a specific way.

To SEND a FAX:

1. Create an email.
2. The subject line must start with our fax access code:
776417468
You can then type an optional title/subject line for your own reference after the above code, e.g.: "776417468 (optional fax title)".
3. Attach the document(s) you wish to fax to the email.
Note: any text in the body of the email will NOT be included in the fax, only the attachment(s) itself is faxed.
4. Address the email to:
recipient'sfaxnumber@inmanparkdentistry.fax.goto.com
The recipient's fax number should only be the 10-digits of the number, without a country code, without dashes, and without parentheses.
5. SEND!

To RECEIVE a FAX:

1. Have the sender send the fax to our regular phone number.
2. Our phone system should detect and receive the fax automatically. It will then email that document as an attachment to: frontdesk@inmanparkdentistry.com
3. Open the email to view the fax received.