

Steven's Rocks & Gifts

EMPLOYMENT APPLICATION



Application Information

Full name:	_____	Date:	_____
	<i>Last First M.I.</i>		
Address:	_____	Phone:	_____
	<i>Street address Apt/Unit #</i>		
	_____	Email:	_____
	<i>City State Zip Code</i>		
Date Available:	_____	S.S. no:	_____
		Desired salary:	\$ _____
Position applied for:	_____		

Are you a citizen of the United States?	Yes ☐	No ☐	
If no, are you authorized to work in the U.S.?	Yes ☐	No ☐	
Have you ever worked for this company?	Yes ☐	No ☐	If yes, when? _____
Have you ever been convicted of a felony?	Yes ☐	No ☐	If yes, explain? _____

Education

High school:	_____	Address:	_____
From:	_____	To:	_____
		Did you graduate?	Yes ☐ No ☐ Diploma: _____
College:	_____	Address:	_____
From:	_____	To:	_____
		Did you graduate?	Yes ☐ No ☐ Degree: _____
Other:	_____	Address:	_____
From:	_____	To:	_____
		Did you graduate?	Yes ☐ No ☐ Degree: _____

References

Please list three professional references. (☐ Check this box to indicate information on attached resume)

Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____

Previous Employment (☐ Check this box to indicate information on attached resume)

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?	Yes ☐	No ☐	
Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?	Yes ☐	No ☐	

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		
May we contact your previous supervisor for a reference?		Yes ☐	No ☐

Military Service

Branch:	_____	From:	_____ To: _____
Rank at discharge:	_____	Type of discharge:	_____
If other than honorable, explain:	_____		

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature:	_____	Date:	_____
------------	-------	-------	-------