

AMERICAN LEGION AUXILIARY  
DEPARTMENT OF WASHINGTON

P.O. BOX 5867 – LACEY, WA 98509-5867  
360-456-5995 – [secretary@walegion-aux.org](mailto:secretary@walegion-aux.org)

**ALA MIS ACCESS REGISTRATION**

American Legion Auxiliary Membership Information System

Unit officers with a valid e-mail address can now have access to the American Legion Auxiliary Membership Information System (ALAMIS). Look up new member ID #'s, continuous years for award distribution, double check to make sure members' payments have been received and more. View and print your own current roster whenever you wish. You will have access to paid and unpaid rosters and for those more computer savvy you can export the data into Excel to print address labels or create mass email lists for newsletters or bulletins.

Registration is available to current unit officers. Subscription is for read only access to the individuals unit. Up to **two** officers per unit may register for access but they must have their own individual e-mail addresses.

Please use a separate form for each officer registering

Unit City Location \_\_\_\_\_ Unit # \_\_\_\_\_ District # \_\_\_\_\_

Officer Position \_\_\_\_\_

Name \_\_\_\_\_

Member # \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Subscription fee is \$10.00 for read only access from  
January 1 – December 31

You will be billed yearly for your ALA MIS Access

Please allow up to two weeks for processing

A \$25.00 charge will be issued for any bank returned checks.

---

For office use only:

RECEIVED BY \_\_\_\_\_ CHECK # \_\_\_\_\_

Sent to National on \_\_\_\_\_

Return this form with payment to: ALA Dept of WA P.O. Box 5867 Lacey, WA 98509-5867

Updated 2/2018