

Position Posting

Title: Clinic-Licensed Practical Nurse (LPN)

Facility: Brookings Behavioral Health and Wellness

Department: Outpatient Community Behavioral Health Center

Schedule: Full-time

Shift: Day

Hours: Monday-Friday, 8a-5p (No nights, weekends, or holidays)

Job Details:

The clinic LPN will provide direct clinical support to the mental health Psychiatrist or Physician Assistant during clinic days. Clinic days are typically 2-3 days weekly. Duties will include, but are not limited to: Patient intake and assessment prior to client visit with medical provider, medication dispensing per medical provider order, medication administration per medical provider order, assisting clients to complete paperwork for the Patient Assistance Program, completion of prior authorizations, using electronic system to submit medication refills to pharmacies per medical provider order.

During non-clinic days, the LPN will perform other duties related to clinic needs. Duties include, but are not limited to: Communication with prescribing medical providers to facilitate prescription refills, ongoing management of medications received through the Patient Assistance Program, completion and ongoing management of prior authorizations, lab value monitoring and input into the Clozapine REMS program, medication dispensing per medical provider order, medication administration per medical provider order, medication ordering and inventory.

Travel: This position may require limited travel within Brookings city limits.

Education and Experience:

1. Current unencumbered license as a LPN in the State of South Dakota
2. Current certification in Basic Life Support, or obtain within 2 months of start date
3. Graduated from accredited school for Practical Nursing
4. Minimum of 2 years of experience in clinic setting required
5. Experience in mental health preferred

Skills Required:

1. Ability to work in a fast-paced environment
2. Ability to work both independently and as a member of the healthcare team
3. Ability to work without direct supervision, at times
4. Willingness to utilize electronic health record

Employment is contingent upon successful passing of a background check.

Facility Information: Brookings Behavioral Health and Wellness at the Ivy Center is a non-profit 501c3 outpatient Community Mental Health Center, located in Brookings, SD. The facility serves a variety of clients to address behavioral health and medical needs. The team of professionals and services include counseling, social work, nursing, medical providers, Medicaid health home, case management and more. Come be a part of a growing organization that focuses on whole person client-centered care and supports teamwork, innovation, continuing education, and professional growth.

How to Apply:

- Download and submit application, along with cover letter and resume to applications@brookingsivycenter.org.
- Type in subject line of email "Application for LPN position".

Closing date for applications is Monday, October 14th, 5pm CT.