

DispatchMyLoad.com

Application for Employment & Contractor

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or disability, or any other legally protected status. Reasonable accommodations will be made for persons with disabilities.

Personal Information

Name (Last, First, Middle):	Date:	
Home Address:		
City:	State:	Zip:
Home Phone:	Business Phone:	
Social Security Number:		
Can you prove your U.S. Citizenship? Circle one:	Yes	No

If not a U.S. Citizen, give Visa No. and Expiration Date:

Have you ever been convicted of a misdemeanor or felony in any jurisdiction? (Conviction will not necessarily be a bar to employment.) If yes, please attach conviction documentation.	Yes	No
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Position You Are Applying For

Title:	Salary desired:	
Referred by:	Date you can start:	
Are you available to work:	Full Time	Part Time
Are you employed now?	Yes	No
May we contact your present employer?	Yes	No
If driving is a requirement of the job for which you are applying, do you have a current Commercial Drivers License (CDL)? (A copy of your current CDL will be made at the time of application or interview.)	Yes	No
If driving is a requirement of the job for which you are applying, have you received a moving violation within the last three years; or any suspension, revocation, DWI, conviction, or any occurrence involving harm to anyone or property while driving? (This will not necessarily be a bar to employment.)	Yes	No

EDUCATION

High School (Name, City, State):

Highest Grade Completed:

Graduation Date:

Business or Technical School (Name, City, State):

Dates Attended:

Degree Earned:

Undergraduate College (Name, City, State):

Dates Attended:

Degree, Major:

Graduate School (Name, City, State):

Dates Attended:

Degree, Subject:

Work History (give information about your last 3 jobs, starting with the most recent)

1-Employer

Dates Employed:

Address:

Phone:

Ending Salary:

Title/Duties:

Manager's Name and Title:

Reason for Leaving:

2-Employer

Dates Employed:

Address:

Phone:

Ending Salary:

Title/Duties:

Manager's Name and Title:

Reason for Leaving:

3-Employer

Dates Employed:

Address:

Phone:

Ending Salary:

Title/Duties:

Manager's Name and Title:

Reason for Leaving:

Special Skills and Qualifications:

Personal References

1-Name:	Relationship:
Work Phone:	Home Phone:
Address:	
City:	State: Zip:
2-Name:	Relationship:
Work Phone:	Home Phone:
Address:	
City:	State: Zip:
3-Name:	Relationship:
Work Phone:	Home Phone:
Address:	
City:	State: Zip:

Please Read and Sign:

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

In the event of employment, I understand that false or misleading information given in my application or interview is ground for immediate dismissal. I understand, also, that I am required to abide by all rules and regulations of the employer.

Applicant's Signature:	Date:
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For Office Use Only:

First Interview Date: ____/____/____

Second Interview Date: ____/____/____

Date Professional References Checked: ____/____/____

Results:

Date Personal References Checked: ____/____/____

Results:

If applying for driving position, date driving record checked: ____/____/____

Results:

Any other applicable comments or information:

If hired, starting date: ____/____/____

Supervisor's Signature/Date