

# MARINA RESIDENCES

THE CONCOURSE

## ACCESS INFORMATION SHEET

### **FOR RESIDENTS:**

#### FRONT GATE

All Hours: Use Fob, Remote, Swipe Card or your Smart Plus App on your mobile phone. A call from the front gate will be received on your designated mobile phone allowing entry via the App

#### CAR PARK ENTRY

Parking within Marina Residences comprises resident and visitor parking. Vehicular access to the residents' car park is via automatic door remote entering through the roller door at the end of the main driveway. The Body Corporate reserves the right to remove vehicles if parked incorrectly. Once in the residents' car park, proceed to your dedicated car space using a remote to gain access. Please do not attempt to enter or exit the carpark while the door is in motion. The door will automatically close following a predetermined time lapse.

#### OCCUPIER ENTRY

To enter the building, the apartment occupier must swipe the proximity fob past the proximity reader adjacent to the door. The doors will open upon the latch releasing. Enter the lift and swipe the proximity fob close to the proximity reader on the lift panel and select floor level. The lift will then proceed to the nominated floor. Access will be available on your allocated floor, Level 1 and the basement.

#### AUDIO INTERCOM/ACCESS SYSTEM

Your apartment is fitted with an audio intercom system. This system allows remote opening of the secure apartment entry foyer door, not the main entrance gate on The Boulevard. The handset is located either on the wall near the kitchen near the entry door of your apartment, or on the wall in your living/dining area. This audio system allows you to hear your visitors at the hallway glass doors or entry foyer. Pedestrian access to the building and apartments is through the front entry foyer located in the middle of the two towers. Basement car park access for residents is via Marina Drive off The Boulevard. Visitor car parking is located on either side of Marina Drive in the designated areas.

#### APARTMENT HANDSET USE

When a visitor activates the call button at the front door, the handset within the apartment will ring. The resident can answer by picking up the handset and talking to the caller, who can respond hands-free. Once access is granted by pressing '1' by the resident, they can hang up the handset and enter the foyer. Then the visitor proceeds to the East or West call station and enters the room number only (3 or 9 at the end is not necessary) and the # button. The visitor enters the lift and selects the

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appropriate floor button. The other lift floor buttons will not activate. The lift has an automatic time out and will cease to be active after a set time.

## VISITOR EXIT

When the visitor leaves the apartment, press the lift call button in the apartment-level lift lobby and enter the lift when it arrives. Select the ground-floor button. The other lift buttons will not activate any other apartment levels. The visitor can leave the ground floor foyer by the front doors using the 'push to open' button.

## OCCUPIER EXIT

Press the lift call button in the apartment-level lift lobby and enter the lift when it arrives. Select the ground-floor button or use the proximity fob to select the basement car park. The other lift buttons will not activate.

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### **FOR VISITORS:**

#### FRONT GATE ENTRY

The Front Gate Intercom System IS NOT connected to your apartment intercom system. They are separate, unrelated systems

All hours: For a visitor to call a resident, they should:

1. Call the resident direct from mobile phone to mobile phone then utilising the SmartPlus App, the resident can open the gate.
2. Call the resident on their registered number programmed into the front gate intercom system. (Number must be registered)
3. Use a designated Pin Number provided to the Visitor by the resident and generated from the phone app.

#### FRONT GATE EXIT

Approach the gate which will open automatically. DO NOT use a Remote Control to open the gate. That will only open the Entry Gate.

#### PEDESTRIAN ACCESS

(Front Door Entry)

For a visitor to call an apartment they should:

1. Key in the apartment number.
2. Press either 1# for the (E) East Building or 2# for the (W) West Building followed by 0 Unit Number #.
3. Therefore, to call 206E dial the following: 1#0206#.  
To call 206W dial: 2#0206#.  
Once at the inner doors, dial 206# (East or West designation is not required)
4. Visitor goes to the East or West intercom station and presses apartment number (no E or W required for this entry) and then # to call apartment resident.
5. Apartment resident answers and dials the number '1' to send the lift to ground floor and opens hallway door.
6. Visitor goes to lift and can only press associated floor button to access floor.

If for any reason the visitor is delayed in reaching the lifts the security system will time bar their entry/lift leaving the ground floor and they will need to return to an intercom point to repeat the procedure. A visitor can also make contact at the Building Manager's office.

#### VISITOR EXIT

When the visitor leaves the apartment, press the lift call button in the apartment-level lift lobby and enter the lift when it arrives. Select the ground-floor button. The other lift buttons will not activate any other apartment levels. The visitor can leave the ground floor foyer by the front doors using the 'push to open' button.