

# MARINA RESIDENCES

## OCCUPANT INFORMATION FORM

Welcome to Marina Residences. All persons living at Marina Residences are required to complete the details below and place the completed form in the Manager's Mail Box. Your details need to be obtained and updated to ensure your Emergency Contact details are on hand with the On-Site Manager and the Body Corporate as per the By-Laws & Rules.

At times, information will need to be disseminated to every occupant of the building, or you may need to be contacted urgently by the Manager or Body Corporate, either by email or phone, so these details are required to be submitted.

Apartment Number: \_\_\_\_\_ **Owner / Renting** (Please circle)

Occupant(s) Name: 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Phone Numbers: 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Occupant(s) Email: 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Vehicle: 1. Make \_\_\_\_\_ Model \_\_\_\_\_ Reg No \_\_\_\_\_

2. Make \_\_\_\_\_ Model \_\_\_\_\_ Reg No \_\_\_\_\_

**PLEASE PRINT CLEARLY AND LEGIBLY**