



# **ILGA OCEANIA**

## **PORTFOLIO OFFICER DESCRIPTION:**

### **ILGA OCEANIA INTERSEX PORTFOLIO OFFICER**



#### **1) ROLE DESCRIPTION**

The person who is successfully elected as the ILGA Oceania Intersex portfolio officer will take responsibility for the direction of that portfolio within the ILGA Oceania region, within the role's aims, to represent the interests of intersex people in the ILGA Oceania region.

#### **2) GENERAL AIMS**

This is a summary of the ILGA Oceania Intersex portfolio officer position's general aims:-

- 1) **REPORT** – To investigate and report on intersex issues to the ILGA Oceania board;
- 2) **ASSIST** – To assist in ILGA Oceania events, thereby ensuring an intersex presence;
- 3) **PROMOTE** – To promote ILGA Oceania to the ILGA Oceania region's intersex community;
- 4) **ADVISE** – To advise people on intersex issues.
- 5) **REPRESENT** – To externally represent ILGA Oceania on intersex issues;
- 6) **COORDINATE** – To coordinate with ILGA office bearers and ILGA members;
- 7) **CONVENE** – To convene ILGA Oceania Intersex subcommittee meetings.

#### **3) DUTIES AND OBJECTIVES**

The following are the minimum requirements expected of the ILGA Oceania Intersex portfolio officer position:-

- 1) **REPORT** – To create and present an intersex report at each ILGA Oceania Board meeting;
- 2) **ASSIST** – To assist with the organisation of any intersex meetings or events run by ILGA Oceania, including workshops, conferences and intersex caucuses etc, and also being a harassment contact person for those events;
- 3) **PROMOTE** – To advertise ILGA Oceania and ILGA World events relevant to intersex people, including any ILGA caucuses, workshops, conferences, and intersex events etc.
- 4) **ADVISE** – To attend ILGA Oceania board meetings and events, advising and educating attendees on issues affecting intersex people.
- 5) **REPRESENT** – In conjunction with the ILGA Oceania board, to externally represent ILGA Oceania on intersex issues to the general community, including potential ILGA members;
- 6) **COORDINATE** – To liaise and coordinate with the many ILGA intersex representatives, i.e. secretariats, portfolio officers within ILGA World and its regions; additionally encouraging intersex representation in ILGA Oceania and ILGA World, by fostering and empowering intersex networks.
- 7) **CONVENE** – To convene at least four (4) ILGA Oceania Intersex subcommittee meetings per year.

#### **4) ASPIRATIONS**

The following are a list of recommended aspirational objectives for the ILGA Oceania Trans portfolio officer:-

- 1) **ASSIST** – To assist ILGA Oceania in creating the intersex elements of its resources.
- 2) **PROMOTE** – To promote and publicise the intersex elements of ILGA Oceania initiatives, in coordination with the ILGA Oceania board;
- 3) **ADVISE** – To monitor and advise on the components of all ILGA Oceania matters, i.e. events, programs and policies, etc, that impact on intersex people.
- 4) **REPRESENT** – To be jointly responsible for representing the ILGA Oceania board and the interests of members, on intersex issues to any appropriate external body, including governmental authorities and the general community, generally or at specific external events.
- 5) **COORDINATE** – To coordinate all intersex portfolio work with the other ILGA Oceania portfolio officers, when related to intersex issues
- 6) **CONVENE** – To convene ILGA Oceania Intersex subcommittee meetings with guests from outside the region, including other ILGA Intersex portfolio officers.

## 5) PREREQUISITES

The role requires any applicant and holder of the position to be: -

- 1) someone who identifies as intersex;
- 2) endorsed by an ILGA member organisation as their representative.
- 3) an ILGA Oceania Board member.

## 6) ORGANISATION STRUCTURE

The following are intersex specific representatives and institutions operating within ILGA: -

### REPRESENTATIVES

- 1) ILGA World chair of the Intersex committee
- 2) ILGA Regional Intersex portfolio officers (per region)

### SUBCOMMITTEES

- 1) ILGA World Intersex subcommittee
- 2) ILGA Regional Intersex subcommittees (per region)

### INSTITUTIONS

- 1) ILGA World Intersex conference
- 2) ILGA World Intersex Caucus at the ILGA World conference
- 3) ILGA Regional Intersex Caucuses at the ILGA Regional conference (per region)

## 8) DOCUMENTATION

The following are the documents containing the rules, under which ILGA Oceania operates and which affect the ILGA Oceania Intersex portfolio officer position:-

- 1) ILGA Oceania Constitution
- 2) ILGA Oceania Standing Orders
- 3) ILGA World Constitution
- 4) ILGA World Standing Orders

[Approved: 11 August 2016]

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