**New Buffalo Borough Meeting Minutes**

**July 11, 2011**

**Call to Order**

President Ted Engle called the meeting of New Buffalo Borough Council to order at 7:35 p.m. on

July 11, 2011 in the New Buffalo United Methodist Church.

**Roll Call**

Present were council members: Ted Engle, Dale Peterson, and John Johnson. Absent was Dave Lesher.

The following persons were also present: Janice Crouse, Sally Lesher, Mike Holler, Dan Balthaser, and Charlie Louden.

**Reading of last month’s minutes**

The minutes from June 13, 2011 were read. Upon motion of Dale Peterson, seconded by John Johnson, none opposed, the minutes were approved as corrected.

**Comments From Visitors**

Charlie Louden asked the council is we had a building ordinance that he could use as his guide for his property he recently purchased. Ted Engle explained that we do not have an ordinance at this time but we have a set of standards and we ask that all new construction comply with them. Secretary will mail Charlie a set of these standards.

Charlie would like to place a modular or stick build, he may want to put a basement with cement caps, and his lot size is approximately 50’ X 150’. He would also like to start a small garage the end of this year after he retires. The Council asked him to submit a drawing of the home as to the placement so we have a visual; Ted reminded him the Borough does not allow mobile homes.

Ted Engle informed council that Mike Foster has decided to put a basement on his property.

**Comments From Visitors**

Letter of resignation was received from Paul Krieger, all reviewed.

**Treasurer’s Report**

Upon motion of Dale Peterson, seconded by John Johnson, none opposed, the Treasurer’s Report was approved as presented.

**Unfinished Business**

Dan Balthaser stated he would check into a drop box for Sewer payments from Hershock’s.

**Sewage/Sewage Authority Report**

Jim Kello was in Johnstown so he would not be attending tonight’s meeting.

Ted Engle stated that next Monday, July 18th 2011 SEI and GEI will do a walk around the borough to see all the complaints from the sewer project. Andy Beaver would be accompanying them. At that time, they will make arrangements to correct the issues presented to the Borough. It was asked if from this point on we must pay for Ron Senior’s services to correct all issues with the individual property owners and Ted stated he did not think so.

Dan Balthaser wanted to know if Ted has any idea when they would be around to properties and if there were any chance of cancellations. He is taking off work and wants to be there for them when they review his property. Ted stated that he would inform Dan if there were any cancellations.

Ted and Jim are still dealing with PennVest; they have promised us an additional $71,000.00. They must make sure we used all other funds before they release these extra funds to us. Ted received a call from Karen Dillinger asking about audit documents that verify we used all. Jim should be taking care of this info for them. Vicky Johnson, who was our contact, retired and a Mr. Johnson took her place.

We still currently owe the Orrstown LOC $109,717.98 we are waiting for the PennVest monies to pay toward this; we should get $51,000.00 of the $71,000.00 sometime these next coming weeks. Ted Engle stated that Liverpool Bank will lend us the difference of the amount of monies we receive from PennVest and the LOC. Ted is leaving on vacation and Dale can sign the documents in his absence, if necessary. Liverpool will charge us a 2% loan fee and they will not give us interest on the monies (approximately $58,000.00) we pull from PLGIT to secure the loan.

Ted Engle stated that worst case scenario we will have to use/lose $30,000.00 PLGIT money. Ted cannot guarantee when monies come in from PennVest. Another $70,000.00 is coming from the State Block Grant, we do not have to use for laterals, but can be applied go LOC.

Council will need to pass a resolution to open up a checking account and authorizing a transfer of PLGIT monies to Liverpool Bank to establish collateral to secure a loan **not** to exceed amount in PLGIT account. Dale Peterson motioned, and John Johnson seconded. All in favor none opposed.

Ted informed council we will need to establish/hire/train a plant operator very soon, it was suggested we hire someone already trained. Jim Kello will come up with the appropriate amount we should pay the plant operator. Skelly and Loy is responsible for any training that will need to be done and we should find someone familiar with our system Jim Kello told Ted Engle that he feels the amount Skelly & Loy is charging us is high. Mike Holler stated that the New Buffalo Restaurant needed an operator and they used the person that operates at Clarks Ferry truck stop. This individual is willing to take on more business.

Ted informed council that the Ulrich’s are sending monies in to pay some of their sewer bill but they are now refusing to pay the amount of Ron Senior’s services that they previously agreed to pay. The Borough has entered a lawsuit against them; a change of venue was requested as they are friends of Dan McGuire. Secretary has not received any news on this yet. The evidence the borough has is a letter from the Ulrich’s attorney to the Borough’s attorney committing/promising to pay this fee.

Ted Engle stated that Mike Foster, Karl Raudensky and the Ulrich’s will owe or do owe the Borough monies for the sewer project. Approximately $6000.00 in all.

Dale Peterson stated that Karen Ersoz came to his shop and was concerned about Brockly mowing her property, to drain pipe. She was concerned about tax payer’s monies paying to mow her grass. Dale stated he told him to mow down to the pipe.

**PCCOG**

Dan Balthaser had previously asked how will the Borough know if/when a building inspector has inspected a new build, will we be informed before a new build? Secretary called and spoke to PCCOG. They stated that anyone that wants to build will need to get approval first from council, and then Secretary will give them a packet of all they need to have their builder fill out and submit to the county. Without the Council’s permission no one can build. After all the papers are filled out and submitted to the county they will keep us informed as to when all the inspections are completed and if those inspections passed or failed.

**Beautification Committee**

Ted Engle reported that the Girl Scout troup from Duncannon will work on the area by the bulletin board in September.

**Street Committee**

Nothing to report.

**Refuse Coordinator**

Nothing to report.

**Playground**

Mike Holler was there three times last month to pick up and put out the garbage. Dale Peterson stated that three youth were setting off fireworks in the playground and Dale spoke to them and they moved out of the playground.

**Ordinance Violations**

Ordinance #02-2011 – Act 32 – Copy of informational letter explaining the reasoning of Act 32 was handed over to council. They were asked to review for future discussion.

Ordinance #01-2011 – Tabled

There is an unregistered vehicle in the square.

Secretary will send certified letter to Wiltsie to inform him of his violation of trash buildup and alleys overgrown on his property.

**Barriers – Along Front Street**

Nothing new to report.

**Rental**

Mike Holler let Council know that Adam finished with the electrical work in the rental house and the installation of insulation should be next then drywall. Council agreed to have Mike purchase the insulation and council will reimburse him. Mike also stated that when they removed the kitchen cabinets he placed the sink and faucet on the front porch for use later, but someone removed them. He stated that he would replace them out of his pocket but Ted Engle stated that they were old and needed replaced anyway. Mike Holler found kitchen cabinets at Lowes both painted an unpainted but council agreed that the cabinets should be stained not painted to allow them to be low maintenance.

**New Business**

Ted Engle stated the he was at the State Surplus store and found a variety of items that could be used in the Sewer building, such as a desk and filing cabinets. Secretary asked if filing cabinets could be placed there to put the excess of items she is currently storing in her house there that pertain to the sewer. Ted agreed this could be done.

The ad was run in all three local papers for the storage units with no response. Ted Engle stated he would check with the county to see what costs they charge for their storage units.

It was asked if the borough had the forms for builders to fill out for worker’s compensation, the borough used to do this but do not anymore. Charlie Louden says yes we need to supply builders with this form. Secretary will check with Wendy Brunner to see if Watts Township has this form.

Ted Engle stated that Harry Hockenberry came to Ted’s house to see if he had any work that he could do for him. Secretary will check with Harry and get details to submit to Ted Crouse to place on the website.

**Bills**

Upon motion of John Johnson, seconded by Dale Peterson, all in favor, none opposed. the bill list was approved for payment.

**Adjourn**

Upon motion of John Johnson, seconded by Dale Peterson, council adjourned at 9:35 p.m.

Respectfully submitted by Patricia A Raudensky Bierma

Secretary/Treasurer