

# **New Buffalo Borough Meeting Minutes October 14, 2019**

## **Call to Order**

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at 7:00pm on October 14, 2019, in the basement of the New Buffalo United Methodist Church.

## **Roll Call**

Present were council members: Dan Balthaser, Kim Balthaser, Karen Ersoz and Mike Holler. The following persons were also present: Jessica Ibaugh, Joe Kistler, Ralph Rudy Jr, Rich Pluta, Russel Hoover, Stephanie Dorman, Jose Castillo and Adam Pavusik.

## **Reading of last Month's Minutes**

Upon motion of Mike Holler, seconded by Kim Balthaser, the September 9, 2019 minutes were approved as presented. All in favor none opposed.

## **Comments from Visitors**

-Rich and Russ with PCEDA which is an Economic Development, asset based program in Perry County whose purpose is to keep current businesses here and keep the tax base up. There is no cost to be involved and they are in need of a contact person from our community to help with planning of the Downtown Revitalization project.

\*Motion to proceed with the planning process which will take a little over a year and is already fully funded by the EDA to the goal of ending up with a 5-10 year plan for New Buffalo Borough, by Kim Balthaser, seconded by Karen Ersoz, all in favor none opposed. The point person will be the Borough Secretary.

-Ralph Rudy asked if Glenn Smithgall has any authorization in New Buffalo, the answer was no. He also asked if the house at 171 old trail rd was located in the borough, the answer was no.

-Dorman and Castillo, installed a fence in their yard which they thought was on their property, but the fence was actually installed on the borough's right away, so it will need to be moved. Borough to send letter stating the fence is in violation due to being in the borough right away and needs to be moved.

## **Correspondence**

-Sign Permit  
-EPREMA

## **Borough Treasurer's Report**

Upon motion of Kim Balthaser, seconded by Karen Ersoz, the October 2019 Borough Treasurer Report was approved as presented. All in favor none opposed.

## **Sewer Treasurer's Report**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, the October 2019 Sewer Treasurer Report was approved as presented. All in favor none opposed.

## **UNFINISHED BUSINESS**

## **Sewage/Sewage Authority Report**

Adam- 9/12 High temp alarm lift station pump #1. 9/16 High levels. 9/26 Pulled pump and unclogged. 10/7 Met Walters and quick disconnect on pump # 5 was disconnected and there was a low level condition. -Needs chlorine test packets and PH strips. There was an issue with the DO meter, takes up to 45 mins for a reading and to calibrate. -Adam to purchase a new DO meter.

**Sewage Solicitor-Dennis Shatto**-Borough is in need of rules and regulations for new sewer connection and reconnection fees, etc. Council to review copy of another municipality's sewer rules and regulations.  
-Have lien put on Holler property.

**PCCOG-Dan Balthaser** -PCCOG meeting this Thursday.

**Street Committee – Kim Balthaser** –  
-Have 1 stop sign to be installed.

**Refuse Coordinator – Karen Ersoz** –

**Playground** –

**Ordinance Violations-** Cory Wiltsie called about issues with trying to remove vehicle from his property, borough to give him another month to comply with violations.

**Rental** –

## **NEW BUSINESS**

### **Borough Bills**

Upon motion of Mike Holler, seconded by Karen Ersoz, the October 2019 Borough Bills, were approved to be paid. All in favor none opposed.

### **Sewer Bills**

Upon motion of Mike Holler, seconded by Kim Balthaser, the October 2019 Sewer Bills were approved to be paid. All in favor none opposed.

### **Borough Council Open Seats**

There is currently one open seat on the Borough Council. Requirements of a Council Member - Must be a Borough Resident for at least 1 year and must be a registered voter.

## **GOOD of the ORDER/ANNOUNCEMENTS**

-Possible ordinance for status of occupancy report. Contact PSAB to see if they have an ordinance example.  
-Need to send a letter about non flushable items being put into the sewer system to send out with the invoices at the beginning of 2020.

## **ADJOURN**

Upon motion of Karen Ersoz, seconded by Mike Holler, all in favor, none opposed, council adjourned at 9:07 p.m.

Respectfully submitted by Jessica Ibaugh- Secretary/Treasurer