

New Buffalo Borough Meeting Minutes

February 9th, 2015

Call to Order

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at: 7:00 p.m. on January 12th, 2015, in the basement of the New Buffalo United Methodist Church.

Roll Call

Present were council members: Dan Balthaser, Kim Balthaser, Karen Ersoz and Michelle Shutt. The following persons were also present: Janice Crouse, Dale Peterson, Judy Parrish, and Barry Schlosman.

Reading of last Month's Minutes

Upon motion of Michelle Shutt seconded by Karen Ersoz, the December 2014 minutes were approved. All in favor, none opposed.

Comments from Visitors

None

Correspondence

South Central Pennsylvania Community Summit – April 15th Camp Hill
Bureau of Recreation and Conservation Grant programs
Travelers Public Official Bond Surety Application
Skelly & Loy executed Professional Services Standard Terms and Conditions
Dennis Shatto - forwarded letters from Ralph L. Rudy
Praeipce to Satisfy Lien from Dennis Shatto concerning the lien against Ralph L. Rudy
Letter of complaint from Myrtle Winters concerning the increased sewer rate
Building Inspection Underwriters Statement – no new permits issued
Borough Officials Update Request

Borough Treasurer's Report

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the December 2014 Borough Treasurer Report was approved as presented. All in favor, none opposed.

Sewer Treasurer's Report

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the December 2014 Sewer Treasurer Report was approved as presented. All in favor, none opposed.

UNFINISHED BUSINESS

Sewage/Sewage Authority Report

Dan talked to Adam Pavusik over the previous weekend and he reported that the DMR was at the Sewer Plant and it appears that everything is operating as expected. Adam Pavusik also informed Dan that the Sledge Hauling papers are needed. In addition, Dan is working on getting Brian to pursue grant money for equipment that is needed. Currently, a centrifuge and microscope is needed at the plant.

Arrow engineering had been approached to take over the engineering requirements for the plant. They declined on the basis that they cannot handle the confined spaces that exist at the plant. No other engineering firms have been approached. The borough has contracted with Skelly and Lloyd for four years and they are requesting \$30.00 per hour for their services.

Upon a motion of Michelle Shutt, seconded by Kim Balthaser, the borough will extend the current contract with Skelly and Lloyd for 2015. All in favor, none opposed.

Upon a motion of Karen Ersoz, seconded by Michelle Shutt, Adam Pavusik's hourly pay rate will be increased from \$25 per hour to \$30.

PCCOG - Dan Balthaser

Dan submitted the necessary paperwork for PCCOG and he will be attending their next meeting on February 12th, 2015. He will also be pursuing training for writing grants.

Beautification Committee

Nothing to report.

Street Committee – Kim Balthaser

Nothing to report

Refuse Coordinator – Karen Ersoz

Nothing to report.

Playground

Playground looks good but needs to be cleaned up.

Ordinance Violations

Ordinance #01-2011 – Tabled to the spring (new construction, revised set back boundaries, etc.).

Rental

James Katel's Power of Attorney will be handling his bills.

NEW BUSINESS

Borough Bills

Upon motion of Karen Ersoz, seconded by Michelle Shutt, all in favor, none opposed, the January Borough bill list was approved for payment.

Sewer Bills

Upon motion of Kim Balthaser, seconded by Michelle Shutt, all in favor, none opposed, the January Sewer bill list was approved for payment

Mailing Addresses

The Postmaster at the New Buffalo post office sent a letter inquiring if 46 and 47 Mill Street are valid physical addresses. Physical addresses and P.O. Box numbers for residents must be reconciled. Cathy will call the Capital Tax Collection Bureau and Judy will leave a note in each P.O. Box, requesting their physical addresses.

GOOD of the ORDER/ANNOUNCEMENTS

A vacancy still exists for the fifth borough council seat.

Occupancy letters to landlords are needed to verify tenants currently residing in their properties. Capital Tax Collection Bureau will be contacted to see if we can obtain a list of current residents.

ADJOURN

Upon motion of Michelle Shutt, seconded by Kim Balthaser, all in favor, none opposed, council adjourned at 7:44 p.m.

Respectfully submitted by Barry Schlosman
Secretary/Treasurer