**New Buffalo Borough Meeting Minutes**

**November 10, 2014**

**Call to Order**

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at: 7:05p.m. on November 10, 2014, in the New Buffalo United Methodist Church.

**Roll Call**

Present were council members: Dan Balthaser, Kim Balthaser, Karen Ersoz and Michelle Shutt.

The following persons were also present: Janice Crouse and Adam Pavusik.

**Reading of last Month’s Minutes**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, the October minutes were approved as corrected. All in favor, none opposed.

**Comments from Visitors**

None

**Correspondence**

Notification from West Shore EMS of name change to Holy Spirit EMS.

Skelly and Loy 2015 Professional Waste Water Operations Services Proposal

**Borough Treasurer’s Report**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, the November 2014 Treasurer Report was approved as presented. All in favor, none opposed.

**Sewer Treasurer’s Report**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, the November 2014 Treasurer Report was approved as presented. All in favor, none opposed.

**UNFINISHED BUSINESS**

**Sewage/Sewage Authority Report**

Adam Pavusik reports:

The lift station pump failed, he was able to remake out of parts of two pumps that were on site. A new pump does need to be purchased at cost of approx. $8000. If the pump station does not work the waste will begin to back up. Lost pump #6, it did have relay but it didn’t trip the overload. The motor just failed. It has been replaced at the cost of $805. In the past month, the plant had two instances of bubbling/foaming. Before the end of the month the plant will require another sludge pumping by Walter’s at the cost of $525. Regarding supplies, need to order new bucket of bacteria, should have enough lime and chlorine to get through the end of the year.

Atty. Dennis Shatto continues to pursue placing liens on the property of the other delinquent customers who have still not paid their past due sewer bills.

Gus Mavroupolous property is now owned by Metro Bank, Atty Shatto provided the contact information and the borough will send a letter for collection of past due sewer payments, court and attorney fees.

**PCCOG - Dan Balthaser**

Meeting scheduled for Thursday, November 13. If the meeting attendance does not constitute a quorum the organization could be dissolved. Dan will be attending the meeting.

**Beautification Committee**

Nothing to Report.

**Street Committee – Kim Balthaser**

Jeff Woods has offered to take care of the Borough’s snow plough needs this winter at the rate of $100 per initial plow per storm and $35 each additional plow per same storm. Upon motion of Michelle Shutt, seconded by Karen Ersoz, all in favor, none opposed.

**Refuse Coordinator – Karen Ersoz**

A letter will be sent to Millie’s pizza regarding delinquent trash dumpster bills. If the bills are not paid within the time stated in the letter, a complaint will be filed at the District Court.

**Playground**

Nothing to report.

**Ordinance Violations**

Ordinance #01-2011 – Tabled (new construction, revised set back boundaries, etc..)

**Rental**

Adam stills need to clean out the gutters. Rental payment received for November.

**Fire Tax Ordinance #01-2014**

Announcement of the .5 mil Fire Tax to go in effect will be published in a local newspaper prior to the December 8, 2014 meeting at which time the Ordinance #01-2014 will be officially adopted, signed and stamped with the Borough seal.

**NEW BUSINESS**

**Borough Bills**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, all in favor, none opposed, the bill list was approved for payment. A contribution check in the amount of $1,500 to the New Buffalo Fire Company will be presented for payment at the December 8 meeting.

**Sewer Bills**

Upon motion of Kim Balthaser, seconded by Karen Ersoz, all in favor, none opposed, the Sewer bill list was approved for payment. Upon motion of Michelle Shutt, seconded by Kim Balthaser, $4000 will be transferred from the Rental Account into the Sewer Account. All in favor, none opposed.

**2015 Budgets**

Reports on the General Fund and Sewer Fund, showing YTD expenses, 2014 Budget amounts, and proposed 2015 Budget amounts, will be emailed to Council members for review. The Proposed budgets will be discussed at the December 8 Council Meeting.

**GOOD of the ORDER/ANNOUNCEMENTS**

Help wanted ads for Secretary/Treasurer and Sewer Operations will be run in local paper.

**ADJOURN**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, all in favor, none opposed, council adjourned at 8:30 p.m.

Respectfully submitted by Judy Parrish

Secretary/Treasurer