**New Buffalo Borough Meeting Minutes**

**October 04, 2010**

**Call to order**

President Ted Engle called the meeting of the New Buffalo Borough Council to order at 7:30 p.m. on October 04, 2010 in the New Buffalo United Methodist Church.

**Roll call**

**Present were council members:** Ted Engle, Dale Peterson, Dave Lesher, Paul Kreiger, and Secretary Patty Bierma.

**The following persons were also present:** Janice Crouse, Sally Lesher, Ron Senior, Ted Crouse, Dan Balthaser, Carol Holler, Christian Holler, and Jobe Baker.

**Reading of last month’s minutes**

The minutes from September 13th were read, with one grammar correction made, upon motion of Paul Kreiger, seconded by Dale Peterson, the minutes for September 13th were approved.

**Correspondence**

The Borough received a letter from Watts Township asking if a part of High Street can be renamed to state Chelsea Lane and Scott Lane to accommodate mail delivery to a resident in Watts Township. Acting on the advice of Jobe Baker, Deputy Fire Chief of New Buffalo, he stated that we cannot change the name of the street because of fire and emergency, and suggest they work something out with the Post Office.

Borough received a letter from Sweetland Engineering stating that they recommend not charging the contractor substantial completion liquidated damages of $800.00 a day.

Ted Engle stated that SEC informed him that the $500,000.00 from the CDBG funds we should be seeing very soon. SEC will send us detail on where to pull and place funds for payments. Ted reminded council we still owe ourselves the monies for the property obtained for the Sewer Project.

Jobe Baker from the New Buffalo Fire Company brought all financial statements from June on to September for review. He stated the Fire Company cancelled Bingo until further notice as they were finding themselves in the hole. The pool tournaments that were scheduled have been cancelled. There is a walk a thon this Saturday to benefit the Hippman’s, for their son’s medical expense. They will also have three bands play for free after the walk a thon at the Fire House.

They are currently doing state certified rescue that is why all the cars are in the Fire House lot right now.

**Treasurer’s Report**

Upon motion of Dale Peterson, seconded by Paul Krieger, the Treasurer’s Report was approved.

**Sewage Project**

At this time if we were not having issues with the size of the generator the laterals would be in the process of being hooked up. Until an agreement is made between Skully and Loy and SEC on what to do about the generator the project is at a standstill. The generator has only enough amperes to sustain the plant itself if we lose electrical power. It does not have a comfortable amount to sustain all electrical, including emergency lighting, at the sewer plant if we lose power. Ted Engle feels the easiest fix would be to install a generator that gives us enough amperes to power all that is at the plant in case of emergency. As soon as the generator issue is resolved the laterals can be hooked up. There is a meeting on Tuesday, October 5th with SEC, and Skully & Loy to discuss the options.

Everyone in the Borough signed and returned the Temporary Lateral Construction Easement Agreement except the Ulrich’s. They will not be hooked up but will have to later on, at that time it will cost them the entire fee to do so. Most likely the borough will have to take legal action against them, we can go to the District Justice to file but then after that we will have to use Bill Bunt’s services.

Dale Peterson asked Ted Engle if he talked to Lee Gettle about moving the trailer on his property. Ted said he had not but he will this week.

**PCCOG**

Dan Balthaser stated he attended the meeting on Thursday, September 16th concerning signage requirements. We did not have any council members attend. Dan stated the typical things were discussed, such as, bills, and budget. Pat Wright, representative from PennDot was there and explained the new signage requirements. All signage that gives direction (such as: stop, yield, curve ahead etc) must meet reflectivity requirements set by Federal guidelines. The Borough needs to make a map of all street signage in order for compliance with these new guidelines. All signage for reflectivity purposes must be in place by 2015, and all street signage must be in place by 2018.

These guidelines and regulations can be found at – [www.Ltap.state.pa.us](http://www.Ltap.state.pa.us).

**Street Committee**

The alleys are being very tightly packed, and Locust Street will be paved at the end of the project. Ted Crouse reminded council we have a one year warranty on the roads in the borough, and that we need to keep an eye out for any issues or problems that arise, so that we can get them fixed.

**Playground**

Some one kicked in the back door of the borough building. Mike Holler was generous enough to fix this for the borough.

**Refuse Coordinator**

Dale Peterson stated the contract will expire the first of the year with Cocolamus Creek Disposal for trash pick up. At that time he will see what service we will use.

**Ordinances/Ordinance Violations**

Ted Engle will walk the Borough with Dale Peterson and make a listing of all ordinance violators, and than will file charges at the District Justice. There will be no letters sent.

**Rentals**

Ted Engle talked with Joe Pierce about the Sewer Authority and Joe stated that we do not need an authority until the time Watts Township should need to hook up with the borough’s system. Joe feels we should hook up that property; he feels there should be no issues in doing so.

Adam Pavusik can finish all electrical concerns this month. It was suggested we drain the water pipes and turn off the heat or use all the heat in the oil tank to keep the apartment in order over the winter months. Gutelius still has not removed all their belongings from the property.

**New Business**

The first billing cycle for the Sewer should be the end of November. Borough needs to establish penalties if not paid in a timely fashion, and also need to determine if we are going to give homeowners savings if paid quarterly, annually, or semi annually. Bills will be generated monthly.

The Budget for 2010 will be discussed at next month’s meeting.

Ted Engle handed out a copy of the Building Permit Ordinance the borough has in effect right now. He asked for volunteers for the Building Committee – Mike Holler, Ted Crouse, and Dan Balthaser agreed to sit on this committee. They agreed to meet and go over guidelines and have procedures to follow for the council at the December meeting.

The snow plow ad will be run in the paper for bids for this winter season.

It was agreed that Trick or Treat will be held the same night as Duncannon holds theirs, and from 6-7 pm.

**Bills**

Upon motion of Dale Peterson, seconded by Paul Krieger, the bill list was approved to pay minus the invoices from SEC. Council agreed not to pay SEC any monies until we receive a complete detail on all grant monies received, and all bills paid by the borough – including all SEC and Gutelius.

**Adjourn**

Upon motion of Paul Kreiger, seconded by Dale Peterson, council adjourned at 9:54 p.m.

Respectfully resubmitted by, Patricia A Raudensky Bierma, Secretary/Treasurer