**New Buffalo Borough Meeting Minutes**

**November 01, 2010**

**Call to Order**

President Ted Engle called the meeting of New Buffalo Borough Council to order at 7:30p.m. on November 01, 2010 in the New Buffalo United Methodist Church.

**Roll Call**

Present were council members: Ted Engle, Dale Peterson, John Johnson, and Dave Lesher. Former secretary Linnea Wirth filled in for Patty Bierma.

The following persons were also present: Ted and Janice Crouse, John Kittka, Dan Balthaser, Carol Holler, Christian Holler, Jobe Baker, Jim Kello, Ron \_\_\_\_\_\_\_\_\_, and Dave Sweetland,

**Reading of last month’s minutes**

The minutes from October 04, 2010 were read with no additions or corrections. Upon motion of Dale Peterson, seconded by John Johnson, the minutes were approved.

**Treasurer’s Report**

Upon motion of Dale Peterson, seconded by John Johnson, the Treasurer’s Report was approved.

**Sewage Report**

Dave Sweetland gave an update on the sewer project. Mr. Sweetland asked for approval of the invoice for $17,140.85. A letter from Sweetland regarding the generator problem was given to Ted Engle. Sweetland is charging Gutelius $800 per day until this issue is resolved. Mr. Sweetland is asking for more specific calculations and information from Gutelius and Skully & Loy. A start up test is possible for next Thursday, but they are not sure about this yet. The test will be run at full capacity, although it’s not at full capacity. Ted Engle stated that this issue has caused an inconvenience to the property owners and the residents of the town. They would like to have had their lawns replanted this fall, but will have to wait until spring. They will be back in the spring to fix the yards. Dale Peterson asked about using some of the H2O money for the road that had been cut three times. Jim Kello said he’s not sure, but that he will ask and should have an answer by next month, hopefully.

Dave Sweetland went over the spreadsheets he brought. See Spreadsheets.

Jim Kello said that he will be able to submit a supplemental requisition for other monies spent. Secretary will get all costs to Jim Kello. Any extra that needs to be reimbursed from the D & E portion of the project, etc.

There is a letter from Sweetland requesting an additional seven weeks for Construction Administratio. For the additional seven weeks, the costs being requested by Sweetland is $3500.

Skully and Loy were paid approximately 90% of their balance. Council asked what their motive to finish was. Sweetland said that’s why they’ve imposed the $800 per day fee until it’s resolved.

The invoices so far from Sweetland are as follows:

|  |  |  |
| --- | --- | --- |
| **MONTH** | **INVOICE #** | **AMOUNT** |
| August | 35894 | $ 3900.00 |
| September | 35959 | $14,025.00 |
|  | 35961 | $ 3135.00 |
|  | 35962 | $ 872.00 |
|  | 35960 | $ 917.08 |
| October | 36001 | $11,560.00 |
|  | 36002 | $ 1798.25 |
|  | 36003 | $ 3800.00 |
|  | 36004 | $ 694.00 |
| **TOTAL** |  | **$ 40701.33** |

Upon motion of John Johnson, seconded by Dale Peterson, the invoices from Sweetland were approved if and when the funds become available.

The invoice for the fence around the utility pole will be submitted to Sweetland to be included in a requisition for reimbursement from the sewer funds. Upon motion of Dale Peterson, seconded by John Johnson, the quote by Million Dollar Fence for $1612.00 was approved. Dale Peterson will call them and let him know that he can begin the work. He would like the money for the materials up front. Dale will call and explain our situation to him.

**Ordinance Violations**

Ted Engle will be sending letters to those in violation of the ordinances.

**Rental**

Adam and Paul will be trying to get down to the house and get it finished.They will finish the work approved last month.

**New Business**

Mr. Karl Raudensky asked for approval to build a home on Mill Street. Upon motion of John Johnson, seconded by Dave Lesher, he was granted approval.

Dan Balthaser and Christian Holler are working on set back guidelines. Mr. Holler submitted a list of ideas as a starting point. There was discussion on guidelines.

There is a tree on the square that needs taken down since limbs are falling off of it. Dan Balthaser commented that he thinks the borough should not do this. Ted Engle pointed out that it is on borough property and that the borough is responsible if there is any damage caused by the tree. Dale Peterson pointed out that there’s a difference between whether a tree or limb is on the right of way or on the borough’s property. A price will be obtained for removal of the tree on the square.

The Council would like to put all the 2011 mowing, in the borough, out for bid. The sewer plant, playground and strip out by the highway will be included in the bid.

The 2011 Meeting Schedule was approved upon motion of Dale Peterson, seconded by John Johnson.

The 2011 Budget for the General account will be reviewed by council for the next meeting.

**Bills**

Upon motion of Dale Peterson, seconded by John Johnson, the bill list was approved for payment.

**Adjourn**

Upon motion of John Johnson, seconded by Dale Peterson, council adjourned at 10:00 p.m.