

## **New Buffalo Borough Meeting Minutes September 8, 2025**

### **Call to Order**

Secretary Jessica Ibaugh called the meeting of the New Buffalo Borough Council to order at 6:00 pm on September 8, 2025 in the basement of the New Buffalo United Methodist Church.

### **Roll Call**

Present were council members: Adam Pavusik, Mike Holler, Irene Conjar, Troy O'Neil and Jessica Ibaugh. The following persons were also present: Jason Finnerty, Jerry Gibboney, George Lowe, Lisa Durking.

### **Reading of last Month's Minutes**

Upon motion of Irene Conjar, seconded by Mike Holler the August 2025 minutes were approved as presented. All in favor none opposed.

**Comments from Visitors:** Jerry Gibboney – Reviewed property division for George Lowe. Company is completing what is needed for the flood elevation and occupancy certificate. New proposed property has sewer easement from existing property for access. There is an issue with the right away for the driveway to access the back, or new property due to Front street not extending to reach it, also due to Front Street being entirely in PennDot's right away. More research to be done to resolve the access issue.

\*Motion for conditional approval of plans based on resolution of drive way access, receipt of base flood elevation certificate and final inspection of sewer connection by Mike Holler, seconded by Troy O'Neil, all in favor none opposed.

### **Correspondence-** -

### **Borough Treasurer's Report**

-Upon motion Adam Pavusik seconded by Irene Conjar, the September 2025 Borough Treasurer report was approved as corrected. All in favor none opposed.

### **Sewer Treasurer's Report**

- Upon motion of Mike Holler seconded by Troy O'Neil, the September 2025 Sewer Treasurer report was approved as presented. All in favor none opposed.

### **UNFINISHED BUSINESS**

### **Zoning Review- with Jason Finnerty –**

### **Sewage/Sewage Authority Report**

Adam-8/11 Coul not get screws of out panel to change out pump. Had to drill them out, finished up fixing the decant pump in the sludge holding tank the next day. 8/13 Decanted for 30 minutes. 8/15 Cable on basket broke in lift station. 9/4 Mowed grass, good month overall. 9/7 DO meter has been acting up and having difficulty coming out of sleep mode.

**Sewage Solicitor-Dissinger & Dissinger-** Borough is in need of rules and regulations for new sewer connection and reconnection fees, etc. Council to review copy of another municipality's sewer rules and regulations.

**EMC-** FEMA hazard mitigation – approve resolution and sign (ask Jason if this has already been completed?).

## **PCCOG –**

### **Street Committee –**

- Get quotes to have brush and trees cleared around sewer plant.
- Ask PennDOT rep about front street right away and mowing.

### **Refuse coordinator –**

#### **Playground –** - Camera to be installed.

- Look into pricing for benches, landcover, swing in addition to playground equipment.

#### **Ordinance Violations-** Look for zoning officer

**Rental** – \*Motion to transfer \$2400 from Rental to Sewer account to pay for sewer for rental house (168 Old Trail) and rental trailer land (170 Old Trail) for the year 2025, by Mike Holer, seconded by Irene Conjar, all in favor none opposed.

## **NEW BUSINESS-**

Halloween Date – October 31<sup>st</sup> from 6pm to 7:30pm

-Jessica Increase - \*Motion to increase secretary's pay for general services to \$500 per month and \$35 an hour for sewer secretary hours, by Troy O'Neil, seconded by Irene Conjar, all in favor none opposed.

-Budget next month

### **Borough Bills**

-Upon motion of Irene Conjar seconded by Mike Holler, the September 2025 Borough Bills were approved to be paid as presented. All in favor none opposed.

### **Sewer Bills**

-Upon motion of Irene Conjar, seconded by Troy O'Neil, the September 2025 Sewer Bills were approved to be paid as presented. All in favor none opposed.

## **GOOD of the ORDER/ANNOUNCEMENTS ADJOURN**

Upon motion of Adam Pavusik seconded by Irene Conjar, all in favor none opposed, council adjourned at 8:10 p.m.

Respectfully submitted by Jessica Ibaugh- Secretary/Treasurer