

## **New Buffalo Borough Meeting Minutes December 15, 2025**

### **Call to Order**

Secretary Jessica Ibaugh called the meeting of the New Buffalo Borough Council to order at 6:04 pm on December 15, 2025 in the basement of the New Buffalo United Methodist Church.

### **Roll Call**

Present were council members: Adam Pavusik, Mike Holler, Irene Megonnell, Jason Foster and Jessica Ibaugh. The following persons were also present: Jason Finnerty, Jerry Gibboney, George Lowe, Lisa Lowe and Rob Megonnell.

### **Reading of last Month's Minutes**

Upon motion of Jason Foster, seconded by Irene Megonnell the November 2025 minutes were approved as presented. All in favor none opposed.

### **Comments from Visitors:**

Burgett Assoc – Jerry Gibboney inquired about sewer connection application for George to complete. In regards to the driveway access as shown in plan, letter received from Penndot and legal access agreement reviewed by the borough's solicitor and approved by the borough through motion by Jason Foster, seconded by Irene Megonnell, all in favor none opposed.

Rob Megonnell – Asked about zoning districts outlined in draft zoning ordinance in regards to front street being zoned as residential only. Suggesting it to be zoned as commercial or mixed use for possible business use.

### **Correspondence-**

#### **Borough Treasurer's Report**

-Upon motion Jason Foster seconded by Adam Pavusik, the December 2025 Borough Treasurer report was approved as presented. All in favor none opposed.

#### **Sewer Treasurer's Report**

- Upon motion of Jason Foster seconded by Irene Megonnell, the December 2025 Sewer Treasurer report was approved as presented. All in favor none opposed.

### **UNFINISHED BUSINESS**

#### **Zoning Review- with Jason Finnerty –**

#### **Sewage/Sewage Authority Report**

Adam-Purchased new GFCI for power supply but not yet installed. Still having issues on pump #2 not operating on controller. Not sure if it is the controller or programming causing issues. 11/13 met Walters to pump sludge processing tank. 11/20 Stopped to waste sludge, high solids condition. Took pictures for weeds in fence to send to Jessica. 11/26 Received chlorine from USA Bluebook. Will need Walters to haul sludge before the holidays.

**Sewage Solicitor-Dissinger & Dissinger-** Borough is in need of rules and regulations for new sewer connection and reconnection fees, etc. Council to review copy of another municipality's sewer rules and regulations.

### **EMC-**

### **PCCOG –**

**Street Committee** – Approve check to Werts for weed removal outside of fence at sewer plant. Inquire about additional cost for inside of fence.

**Refuse coordinator** –

**Playground** – - Camera to be installed.

-Look into pricing for benches, landcover, swing in addition to playground equipment.

**Ordinance Violations-** Look for zoning officer

**Rental** –

## **NEW BUSINESS-**

-Finalize 2026 Budget- \*Motion to approve and advertise general and sewer budgets for 2026, first by Irene Megonnell, seconded by Jason Foster, all in favor none opposed.

-Tax Resolution- \*Resolve and motion to adopt new Real Estate and Fire Tax rates as outlined in resolution, by Jason Foster, seconded by Irene Megonnell, all in favor none opposed.

-Julie Myers Tax Collector- \*Motion to authorize Julie Myers as the Tax Collector for New Buffalo Borough as elected, first by Adam Pavusik, seconded by Jason Foster, all in favor none opposed.

-2026 Meeting dates & time- \*Motion to approve and advertise 2026 meeting dates and time by Jason Foster, seconded by Irene Megonnell, all in favor none opposed.

## **Borough Bills**

-Upon motion of Adam Pavusik seconded by Jason Foster, the December 2025 Borough Bills were approved to be paid as presented. All in favor none opposed.

## **Sewer Bills**

-Upon motion of Jason Foster, seconded by Irene Megonnell, the December 2025 Sewer Bills were approved to be paid as presented. All in favor none opposed.

## **GOOD of the ORDER/ANNOUNCEMENTS ADJOURN**

Jason to look into possible bill board installation for borough revenue.

Upon motion of Irene Conjar seconded by Adam Pavusik, all in favor none opposed, council adjourned at 8:28 p.m.

Respectfully submitted by Jessica Ibaugh- Secretary/Treasurer