

**VILLAGE OF OLD BENNINGTON  
PLANNING COMMISSION**

MINUTES  
FOR  
WEDNESDAY, DECEMBER 12, 2019

**Members present:**

Robert Bullington, Chair; Suzanne Buchsbaum; Nancy Coseo; Galen Jones; Mary Pat Mazzola; Dennis McCarthy, Administrative Officer

**Members absent:**

None

**Community Members present:**

Geoff Metcalfe of Keefe & Wesner Architects, P.C. – Edward Woods and Betsy Woods applicants

The Village of Old Bennington Planning Commission was called to order by Chair Bullington at 7:05 PM.

The Commission opened the Woods Hearing for replacing three existing windows with four new wood clad double hung windows – and replace an existing entry door with a new door with side lights.

The applicant through Mr. Metcalfe displayed a sample window from Miles Lumber (Manchester) to the Commission. The Commission took a few minutes to look at the sample provided. Mr. Metcalfe explained the project to the Commission using construction prints. The exterior door will be 9x2 panel door.

Prior to the hearing the Commission had provided questions to the Woods. The Woods answered the provided questions. The questions and answers are a part of the hearing record.

Chair Bullington informed the Commission members that he and Dennis had visited the construction site looking at the existing windows.

The Woods stated that they could remove the existing shutters in this construction area or they could leave them depending on the Commissions preference. The Commission would prefer if they were removed.

Chair Bullington explained that the Commission had two ways to handle this permit hearing. The Commission could close this hearing and deliberate on the merits of the applicant's presentation, or they could vote to accept/reject the permit application.

**Ms. Coseo made the motion to approve the permit application. Mr. Jones seconded the motion; all in favor, unanimous. The permit was granted by the Commission and the applicant was informed that there was a fifteen day waiting period before they could start construction.**

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The Commission opened the hearing for the Subdivision Bylaw. There were no community members present to ask about the Subdivision Bylaw. With that in mind, Mr. Bullington asked for a motion to pass the Subdivision Bylaw on to the Old Bennington Village Trustees.

**Mr. Jones made the motion to forward the draft Subdivision Bylaw to the Old Bennington Village Trustees, Ms. Buchsbaum seconded the motion; all in favor, unanimous. The draft Subdivision Bylaw will be turned over to the Old Bennington Village Trustees at their regularly scheduled meeting.**

**Ms. Mazzola made the motion to accept the minutes from November 11, 2019, Ms. Buchsbaum seconded the motion; all in favor, unanimous.**

The Commission thanked Dennis for his time serving the Village of Old Bennington as the Administrative Officer. Dennis thanked the Commission for their patience and for all the time they devote to the Village. Dennis stated that his last day would be December 31, 2019.

**MS. Mazzola moved to adjourn the meeting. Ms. Coseo seconded the motion; all in favor, unanimous. Meeting adjourned at 8:04 PM.**

Respectfully submitted:

Dennis C. McCarthy  
Administrative Officer  
12/16/2019