



**SHV Board of Directors Meeting Agenda**  
**Wednesday March 15, 2023**  
**Zoom meeting @ 7:30 – 8:30 pm**

- 1. Call to Order** **All**
- 2. Attendance & Quorum** **All**
- 3. Approval of the Agenda/Any Additional Items** **All**
- 4. Approval of Minutes from September 1, 2022 SHV BOD meeting** **All**
- 5. Update on Finance** **Terry**
- 6. Acceptance of Electronic Votes:** **All**
  - Approval to install new storm windows Unit 2646 and Unit 16 – September 1, 2022
  - Approval for dog application Unit 16 – October 4, 2022
  - Approval pay Building Works for \$3,500 re: garage leaks Unit 15 and 17 – October 30, 2022
  - Approval to pay Mountain View Decks for \$1,899.24 re: C decks post tops
  - Approval to pay Danny Holland re: weatherstripping on garage door
  - Approval to pay Maximum Tree Care \$656.25 - \$656.25
  - Approval to pay Immaculate Exteriors \$160.00 re: leaky eavestroughs Unit 2646 – Nov 2, 2022
  - Approval to pay Ruth Holland-Richardson \$188.67 re: SHV website – Nov 9, 2022
  - Approval to pay McLeod Law \$335.53 - Nov 2, 2022
  - Approval to pay BVP Garage Doors \$126.00 re: Unit 2634 – Nov 2., 2022
  - Approval to pay Always Affordable Locksmith \$1,400.96 re: new garage key pay – Dec 14, 2022
  - Approval to pay \$1,320.54 re: final payment to Unit 6 on carpet replacement – Jan 17, 2023
  - Approval to update insurance appraisal (\$700) and Reserve Fund Report – Feb 1, 2023
  - Approval to spend \$150 to receive copies of owners deposited cheques - Feb 3, 2023
  - Approval for Unit # 7 to install an A/C unit – February 23, 2023
  - Approval for Unit 2646 to install a new furnace – February 28, 2023
  - Approval to pay \$735 for Normac Insurance Appraisal – March 9, 2023
  - Approval for Unit 2646 to install retractable awning on lower deck – March 9, 2023
  - Approval to pay C&E Auditors \$2,366.53 for SHV audit 2021/2022 – March 14, 2023
- 7. Old Business**
  - 7.1 Policy on repairs to mailbox **Terry**
- 8. New Business**
  - 8.1 Review Normac Insurance Report **All**
  - 8.2 Update on Reserve Fund Report **Terry**
  - 8.3 Status on Auditor's Report **Terry**
  - 8.4 Delayed owner response on carpet and setting a policy and cap for future repairs **All**



- 8.5 Request from Unit 19 re: tree at rear of unit
- 8.6 Refund to Dianne Sutton of \$472.00 for overpayment of 2021/2022 condo fees
- 8.7 Update on SHV web site

Terry  
Terry  
Ruth

## 9. Adjournment