



The U.S. Department of Homeland Security Office for Bombing Prevention

Presents

Bomb Threat Management Planning (MGT-451)

Event Purpose

The Bomb Threat Management (BTM) Planning Course introduces the participants to the DHS risk management process and the development of a BTM plan. It provides activities that allow participants to apply specific portions of the risk management process and their newly acquired knowledge about bomb threat management procedures to critique mock BTM plans. It culminates in an experiential learning activity where participants revise a BTM plan.

Who Should Attend?

The BTM Planning Course is designed for public and private sector emergency management representatives, critical infrastructure owners/operators, and law enforcement. The course learners may be entirely emergency management representatives, entirely law enforcement, or a mix of both.

Recommended Prerequisites

- [AWR-334: Introduction to the Terrorist Attack Cycle](#)
- [AWR-333: Response to Suspicious Behaviors and Items](#)
- [FEMA ICS-100 or ICS-200 series \(whichever one is most applicable to participant\)](#)

Schedule of Events

Module 1: Review of Recommended Prerequisites

Module 2: Risk Management

Module 3a: Bomb Threat Management Plan
Development – Part A

Module 3b: Bomb Threat Management Plan
Development – Part B

Module 4: Capstone Activity: Revision of a Bomb Threat
Management Plan

Transportation, Parking & Lunch

- Signs will point to the classroom area
- There are numerous nearby locations for lunch

Interagency Maritime
Operations Center
660 Magellan Rd
Port Canaveral, FL 32920

February 13, 2020
8:00 am – 5:00 pm



IED Search Process
(Source: DHS)

Registration Information:

Online registration will be completed through the FEMA Center for Domestic Preparedness. Students require a FEMA Student Identification (SID) number to register. Registration information will be provided by the hosting agency once the course has been scheduled.

Course POC:

Barry Compagnoni
Senior Director, Public Safety and Security
Canaveral Port Authority
T: 321-394-3479

Email: BCompagnoni@portcanaveral.com

Cost:

This event will be provided by DHS with no charge to attend - any lodging/per diem expenditures will be the responsibility of the attendee's own agency/department/company.

**Note: Note: Please see the next page
for registration instructions**



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The Department of Homeland Security would like to thank the Canaveral Port Authority and Mr. Barry Compagnoni for coordinating and hosting this training event.

To sign-up for this course, please follow the instructions below. If you have difficulty registering, please email the Cybersecurity and Infrastructure Security Agency (CISA) Regional Training and Exercise Coordinator (RIV) at james.wise@hq.dhs.gov for assistance.

Bomb Threat Management Planning will be offered February 13 2020. To apply for this class, follow the instructions below:

1. Have your FEMA SID number and password. You **must** have a FEMA SID number **before** you can apply for the class.
 - If you need a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
 - Registering for a FEMA SID number **does not** register you for this class. You must apply for the class separately.
2. Click this link to apply for the class: [Click Here to Apply](#).
 - Enter your FEMA SID and password.
 - A CDP Training Registration System (TRS) application for 20N-0568 BTM will open.
 - Complete the required fields.
 - Click the "Review and Submit Application Now" button.

Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.

(If you have trouble with the link, go to <https://cdp.dhs.gov/students> and enter 20N-0568 BTM in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).
3. If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to FEMASIDHELP@cdpemail.dhs.gov so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.



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Office for Bombing Prevention

INCIDENT
COMMANDER

Bomb Threat Management Planning (MGT-451)

The **Bomb Threat Management (BTM) Planning** course provides participants foundational knowledge on the DHS risk management process and bomb threat management planning. It gives participants the opportunity to apply this knowledge to develop a bomb threat management plan.



Course Format and Audience

This is a one-day, in-person instructor-led training covering the following topics:

- DHS risk management process
- BTM plan roles and responsibilities
- BTM plan components and development
- Capstone activity: drafting a BTM plan

This course is designed for groups of up to 25 participants and is intended for audiences such as:

- Critical infrastructure owners and operators
- Public safety officers
- Emergency managers
- Security officers
- Law enforcement officials
- Private sector security professionals



Accreditation

The Office for Bombing Prevention (OBP) is accredited by the International Association for Continuing Education and Training (IACET) to award Continuing Education Units (CEUs) for this course:

- International Association of Continuing Education and Training (IACET) – 0.7 CEUs
- Police Officer Standards and Training (POST), if approved by the student's state, may award 7 CEUs



Before You Attend: Recommended Prerequisites

- AWR-334: Terrorist Attack Cycle (Available at: <https://cdp.dhs.gov/find-training/course/AWR-334>)
- AWR-335: Suspicious Behaviors & Items (Available at: <https://cdp.dhs.gov/find-training/course/AWR-335>)
- FEMA ICS IS-100 series (Available at: <https://training.fema.gov/is/searchis.aspx?search=ICS%20100>)
- FEMA ICS IS-200 series (Available at: <https://emilms.fema.gov/IS200b/index.htm>)



Before You Attend: Registration Information

- Course registration requires a FEMA Student ID (SID). To complete the one-time registration process for a FEMA SID, please visit: <https://cdp.dhs.gov/femasid/register>.



Before You Host: Logistical Requirements

- A local venue with a classroom large enough to accommodate registered participants and facilitators with a projector and audio/visual capability



Contact Us

- To request training or for more information on the OBP Counter-IED Training offerings, visit us at <https://www.cisa.gov/bombing-prevention-training> or email us at OBPTraining@cisa.dhs.gov
- For OBP web-based training, visit the online schedule at <https://cdp.dhs.gov/obp>
- To contact your local Protective Security Advisor, please email Supervisory Protective Security Advisor Marty Smith at marty.j.smith@hq.dhs.gov

For more information, visit www.cisa.gov/obp or email us at obp@cisa.dhs.gov.

