



**Association of West Virginia Solid Waste Authorities**  
**Zoom meeting**  
**July 21, 2022**

Terri Tyler – Chair, Wetzel County  
Sherri Hunter – Vice Chair – Raleigh County\*  
Charity Fellure – Treasurer – Putnam County  
Jennifer Randolph – Secretary – Roane County

Mike Grunau – Board Member – Harrison County  
Laura Stiller – Board Member – Marion County\*  
Rick Buckley – Board Member – Jackson County  
Roger Frame – Board Member – Marshall County\*

\* Member was absent

**Guest/Members Present:**

Paul Hayes, WVSWMB; Rebecca Friend, Ohio Co SWA

**Minutes:**

With a quorum present Chair Terri Tyler called the meeting to order at 1:05 pm. A motion was made by Mike and seconded by Rick to accept the minutes of the June 16, 2022 meeting as presented. Motion passed.

**Financial:**

Charity reported on the balances of accounts: General - \$33,600.30; Educational Conference - \$20,435.40 and Scholarship - \$1,000 as of today. Terry explained the error that was made in the Education account number on new checks, causing refund checks to bounce. All checks have been reissued using general fund checks. A motion was made by Jennifer and seconded by Rick to accept the financial reports as presented. Motion passed.

**Standing Committee Reports:**

Finance & Financial Review – Chair Mike Grunau reported the budget had been previously approved.

Scholarship Committee – Chair, Charity Fellure, reported the checks had been sent for the two approved scholarships.

Legislative Committee – Chair Terri Tyler reported there is nothing new. There was news of a new plastic recycler, but no details could be found.

Volunteer of the Year Committee – Chair Laura Stiller, was unable to attend. Terri may re-assign this committee.

**Unfinished Business:**

2022 AWVSWA/REAP Educational Conference Update for 2022 and approval of any additional expenses: Mike demonstrated a penlight that was suggested for a conference giveaway. Rick moved to purchase the lights up to \$1,000 total, seconded by Jennifer. Motion passed. The pens come personalized. The board suggested AWVSWA-REAP Educational Conference and our website URL. Charity will order them. Annette needs help at the Registration Desk. Please contact her if you can help. SWA's are learning soon if they were approved for Conference Expenses on their SWMB Grants, so there will likely be more registrations coming in.

**Bylaws Update:** Mike discussed the need to change the language in Articles 4 and 6 concerning attendance at meetings. These will be developed by Mike and Rick and sent to the membership in September to consider at the annual meeting.

**Logo Contest and Award:** It was decided to announce a logo contest at the Conference with deadlines in early spring to give SWA's an opportunity to partner with schools, colleges, or whomever. Member SWA's can submit anyone's artwork for consideration. The award will be having your artwork used.

**New Business:**

**Date and Time for Upcoming Meetings:** Everyone in attendance was fine with the third Thursday for board meetings.

**Update on Membership:** Charity reported that 16 authorities had renewed their membership and Terri just mailed Wetzel County's in. Conference packets will be sent out again and include the rain-barrel information.

**Appointment of Nominating Committee:** Vice Chair, Treasurer and two Director seats are up and will be voted on during the Annual Conference. Terri appointed herself and Jennifer to the Nominating committee. Proxy voting was discussed. The Chair or Vice Chair of each Member SWA are qualified representatives. If either are not available, another board member or staff member may vote if they present a written authorization designating them as a Proxy for meetings of the Association for a specific time period not to exceed the fiscal year. Jennifer will prepare a sample form that can be used as a proxy for any meetings including the Conference.

**Miscellaneous Issues from the Floor – Discussion only**

**Directors Reports:** no reports.

**Next Meeting:**

The next meeting is scheduled for August 18, 2022 and will be held via Zoom. Education Conference meeting will begin at 10:00am and the regular meeting at 1:00pm.

**Adjournment:**

Mike moved to adjourn, seconded by Rick. Meeting adjourned at 2:00pm.

  
Terri L. Tyler, Chair AWVSWA

8/18/2022  
Date

  
Jennifer Randolph, Secretary AWVSWA

8/18/22  
Date