La Paz Unified Fire-Medical District
PO Box 1889 Quartzsite, AZ 85346
70 E Tyson Street

*Serving: Quartzsite, La Paz Valley, Rainbow Acres, Vicksburg, Hope, Brenda, Harcuvar, Salome and Wenden -EST 2025*

**Board Meeting Minutes**
**Friday, August 14, 2026**

1. Call Meeting to Order. **Called to order at 6:00pm by Chairperson Susan Sewell.**

2. Pledge of Allegiance. **All in attendance participated.**

3. Roll Call. **Susan Sewell, Philip Cushman, Pam Wolfe-Brady (Phone), Travis Freedman and TC Collier. Staff Present: W. Aaron L.Collier and R.Matzdorff**

4. Consent Agenda:

   A. Discussion/ Possible Action re: Approval of Financials and Treasurer's Reports for the month of July 2026.
   B. Discussion/ Possible Action re: Approval of minutes for the meetings on 7-23-2026 and 7-25-2026. **P.Cushman made a motion to approve the consent agenda. T.Freedman seconded and the motion passed unanimously.**

5. Old Business: Discussion/ Possible Action

   1. Fire Chief's Report: **Discussion Only**

6. **Call to the Public:** Those wishing to address the Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public due to restrictions under Open Meeting Law. However, individual Board Members may respond to criticism directed toward them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. **None.**

7. **Discussion / Possible Action:** Approve the creation of a part-time Administrative Assistant position, approve the associated job description and compensation range, and authorize the Fire Chief to recruit, select, and hire a qualified candidate within the approved compensation range and adopted District budget. **P.Cushman motioned to approve the agenda item with amendment to include the discretion of a full-time position as needed along with associated benefits. T.Freedman seconded and the motion passed unanimously.**

8. **Discussion/ Possible Action:** The development and implementation of a five-year strategic plan for the La Paz Unified Fire-Medical District, including identifying the District's long-term goals, operational priorities, financial objectives, staffing needs, facilities and apparatus planning, community service expectations, and a proposed process and timeline for completing the plan. **Board members discussed ideas and provided input regarding the development of the District's five-year strategic plan. T.C. Collier made a motion to direct staff to prepare a tentative strategic plan outline and proposed development schedule for presentation at the next regular board meeting. The purpose of the draft will be to facilitate further Board discussion and move toward the future adoption and implementation of a comprehensive five-year strategic plan. P. Cushman seconded the motion, and the motion carried unanimously.**

9. **Public Hearing:** Hear taxpayers' comments on the proposed La Paz Unified Fire-Medical District budget for Fiscal Year 2026-2027. **None**

10. **Discussion/ Possible Action:** Approval and adoption of Resolution 2026-08-01: FY 2026-2027 budget for La Paz Unified Fire-Medical District. **P.Cushman made a motion to approve the resolution as presented. T.Freedman seconded the motion and it passed unanimously.**

11. Adjourn Meeting. **Chairperson S.Sewell adjourned the meeting at 7:04pm.**

The next scheduled board meeting will be September 24th, 2026, at 18:00. Desert Gold RV Park multi-purpose room. 46628 US Highway 60, Salome, AZ 85348.

Susan Sewell, Chairperson

Philip Cushman, Clerk