



DONATION REQUEST FORM

We would like to thank you for inviting us to work with your organization. Because we have so many requests and a limited donation budget, requests are now reviewed by our staff to determine our ability to participate.

Our availability to participate is based on our annual donation budget, the items requested and the time of year. We are not able to make monetary donations of any kind.

All requests must be submitted in writing, via this form, no later than 14 days in advance.

Please return the completed form to cgtents@gmail.com.

If your donation is approved, a member of our team will contact you via e-mail to inform you of the decision and the next steps.

For all donations that are approved, we will require:

- Our name and logo be featured on all printed materials for the event and those must be submitted to Coastal Georgia Tents & Party Rentals 7 days prior to the event.
- Credit card information on file to cover potential late fees, damages, etc.
- Receipt for amount of donation.

THANK YOU

Coastal Georgia Tents & Event rentals

22700 US 80 East, Statesboro, GA 30461

(912) 225-3014 cgtents@gmail.com

Date of the event: _____ Start Time: _____ End Time: _____

Please list details of your request below:

[illegible]

THANK YOU

(912) 225-3014 cgtents@gmail.com