



Laxgalts'ap Village Government

"Dwelling Place, Comprised of Dwelling Places"

EMPLOYMENT OPPORTUNITY RE-POST Economic Development Officer

Posted: July 15, 2024

Closes: July 29, 2024

JOB SUMMARY:

The Economic Development Officer will be responsible for leading and implementing economic development strategies that support the growth and diversification of the Laxgalts'ap economy. This role involves working closely with local businesses, industry partners, and government agencies to attract investment, create jobs, and support community development initiatives.

Key Responsibilities:

- Develop and implement comprehensive economic development plans and strategies.
- Identify and pursue funding opportunities from government programs, grants, and other sources.
- Facilitate business retention, expansion, and attraction initiatives.
- Foster relationships with local businesses, industry stakeholders, and community organizations.
- Conduct market research and analysis to identify economic trends and opportunities.
- Coordinate and support the development of infrastructure projects that enhance economic growth.
- Promote tourism and cultural initiatives that benefit the community.
- Provide support and resources to entrepreneurs and small business owners.
- Organize and participate in community events, workshops, and seminars related to economic development.
- Prepare and present reports to the Laxgalts'ap Village Government Council and community members.

Qualifications:

- Bachelor's degree in Economic Development, Business Administration, Public Administration, or a related field.
- Minimum of 3-5 years of experience in economic development, community development, or a related area.
- Strong understanding of economic development principles, practices, and funding mechanisms.
- Experience working in a small community or rural setting is highly desirable.
- Knowledge of industry trends and the ability to identify and leverage economic opportunities.
- Excellent communication, negotiation, and interpersonal skills.
- Ability to build and maintain strong relationships with diverse stakeholders.



Laxgalts'ap Village Government

"Dwelling Place, Comprised of Dwelling Places"

- Proficiency in project management and the ability to manage multiple projects simultaneously.
- Strong analytical and problem-solving skills.
- Proficiency in Microsoft Office Suite and familiarity with economic development software and tools.
- Valid driver's license and the ability to travel as needed.

Preferred Qualifications:

- Experience working with Indigenous communities and understanding of Indigenous culture and values.
- Knowledge of local industries and economic drivers in the region.
- Certification in Economic Development (e.g., CEcD) or related credentials.

Why Join Us?

- Be a part of a vibrant and culturally rich community.
- Opportunity to make a meaningful impact on the economic growth and sustainability of Laxgalts'ap.
- Competitive salary and benefits package.
- Professional development and growth opportunities.

OTHER:

- Valid B.C. Class 5 Drivers License
- 3 recent work-related references required
- The successful candidate will be subject to a Criminal Records check

HOW TO APPLY:

Applicants are required to submit a resume and cover letter describing their qualifications, education and related experience by **5:00pm Monday July 29, 2024**. We thank all applicants for their interest, however only those selected for an interview will be contacted.

APPLICATIONS MAY BE DIRECTED TO:

Laxgalts'ap Village Government, 416 North Road, Laxgalts'ap, B.C. V0J 1X0

Reference: 'Economic Development Officer'

Email: opportunities@laxgaltsap.ca

Laxgalts'ap Village Government is an equal opportunity employer and encourages applications from individuals of all backgrounds.