

# GKCET

STUDENT  
**HANDBOOK**  
2023-2024



**GOPAL KRISHNA**  
**COLLEGE OF ENGINEERING AND TECHNOLOGY**  
(A UNIT OF IEM SOCIETY)

## PERSONAL DETAILS

STUDENT NAME

ROLL NUMBER

BRANCH

YEAR/SEMESTER

FATHER NAME

MOTHER NAME

E-MAIL ID

MOBILE NUMBER

ADDRESS FOR  
COMMUNICATION

## STUDENT HANDBOOK

Student Handbook is an official publication of Gopal Krishna College of Engineering and Technology

Student Handbook merely presents the updated information of GK CET genesis, vision, mission, culture, policies, services and resources available to the students. These policies are applicable to all the students and should be followed accordingly. The code of conduct applies to student on campus.

The policies of Gopal Krishna College of Engineering and Technology are under continuous examinations and revision. Any revision of the policies will be posted in the online version of the Student Handbook located at

[WWW.GKCET.IN](http://WWW.GKCET.IN)



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## 1. OVERVIEW

### 1.1 ABOUT GOPAL KRISHNA COLLEGE OF ENGINEERING AND TECHNOLOGY

Gopal Krishna College of Engineering and Technology (GKCET), Jeypore was established in the year 1999 and is run by IEM Society founded by Late Gopal Krishna Nahak along with a devoted group of eminent professionals having a long and outstanding experience in educational system with a vision of inclusiveness among every stakeholder. GKCET is well known for setting high education standards, making institution goals measuring performances for enhancing the potential of individual, enriching human values, upholding the Indian value system acting as a vehicle of growth at the National Level with a view to create competent manpower for 21st century. The institute is set up in a rural and tribal area, which helps the rural and tribal people to get quality education and cope up with the future technological advancements.



GKCET is a prestigious engineering college offering seven B.Tech programs Biotechnology, Chemical Engineering, Civil Engineering, Computer Science and Engineering, Electrical Engineering, Electronics and Communication Engineering, Mechanical Engineering with 24 years of rich standing in the educational sphere. The institute is approved by AICTE, New Delhi; recognized by Govt. of Odisha; affiliated to Biju Patnaik University of Technology (BPUT), Rourkela, Odisha.

GKCET has a home away from home with the best amenities for the students to provide them a comfortable lifestyle within the campus. The institute provides separate hostels for boys and girls, made to grow as places to support learning not only academics but also life skills in a multi-cultural and multi-lingual environment.

Students are encouraged to participate as actively in sports and other extracurricular activities as in academics. The institute maintains a separate unoccupied open area for the play fields in any time fit condition. Apart from this, the institute also has several sports rooms where students can play and revive their energies and be mentally and physically fit.

The GKCET also enjoys geographical advantage, as it is well connected by air, rail and road. The college campus is situated 8 Km away from Jeypore, and 7 Km away from Jeypore railway station in a lush green and pollution free environment.

### 1.2 ORIGIN

Gopal Krishna College of Engineering and Technology holds its head high as one of the Oldest Engineering Colleges in Southern Odisha.

YEAR	MILESTONES
1989	The inception of IEM Society.
1999	Emergence of Gopal Krishna College of Engineering and Technology offering B.Tech Courses in Civil Engineering, Computer Science Engineering, Electrical Engineering
2003	Starting of Electronics & Communications Engineering
2013	Starting of Mechanical Engineering
2015	Accredited by NAAC.
2023	Starting of Biotechnology and Chemical Engineering

## **PRESIDENT'S MESSAGE**

Dream and dare, “For those who dare to dream, there is a whole world to win” but dear success can never be your cup of tea. Whatever you planned will never turn up as you wish, and this unpredictability of life is truly fascinating. To ward off these momentary hiccups, you have to have a strategy of your life to fulfill your long cherished dream. If you are aiming for high profile career then choice... that matters as destiny is all about making a choice. There is no point getting a degree from one of the mushrooming technical institutes, which are nothing but commercial ventures. The need for an institutional effort towards grooming corporate personality rather than merely providing notes to pass the examination is obviously calls for a different learning culture where one becomes “a leader than a follower, a constructive person than a critic” and we promise you will be made to live a splendid life. May god bless you to achieve greater heights to serve the nation ever better.

*Shri Gupta Prasad Das*

*President*

## **DIRECTOR'S MESSAGE**

I feel the real technology is one, which is very useful for upgrading standard of living of human being with peace, harmony and most importantly eco-friendly. So, here in GK CET, we inculcate technical skill along with social values in our staff & students to serve the society better. If you believe in what you are doing, then let nothing hold you up in your work. Whatever has to be done, it's always your choice.

*Karpura Nahak*

*Secretary & Director*

## **PRINCIPAL'S MESSAGE**

As a principal of the outstanding college, I invite you to explore the opportunities to study the B.Tech programmes and take advantage of the philosophy and vision of the founder, to accomplish your trust for technical knowledge & professionalism, modern infrastructure, the dedicated & dynamic faculty and pleasant academic atmosphere of the college surrounding will definitely allure you to explore the career avenues in technical education through this esteemed college. The result and placement of the students of the college is excellent, the admission fees is affordable by poor class family, as minimum absolute fees for SC/ST, subject to sanction of PMS, as we may get maximum output with minimum cost.

*Prof. Dr. Bhumika Panigrahi*

*Principal*

## 1.3 VISION, MISSION AND QUALITY OBJECTIVES

### VISION

“Committed to imparting holistic technical education, the school not strives to sharpen the individual’s intellectual curiosity but also ensures that the students become aware of their responsibility to the society and the nation”.

### MISSION

- ❖ Challenging the world with technology
- ❖ To provide quality education and technological skill.
- ❖ To encourage student with professional competencies for meeting global changes.
- ❖ To habit for continual learning.
- ❖ To provide the qualities of leadership, entrepreneurship, innovation.

### QUALITY OBJECTIVES

- 1) **Competency based Education & Training to the students**
  - ❖ Investment in modern equipment to develop new Curriculum based on the needs of Industry.
  - ❖ Ensure students getting employment through campus interview & off campus.
- 2) **Continual Improvement**
  - ❖ Problem Solving.
  - ❖ Ragging free.
  - ❖ Periodical revision of curriculum.
  - ❖ Increase in the number of extra classes.
  - ❖ Continuous supervise the classes & Practical.
- 3) **Team work and total involvement of faculty and support staff**
  - ❖ Increase in the number of study materials.
  - ❖ Developing the industrial attachment programmes.
  - ❖ Developing in continuing education and training programme for industry.
  - ❖ Improvement in laboratory maintenance and increase of experiments.
  - ❖ Introduced in extracurricular activities.
- 4) **Continual up-gradation of knowledge, skills and attitudes of Faculty and supporting staff**
  - ❖ Maximum industry oriented projects.
  - ❖ Imparting leading technology courses.
  - ❖ Improving teaching methodology and enhanced education, training and competence of faculty & Increase in the number of personality training.
  - ❖ More involvement in the Institutions developmental programmes.
  - ❖ Faculty Development Programmes
- 5) **Total Involvement of Students**
  - ❖ Participation of the Environment of the campus and nearby surrounding. .
  - ❖ Disciplined behavior in the College & Society.
  - ❖ Improvement in communication ability.
  - ❖ Providing objective feedback for improved academic curricular activities in teaching learning process of the college
- 6) **Optimum utilization of resources and interaction with industry**
  - ❖ Students use Equipment / resources with industries at the time of industrial visit.
  - ❖ Programme offered to industries.
  - ❖ Programme offered to society.
  - ❖ Shared resources / equipment among the departments

## 1.4 CORE VALUES

<b>Excellence</b>	All activities are conducted according to the highest international standards
<b>Integrity</b>	Adheres to the principles of honesty, trustworthiness, reliability, transparency and accountability
<b>Inclusiveness</b>	To show respect for ethics, cultural and religious diversity and freedom of thought
<b>Social Responsibility</b>	Promotes community engagement, environmental sustainability, and global citizenship. It also promotes awareness of, and support for, the needs and challenges of the local and global communities
<b>Innovation</b>	Supports creative activities that approach challenges and issues from multiple perspectives in order to find solutions and advance knowledge

## 1.5 CAMPUS LOCATION AND DIRECTIONS

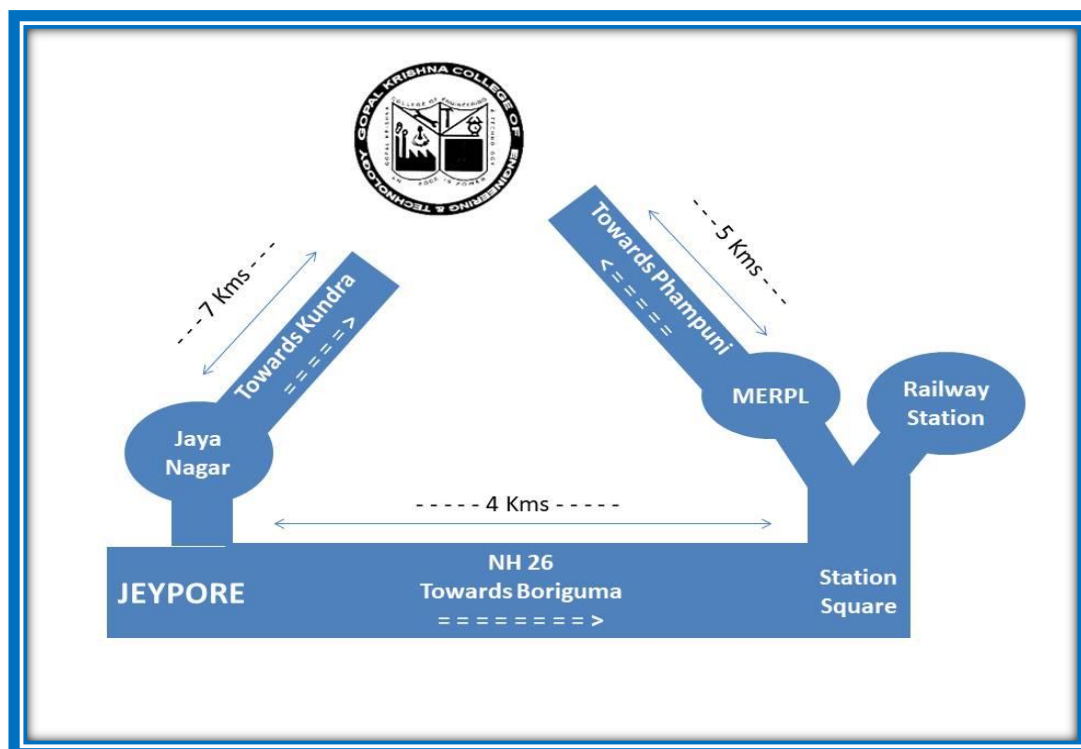
### Campus Location

GKCET enjoys geographical advantage as it is well connected by air, rail, and road transportation. The institute is situated at Gourahari Vihar, Raniput, Jeypore.

The institute is 08 km from Jeypore, 07 km away from Jeypore Railway Station and is 08 km from Jeypore Airport.

### Directions

1. Reach Jeypore - Take the road via Jayanagar towards Kundra - Travel 07 km to reach the institute.
2. Reach Jeypore – Take the NH Road towards Railway Station Chowk, turn left towards MERPL Paper Industry, then turn left towards Phampuni soon after crossing MERPL and travel 05 kms to reach the institute



## 2. CODE OF CONDUCT AND POLICIES

### 2.1 ACADEMIC INTEGRITY

Integrity is, one of the core values at Gopal Krishna College of Engineering and Technology. GK CET believes that academic integrity is reinforced by the faculty as an element of the teaching and learning process. Only in limited instances, which call for stern disciplinary action, the Disciplinary Committee shall consider sanctions, warning, or in rare cases, removal of a student from the academic program.

### 2.2 MOBILE USAGE POLICY

In accordance with the institute policy, usage of mobiles are not allowed in instructional area i.e. classrooms, tutorial rooms, laboratories, central library, seminar halls and auditorium. Everyone will switch off his/her mobile phone in instructional area. In addition to this, usage of mobile phones not allowed where "No Mobile Zone" board is displayed. Use of mobiles for viewing videos / radio / music / camera, etc. is strictly prohibited.

### 2.3 DRESS CODE

The dress code in the institute should be proper and appropriate. A professional appearance is appreciated.

### 2.4 ANTI-RAGGING ACT

Complying with the directives of the Hon'ble Supreme Court of India (vide its order dated 16 May 2007) and AICTE Notification dated 25 March 2009 (issued vide F. No. 37-3/Legal/AICTE/2009), an Anti-Ragging Committee is formed for overseeing the implementation of the provisions of the Anti-Ragging verdict.

### 2.5 MONITORING ASPECTS OF RAGGING

#### 2.5.1 Anti Ragging Surveys

Anonymous random surveys, across first year students to be carried out in the respective places allotted by Antiragging committee Chairman during first three months.

#### 2.5.2. Anti Ragging Committee (ARC)

Anti Ragging Committee (ARC) is constituted at Institute level to monitor the various aspects related to menace of ragging. The members of the committee are nominated by the Principal.

#### 2.5.3. Anti Ragging Squad (ARS)

Anti Ragging Squad (ARS) is constituted to make surprise visits at any area for checking of ragging related activities and prevention of any possible ragging.

### 2.6 MEASURES TO PREVENT RAGGING

- a. Awareness programs are conducted and Anti ragging act is read out in the class during the induction and orientation programs for fresher and senior students.
- b. Anti-Ragging regulations are displayed in the prominent places in the campus and also on the Institute's website.
- c. Anti-Ragging Committee is constituted to ensure compliance with the provisions of the Regulations as well as the provisions of any law for the time being in force concerning ragging; It will also to nominate, monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution
- d. Anti-Ragging Squad will be called upon to make surprise checks in the canteen, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.

## 2.7 CODE OF CONDUCT

### STUDENT COMMITMENT

- a) Shall be in time to the institution.
- b) Shall be regular and punctual to the classes and maintain 75% attendance to be able to appear for final examination.
- c) Follow the instructions of the teacher carefully in the classrooms.
- d) Maintain perfect order and strict silence inside the lecture hall/ drawing hall/laboratories/clubs and the corridors.
- e) Be attentive in class, to bring calculators, drafter, charts and data handbooks as per the schedule of the classes.
- f) Meet all deadlines of assignments, submission of projects, records and posters.
- g) Abide by the rules of various laboratories and not damaging the equipments.
- h) Cultivate the habit of looking at the notice boards of the institute/department every day.
- i) Attend all counseling sessions convened by their mentors and feel free to explain their academic/ personal/career difficulties and seek solutions.
- j) Shall dressed in respectable attire, keep personal hygiene, tidiness, be well groomed and wear the institutes identity cards at all times.
- k) Use Institutes resources (facilities, equipment, supplies, vehicles) lawfully
- l) Avoid use of mobile phones in classrooms and common areas.
- m) Students are prohibited from speaking on behalf of, or for, college with any media organization or publication without written permission of the Office of college Communications.
- n) Promote sustainability and reduce the impact on environment in all our actions.
- o) Make the institution a safe place to work and learn. Adhere to good health and safety practices and comply with all health and safety laws and regulations.

### ACADEMIC MISCONDUCT

- a) To note, to follow principles of progressive discipline and any violence on the campus, destruction of the institute's property, manhandling of a person in the campus, and misbehavior with girl students will be viewed seriously. Erring persons will be liable for academic or financial consequences, if sustained they will be liable to disciplinary action such as suspension or rustication for specific period etc.
- b) Note that defacing of the campus buildings, walls by writing on them or sticking bills, posters is prohibited. Also damaging the notices and posters displayed in the departments is forbidden.
- c) When attending events outside the campus and representing the institution, the code of conduct will still be in effect

### PUNISHMENT AND PENALTIES

Warning, suspension, monetary fines, dismissal, upholding of degree are the programme of actions which may be taken when a student has been found to have violated the student code of conduct.

### 3. ACADEMIC INFORMATION

#### 3.1 COURSES AND INTAKE

NO.	NAME OF THE COURSE	Intake
01.	BIOTECHNOLOGY	30
02.	CHEMICAL ENGINEERING	30
03.	CIVIL ENGINEERING	60
04.	COMPUTER SCIENCE ENGINEERING	60
05.	ELECTRICAL ENGINEERING	60
06.	ELECTRONICS & COMMUNICATIONS ENGINEERING	30
07.	MECHANICAL ENGINEERING	60
	<b>TOTAL</b>	<b>330</b>

#### 3.2 ADMISSION PROCEDURE

Admissions to the Institute are made along with the other engineering colleges in the state through various common entrance tests.

#### UNDER-GRADUATE PROGRAMS

##### First Year

Admissions are made through the following modes:

- JEE Main Entrance conducted by National Testing Agency (NTA), Govt. of India.
- Odisha Joint Entrance Examination (OJEE) conducted by Govt. of Odisha

##### Lateral Entry into II Year B.Tech

Diploma holders and +3 Science candidates are admitted based on the rank obtained in the Odisha Joint Entrance Examination (OJEE) under lateral entry scheme conducted by Govt. of Odisha.

#### 3.3 PAYMENT OF FEES AND FINANCIAL MATTERS

To ensure students are well informed of the financial considerations of their enrolment, the institute provides fee information to each student prior to enrolment at the admission section. Any request of deduction in course fees after joining will not be entertained.

All students are requested to pay the academic fees through online mode only. The Accounts Section operates from Monday to Saturday between 10.30 a.m. - 05.00 p.m. It also provides information about tuition fees, refunds, examination fees, financial aid and fines.

Last slot for payment of annual tuition fee is from **01 May to 15 May** for each year of study. Students must pay the fees by the payment schedule. Failure to pay fees by the due date may incur a financial penalty. The late payment of tuition fee with fine of Rs. 1,000/- per month is applicable from the date of scholarship received by any one student of the institute.

##### Scholarships and provisions

Reserved category students may be eligible for scholarships offered by the State Government/Central Government. Such students need to submit their applications along with the required certificates to the scholarship desk at the Institute at the beginning of every academic year.

### 3.4 FEEDBACK MECHANISM

Various types of feedbacks are collected at various times to maintain the quality of various teaching and other necessary facilities. Feedbacks are collected through online as well as offline mode.

### 3.5 INSTITUTE TIMINGS

**The Institute starts at 10:00 A.M. and ends at 5:00 P.M.**

Each day is bifurcated into six interactive sessions of 50 minutes duration each. Practical learning sessions are allotted two / three consecutive sessions wherein students perform experiments in laboratories.

### 3.6 IDENTITY CARD

Each student shall have his/her identity card. He / She needs to wear it in the institute. You are advised to always carry it with you even outside the campus as it may be useful for you to prove your identity when asked by any authority. Report lost/damaged identity card to the Administrative section without any delay and follow the procedure to get a replacement card.

Replacement card shall be issued on submission of application in a prescribed format along with fees of **Rs.200.00**.

### 3.7 RESIDENTIAL ADDRESS AND PHONE NUMBER

Provide the correct residential address along with parents and student phone numbers to the administrative office. In case of any change, inform the authorities immediately. Students staying in hostels should also provide permanent address and phone number. Submit your mobile number to receive text message alerts from the Institute.

**Note:** The administrative office follows the Institute policy of maintaining the students' records which includes the personal details, enrolment status, degrees received, recent educational institutions attended and certificates issued.

### 3.8 ATTENDANCE REQUIREMENTS

**Attendance requirements to appear for the Semester End Examination**

- It is desirable for a candidate to maintain 100% attendance in each course. In every course (theory/laboratory), student has to maintain a minimum of 75% attendance including the days of attendance in sports, games and NSS activities to be eligible for appearing in the Semester End Examination of the course.
- Students whose shortage of attendance is not condoned in any subject are not eligible to write their semester end examination of those courses and their registration shall stand cancelled.
- A prescribed fee shall be payable towards condonation of shortage of attendance.

### 3.9 EXAMINATIONS

- Examinations are conducted by the Institute at the end of each semester.
- Hall tickets will not be issued to the students who do not pay college fees and/or examination fees and to those who do not submit applications for examination.
- Students are to collect Hall tickets one day before the examination.
- Students may contact the Examination Cell for more details.

### 3.10 ISSUE OF CERTIFICATES

- **Bonafide Certificate:** Bonafide certificate is issued to students on the payment of tuition fees. The certificate shall be issued within 2 working days.
- **Certificates for Bank Loans:** Certificate for availing bank loan is issued to eligible students. The loan estimation document shall be issued within 3 working days.
- **Any other certificates:** For any other certificates, students need to apply while clearly stating the purpose for which the certificate is required. The certificate may be issued on scrutiny within 2 working days.

### 3.11 MENTOR - MENTEE SCHEME

A mentor is a faculty member who is duly appointed to monitor a student's academic and personal welfare and help in their studies. With mentors a student can share all their problems that are somehow affecting their academic pursuit. Students can also share with them their personal problems in case any help is required. They keep track of mentee attendance and will remain in touch with their parents/guardians as well. The Mentor mainly performs the following functions:

- ❖ Meet the group of students at least twice a month
- ❖ Continuously monitor, counsel, guide and motivate the students
- ❖ Advice students regarding choice of electives, projects, summer training etc.
- ❖ Advice students in their career development / Professional guidance

### 3.12 VALUE ADDED COURSES

**Odisha State Certificate in Information & Technology (OS-CIT)** Computer Courses & other Career Oriented online & offline courses of **Odisha Knowledge Corporation Limited (OKCL)**, Govt. of Odisha are also run by the institute which the students can avail with a special discounted rate, which are as follows:

**Designing** - DTP (CorelDRAW), DTP (Adobe), Photo Editing, Web Designing, Content Illustration, Graphic Designing, Video Editing

**Hardware and Networking** - Hardware Support, Network Support, IT Security Support, Desktop Support

**Programming** - SCRATCH Programming, C Programming, C++ Programming

**Digital Arts** - AutoCAD, 3D Modelling, 3D Texturing

**Job Readiness** – IT, English

**Accounting** - Tally (with GST), Advanced Excel, Advanced Tally (with GST)

Free Skill Development training courses by **National Skill Development Corporation (NSDC)** are also conducted at various times for the benefit of the students.

## 4. STUDENT RESOURCES

### 4.1 CENTRAL LIBRARY & INFORMATION CENTRE

The central library has the following three sections:

- a) **Library** – It consists of a large repository of academic books as per syllabus. The books can be issued by using Library Cards issued to the Faculty & Students.
- b) **Reference Section** – It consists of beyond the syllabus books, newspapers and magazines. These books are not issued to students. Students are allowed to read them by sitting in the reference hall.
- c) **E-Library** – It consists of well-equipped PCs with internet connection for online reading of various E-Books, E-Journals and access the DELNET repository.

#### LIBRARY RULES

- Student's ID card is mandatory to enter into the library
- Talking on mobile phones inside the library is strictly prohibited
- Food and beverage are not allowed inside the library
- Playing games and watching movies in library are not allowed
- Do not take books out of library without issuing them, if caught disciplinary action will be taken

#### LIBRARY WORKING HOURS

All working days: 10:00 AM to 05:00 PM

### 4.2 COMPUTER CENTRE

More than 100 computers are housed in computer labs at GK CET, which provides the computing resources needed for academic, project, and research needs. This is made possible by a fiber optic backbone connecting the servers throughout the facility. Uninterruptible power supply system with diesel green generator sets are exclusively catering to the needs of the computer center. Broadband 100 Mbps internet facility is available.

### 4.3 E-LEARNING RESOURCES

Creation of E-Learning was started in the year 2020 enabling the faculty to construct educational content for the selected courses of engineering. Developed e-content learning resources are available in the website as well as GK CET YouTube Channel.

- ❖ Videos are recorded and uploaded at regular intervals.
- ❖ Covers skill development, skill enhancement and employability courses.
- ❖ High quality learning experience using multimedia on anytime, anywhere basis.
- ❖ Conduct of MOOCs allowing easy access, monitoring and certification.
- ❖ Peer group interaction and discussion forum to clarify doubts.
- ❖ Hybrid model of delivery that adds to the quality of classroom teaching.

### 4.4 WEBSITE AND E-MAIL

The Institute day to day useful information and notices can be availed on website **www.gkcet.in**. For any queries/suggestions one can mail to [gkcet12311@gmail.com](mailto:gkcet12311@gmail.com).

### 4.5 CAFETERIA

The Institute has a cafeteria that takes utmost care in providing hygienic and wholesome food at subsidized rates. The cafeteria offers a wide range of cuisines like South Indian, North Indian and Chinese. The authorities take personal care in maintaining the quality of food served in the canteen.

#### **4.6 DRINKING WATER FACILITY**

The drinking water available in the Institute is filtered and purified using high quality water purifiers. All water tanks are periodically cleaned using modern equipment. In addition to this, drinking water samples are periodically tested at the Government approved laboratories for its portability.

#### **4.7 WHATSAPP/ SMS FACILITY**

Students/parent who has submitted their mobile phone number can get message alerts from the Institute informing them about important schedules / announcements, etc. WhatsApp groups of all semesters and branches are made accordingly for distribution of various notices and resources.

#### **4.8 BANKING FACILITY**

The banking facility in the Institute facilitates payment of salaries of all the employees, disbursement of scholarships to the students, and other financial transactions of staff and students. Any person can deposit and withdraw in the Bank of India kiosk at any time.

#### **4.9 HEALTH SERVICES**

The GK CET health center provides healthcare facilities to the students whenever required. Registered doctors are called in case of emergency and a part time nurse is employed to render health services. All treatments, consultation and medicines including lab investigations are done at a minimal cost for all students, staff and staff dependents.

#### **4.10 HOSTEL FACILITY**

GK CET has a home away from home with the best amenities provided to students to experience a comfortable lifestyle within the vicinity of the campus. The institute provides separate hostels for boys and girls.

- ❖ Separate hostels for boys and girls
- ❖ RO purified water facility
- ❖ 24X7 Wi-Fi facility
- ❖ Ragging-free environment
- ❖ Healthy and hygienic food
- ❖ Round-the-clock security

## 5. STUDENT ASSISTANCE

### 5.1 ACADEMIC ADVISOR/ MENTOR

Counseling sessions and academic mentoring will ensure that students have a stress-free educational environment and are ably guided. Your academic mentor, who is a faculty member, will provide information regarding course offerings, attendance regulations, placement opportunities, and educational/career guidance in addition to providing counseling.

### 5.2 CAREER COUNSELING

The Institute provides career counseling and academic counseling to all students. Mentors / Counselors can provide you with educational and career information. Special seminars are held in pre-final year for the information about various career options after graduation.

### 5.3 CAREER DEVELOPMENT CENTRE

GKCET has been consistently improving its placement record with more than 75% students being placed in various reputed organizations. The Career Development Cell (CDC) plays a pivotal role in building the career of aspiring engineers enabling them to hone their skills in order to reach their desired goals. Our industry-institute interactions have been instrumental in getting some of the renowned MNCs to the institute and conduct on campus recruitment drives.

#### **Objectives:**

- To place final year students in respectable organizations through campus recruitment.
- To provide industrial training to students during their course of study.
- To organize lectures, seminars, group discussions, mock interviews etc. for career guidance, entrepreneurship and personality development.
- To provide information and assistance to students regarding opportunities for self-employment and job opportunities in India and abroad.
- To prepare students for competitive examinations like GATE, CAT etc.

#### **Student Mentoring in Life and Education (SMILE)**

SMILE understands that Counseling is the activity in which a counselor, or a professional who counsels people, especially on personal, career and behavior problems and difficulties. Individual Counseling is confidential short-term therapy available to all students at no charge. This center is operated by experienced counselors who are specifically appointed to help in all aspects.

We encourage you to take full advantage of the services we provide to support your GKCET experience and your career development process. We will partner with you to develop an action plan for accomplishing your goals for both. There are benefits to developing a relationship with your career adviser as soon as your first year at GKCET, we hope you'll visit early and often.

#### **Programs Covered**

Academic Counseling  
Career Counseling  
Personal Counseling

## Skill Development Program

SDP team is continuously analyzing changes in the global market and industry's expectations. In today's world survival of the fittest is in trend, organizations are not only looking for individuals with a prescribed Technical skills set but more importantly individuals with a propensity to demonstrate 'Hard skills' efficiently. The SDP team has created a platform for students to hone their Employability skills along with Aptitude through various activities.

### 1. Technical Skills

With the fast paced growth in the software and hardware technology sector, companies and institutions will have to cope with the vast progress through providing its employees with the necessary technical training to improve their performance, and through adopting new practices to develop more competitive businesses. Technical training should be tailored to the set of skills required at the company or organization.

#### Skills Covered

- Python Programming
- Data Structures
- Algorithms
- Database Management Systems
- Operating Systems
- Computer Networks

### 2. Aptitude Skills

Companies nowadays provide adequate work-related training to their employees themselves, but they require the recruit to be competent and able enough to imbibe that training quickly and effectively. This is why aptitude skills have become an integral part of all recruitment processes. Aptitude Skills Enhancement Program of SDD enhances Numeric abilities, logical, critical and verbal reasoning along with the problem-solving capabilities of the students.

#### Skills Covered

- Logical reasoning
- Quantitative Mathematics
- Verbal Aptitude
- Verbal Reasoning
- Placement Aptitude

### 3. Business English Language Skills

SDD has taken a new initiative to enhance the language skills of each student. Proficiency in English language is absolutely essential for securing suitable employment, qualifying different competitive exams and performing well at academics. Keeping these objectives in mind, a test was conducted. It was found out that a very large number of students required supplementary remedial English classes. Therefore, a very elaborate program has been designed to improve the linguistic skills of the students.

#### Skills Covered

- Reading Comprehension
- Grammar
- Spoken English
- Written English

## 6. STUDENT ACTIVITIES

### 6.1 CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES

GKCET has always encouraged its students to give expression to their talents and creativity by organizing cultural and sports-related activities and events. The student coordinators manage the activities under the guidance of the convener. Students also get to prove their mettle by participating in the sports and cultural meets of other colleges.

The Institute has indoor as well as outdoor sports facilities on two playgrounds in the campus. The Sports Committee arranges tournaments in carrom, chess, volleyball, cricket, kho- kho, kabaddi, badminton etc.

### 6.2 NEWSLETTER - SAMPARK

Sampark, recognizing the need to provide students with broader perspectives on campus issues, world and national issues related to technology and career planning, Institute has started a newsletter.

**It has three objectives-**

- Enhancing the learning environment on campus
- Acquainting students with national and world events and
- Encouraging a readership habit

### 6.3 ALUMNI ASSOCIATION

GKCET Alumni Association aims to foster interactions and reinforce the bonds between alumni and the Institute through athletic and cultural activities, educational programs, and social services to nurture mutually beneficial relationships. It makes the Institute proud to know that its alumni are successful in their lives and careers by dint of their endeavors. The date and time of the meet will be well publicized and beforehand preparations are made for the success of the meet.

### 6.4 SOCIAL RESPONSIBILITY - NSS

The National Service Scheme (NSS) has been functioning with the motto "NOT ME BUT YOU" in view of making the youth inspired in service of the people and hence NSS aims education through community service and community service through education. NSS undertakes various activities like tree plantation, blood donation camps, disaster management, national integration camps, immunization, adventure programs, etc.

We are proud to note that until this academic year, the NSS units of our institution have conducted the mega and highly useful "Blood Donation Camps".

### 6.5 COMMITTEES AT GKCET

GKCET has constituted a number of committees to provide a platform and opportunities for development of the faculty and staff which ultimately will benefit the students at the Institute.

## 6.6 STUDNET CLUBS

Academic grades are imperative for job applications and career success; many employers are also looking for well-rounded candidates with demonstrated participation in extra-curricular activities. GK CET provide students with both academic and non-academic clubs, to promote personal and professional development.

"Participation in the work of various clubs on campus provides students an opportunity to acquire leadership, planning, and social skills that are important for successful living."

### BENEFITS

GK CET not only provides career opportunities to students but also improves them with personal and social skills, enhancing the overall collegiate experience. Clubs and extra-curricular activities are "extremely important in helping students develop lifelong good working habits which hone their communication skills and foster creative thinking. Students can learn valuable character traits such as pride and productivity and also work as part of a team towards a common goal.

In addition to helping foster practical skills such as time management, leadership, and responsibility, extra-curricular activities allow students to "test the waters" and explore new areas of interest. Additionally, successfully balancing the time commitments involved in participating in clubs with those necessary to maintain good grades helps prepare students for balancing the demands of a career, family and other life obligations.

### LIST OF CLUBS AT GK CET CAMPUS

No.	Name of Club	No.	Name of Club
1.	Arts Club	5.	Literary Club
2.	Dance Club	6.	Photography Club
3.	Music Club	7.	Theatre Club
4.	NSS Club	8.	Events Club

*Since the programs, policies, and statements contained herein are subject to continuous review and evaluation, the administration of Gopal Krishna College of Engineering and Technology reserves the right to make changes at any time without prior notice. This handbook is for information only and may not be all-inclusive.*



**Find out more:**  
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