



2070 N State Street  
Greenfield, IN 46140

## **Service Animal Welcome Letter**

**First Name:**

**Room No:**

**Last Name:**

**Address:**

**City:**

**State:**

**Zip Code:**

- Is the service animal required because of a disability? Yes      No

- What work or tasks has the service animal been trained to perform?

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- No fees apply when a service animal is staying in the hotel. The service animal can not be on the bed. A \$25 Pet Fee and \$250 Service Fee will be charged to guest folio, if it was determined by the hotel staff in their sole discretion that it is not a service animal. Room will be black lighted immediately for signs of urine. **Initials**

- A service animal has access to all areas of the hotel, including the breakfast bar and pool area. It is only not allowed to be inside the pool. If the service animal enters the pool, a cleaning fee and water refill fee of \$450 will immediately be charged to guest folio and credit card on file. **Initials** \_\_\_\_\_

- A service animal must be under control of the owner 100% of the time. The service animal can never be left alone inside the room or any area of the hotel at any time during your stay. If the service animal is left alone the cleaning/damage fee will immediately be charged to the credit card on file. **Initials** \_\_\_\_\_

See ADA rules located at:

[https://www.ada.gov/regs2010/service\\_animal\\_qa.pdf](https://www.ada.gov/regs2010/service_animal_qa.pdf) **Initials** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_